

## APPLICATION TO ERECT A MONUMENT / HEADSTONE

*(please note there while there are no Council fees or charges associated with this application, there are other responsibilities)*

**CEMETERY DETAILS:** *(please tick or check)*     Coonamble             Gulargambone             Quambone

Section: \_\_\_\_\_ Row: \_\_\_\_\_ Grave No: \_\_\_\_\_ Religion: \_\_\_\_\_

**YOUR DETAILS:**

First and Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

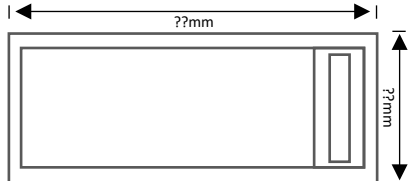

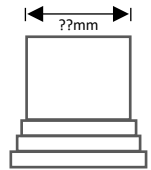
First and Last Name of the Deceased: \_\_\_\_\_

Are you the current holder of the Interment Right for the grave site described above?             Yes             No

Do you have the Certificate of Entitlement to the grave site described above?             Yes             No

**MONUMENT / HEADSTONE DIMENSIONS:** *(please enter dimensions, in millimetres, along each double-headed arrow)*

*(please staple a photo or sketch of the monument to this form if it is of a particularly unique design)*

Length and Width of Monument	Height of monument	Width of Headstone
		
Plan View	Side Elevation	Front Elevation

**Please Note**

1. The allotment size is 2400mm x 1200mm. It is recommended that the base concrete slab be no more than 1100mm wide. Neither the slab nor the flat, tablet portion of the monument are to protrude beyond the edges of the allotment.
2. If there are any concerns or doubts as to the size or location of the plot and positioning of headstone, please contact Council on (02) 6827 1900.

**ACKNOWLEDGEMENT OF RESPONSIBILITIES:**

I, or any party I contract to erect the monument described in this application, agree to take full responsibility for:

- the careful removal and proper disposal of any existing monumental materials, and
- all costs associated with any corrective action required should any neighbouring monument be damaged during its installation.

Your signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OFFICE USE ONLY:**

Date Application Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

[Pass to Manager Urban Services for determination]

Does the design for the monument and its specifications fit within the allotment             Yes             No

Is approval given for the monument, as designed and specified, to be placed at the grave site?             Yes             No

If NO, the reason being: \_\_\_\_\_

Decision made by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*(please print name)*

[Return to Customer Service to notify applicant of decision]

Applicant notified of decision:  Yes             No            Date notified: \_\_\_\_/\_\_\_\_/\_\_\_\_            Means:  Phone             Email