

S138 APPLICATION FOR TRAFFIC MANAGEMENT PLAN OR TRAFFIC GUIDANCE SCHEME LODGEMENT

Information for the applicant

- This form is to be used to apply for approval to undertake an activity in a public road reserve and/or to lodge a Traffic Management Plan or Traffic Guidance Scheme in the Coonamble Shire Local Government Area.
- Council requires a minimum five (5) working days to process this application. A fee will be imposed for assessment of this application and for inspection prior to construction works. Refer to Coonamble Shire Council's current [Fees and Charges](#) available on Council's website (www.coonambleshire.nsw.gov.au).
- **All parts of this form are to be completed. Incomplete forms will be returned without processing.** Once completed, this application form should be submitted to Coonamble Shire Council for determination as shown below:

By Hand

80 Castlereagh Street
Coonamble, NSW, 2829

Post

PO Box 249
Coonamble, NSW 2829

Email

council@coonambleshire.nsw.gov.au

SECTION A. Applicable development application and activity type

Does this application relate to a development?

- Yes
 No

DA No. (if applicable):

Does this application relate to an activity or works being undertaken in the road reserve (excluding the erection of traffic control signage)?

- Yes
 No

SECTION A. Location of the activity or traffic control

Street Name (and between which specific addresses)

Town/Village/Locality

Postcode

Lot

Section

DP

SECTION B. Applicant details

Name of Applicant

Address

Locality/Suburb

State

Postcode

Phone

Email

Signature

Date

SECTION C. Contractor undertaking the works

Contractor Company Name		Contact Person	
<input type="text"/>		<input type="text"/>	
Address		ABN/ACN	
<input type="text"/>		<input type="text"/>	
Locality/Suburb	State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Phone	Email		
<input type="text"/>	<input type="text"/>		
Name of Applicant			
<input type="text"/>			
Signature of Applicant		Date	
<input type="text"/>		<input type="text"/>	

SECTION D. Details of the works

Project Title	
<input type="text"/>	
Description of the works (please attach design drawings of proposed works if required)	
<input type="text"/>	
Proposed Start Date	Proposed Finish Date
<input type="text"/>	<input type="text"/>
Site Supervisor	Mobile Number
<input type="text"/>	<input type="text"/>

SECTION E. Public liability insurance details

Approval to undertake an activity in a public road reserve will not be granted if appropriate insurance details are not included with this application.	
Does this application relate to an activity being undertaken in the road reserve?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, have you attached a current copy of the contractor's Public Liability Insurance Certificate of Currency, to the sum of \$20million (the insurance must cover works activities within a public road reserve)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION F. Traffic control details

If the works will impact on pedestrian or vehicular traffic a traffic control plan will need to be prepared and implemented for the duration of the works.
Approval to undertake an activity in a public road reserve may not be granted if an appropriate traffic control plan is not included with this application.

Yes
 No

Have you attached a traffic guidance scheme that has been prepared by an individual that is accredited with a PWZ qualification by SafeWork NSW?

The traffic control plan must include the following (please tick to indicate compliance):

- | | |
|--|---|
| <input type="checkbox"/> Drawings have North Point, Scale or Dimensions, are numbered and suitable for Traffic Management on site. | <input type="checkbox"/> The designers RMS card number, accreditation type and expiry date is provided. |
| <input type="checkbox"/> All non-standard design items are clearly indicated. | <input type="checkbox"/> The designers firm and contact details are provided. |
| <input type="checkbox"/> The reason for the work is described on the drawing. | <input type="checkbox"/> Related drawings are cross referenced. |
| <input type="checkbox"/> Drawings are signed as designed and have been checked / reviewed. | <input type="checkbox"/> Drawings are explicit and include suburbs. |
| <input type="checkbox"/> A complete set of drawings are provided. | <input type="checkbox"/> Proposed devices are shown pictorially and coded. |
| | <input type="checkbox"/> The designer has examined the site. |

SECTION G. Application fees and bond payments

An application fee and bond payment may be applicable to this application. The cost of any fee and bond will be in accordance with Council's Fees and Charges and are available on Council's website at the following address: www.coonambleshire.nsw.gov.au/council/fees-and-charges

SECTION H. Return of bonds

Council is able to refund bond monies electronically upon completion of the works and/or the end of the applicable defects liability period. To facilitate this, please provide the following EFT details.

Bank <input type="text"/>	Branch <input type="text"/>
BSB <input type="text"/>	Account No. <input type="text"/>
Account Name <input type="text"/>	Email for remittance advice <input type="text"/>

SECTION I. Date of receipt of application (Office use only)

To be completed by the Council **immediately** after receiving this Application.

This Application was accepted by

and was received on