

**COONAMBLE**  
SHIRE COUNCIL

**MINUTES**

**Ordinary Council Meeting  
Wednesday, 8 May 2024**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 8 MAY 2024 AT 3.00 PM**

**PRESENT:** Mayor Tim Horan, Deputy Mayor Adam Cohen, Deputy Mayor Bill Fisher, Cr Pat Cullen, Cr Barbara Deans, Cr Terence Lees, Cr Brian Sommerville

**IN ATTENDANCE:** Paul Gallagher (General Manager), Kerrie Murphy (Director Infrastructure), Barry Broe (Director Community, Planning, Development & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Marina Colwell (Executive Support Officer), Deborah Tatton (Manager Finance), Kylie Kerr (Manager Roads), Lesley Duncan (Manager Planning, Regulatory & Compliance), Mick Bell (Manager Parks & Urban Services), David Levick (Manager Economic Development & Growth), Sergei Iagunkov (Manager Water & Sewage)

## **1 OPENING MEETING**

The Mayor opened the meeting at 3.04 pm, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

**3 COMMUNITY CONSULTATION**

Nil

**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**5 DEPUTATION/DELEGATIONS**

Nil

**6 CONFIRMATION OF MINUTES****RESOLUTION 2024/89**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 17 April 2024 be confirmed as a correct record of the proceedings of the meeting.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0****AMENDMENT****RESOLUTION 2024/90**

Moved: Mayor Tim Horan

Seconded: Deputy Mayor Adam Cohen

**That resolution 2024/87 be amended to clarify the intent that staff are also to provide report to council on the current museum building including structural integrity repairs needed and estimate of costs.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0****7 DISCLOSURES OF CONFLICTS OF INTEREST**

Cr Barbara Deans declared a non-pecuniary conflict of interest with:

Item 10.14 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of residence is on that road. She indicated that she would remain in the room and participate in the discussion on the item.

**8 MAYORAL MINUTE****MAYORAL MINUTE****RESOLUTION 2024/91**

Moved: Mayor Tim Horan

Seconded: Cr Terence Lees

**That the report be received and noted.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL****SECTION B - MATTERS FOR INFORMATION ONLY****9 COMMITTEE REPORTS**

Nil

**10 REPORTS TO COUNCIL****10.1 CORRESPONDENCE****RESOLUTION 2024/92**

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Bill Fisher

**That the report be received and noted.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 10.2 COUNCIL RESOLUTIONS UPDATE

### RESOLUTION 2024/93

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That Council notes the Council Resolution status (Annexure 1).**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 10.3 RATES AND CHARGES COLLECTIONS - APRIL 2024

### RESOLUTION 2024/94

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Terence Lees

**That Council receive and note the information provided in the report.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 10.4 STATUS OF INVESTMENTS - APRIL 2024

### RESOLUTION 2024/95

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That Council notes the list of investments from 1 March 2024 to 31 March 2024 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 10.5 CORPORATE GOVERNANCE PROGRESS REPORT

### RESOLUTION 2024/96

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Bill Fisher

**That Council receive and note the Corporate Governance Progress Report.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 10.6 RISK MANAGEMENT

### RESOLUTION 2024/97

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

**That Council:**

- 1. Notes the progress made in ensuring that Council complies with the Risk Management and Internal Audit for local government in NSW.**
- 2. Approves the Risk Management Framework.**
- 3. Approves the Risk Appetite statement.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## MOTION

### RESOLUTION 2024/98

Moved: Mayor Tim Horan

Seconded: Cr Pat Cullen

**That item 10.7 be deferred to after closed session and council to move into Committee to allow the budget, fees & cahrges workshop to be completed prior to returning to council business.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**10.8 REQUEST FOR EXTRAORDINARY COUNCIL MEETING**

**RESOLUTION 2024/99**

Moved: Cr Terence Lees

Seconded: Cr Pat Cullen

**1. That Council hold an extraordinary meeting:**

Date	Location	Time
<b>Monday 20 May 2024</b>	<b>Coonamble Shire Council - Council Chamber</b>	<b>TBA</b>
	<b>OR</b>	
<b>Tuesday 21 May 2024</b>	<b>Coonamble Shire Council - Council Chamber</b>	<b>TBA</b>

**2. That the General Manager communicates the time and venue of the extraordinary Council Meeting to staff and arranges for the above information to be advertised on Council’s website and in Council’s column in the Coonamble Times.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**10.9 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT****RESOLUTION 2024/100**

Moved: Cr Terence Lees

Seconded: Cr Pat Cullen

- 1. That Council note the information in the report.**
- 2. That Council authorise the General Manager to prepare an application under the Regional Precincts and Partnerships Program – Stream Two: Precinct Delivery.**
- 3. A further report brought back to Council on the Vision Splendid Country Music Festival and its planning.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**10.10 STATE OF AUSTRALIA'S REGIONS 2024****RESOLUTION 2024/101**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That the information contained in this report be noted.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**10.11 COMMUNITY DEVELOPMENT****RESOLUTION 2024/102**

Moved: Cr Barbara Deans

Seconded: Cr Brian Sommerville

**That Council receives and notes the information contained in this report**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**



**10.12 WASTE UPDATE REPORT**

**RESOLUTION 2024/103**

Moved: Cr Barbara Deans  
Seconded: Deputy Mayor Adam Cohen

**That the contents of the Waste report be noted.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**10.13 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT**

**RESOLUTION 2024/104**

Moved: Cr Pat Cullen  
Seconded: Cr Brian Sommerville

**That the Environment and Strategic Planning Progress Report be received and noted.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**10.14 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE**

**RESOLUTION 2024/105**

Moved: Deputy Mayor Adam Cohen  
Seconded: Cr Terence Lees

**That the report be received and noted.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**MOTION**

**RESOLUTION 2024/106**

Moved: Mayor Tim Horan

Seconded: Cr Pat Cullen

**That council write to Transport for NSW (TfNSW) advocating the need to keep rural bus runs operating regardless of the number of passengers.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

**12 CONFIDENTIAL MATTERS**

**RESOLUTION 2024/107**

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**12.1 General Manager Performance Review**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 12.1 SUPPLEMENTARY BUSINESS - GENERAL MANAGER PERFORMANCE REVIEW

### RESOLUTION 2024/108

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

**That Council note the outcome of the annual performance review for the General Manager and that the summary of rating emanating from the performance review is average rating scale of 4 - Exceeds Expectations – Performance exceeds requirements at times, consistently high quality of work and outcomes.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

## 10.7 OPERATIONAL PLAN 2024-25 FOR PUBLIC EXHIBITION

### RESOLUTION 2024/109

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

1. That Council notes the information contained in this report.
2. That Council places the Draft Operational Plan, as attached to the report, on public exhibition for a minimum period of 28 days for the purpose of inviting submissions from the community.
3. That Council authorises the draft Operational Plan 2024-25, and hereby makes, fixes, and levies the expenditure amounts set out in the Draft 2024-25 Operational Plan and Budget, in annexure under separate cover to the Business Paper, for public exhibition in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 9 May 2024, with a submission closing date of 6 June 2024.
4. That Council advertises the Operational Plan 2024-25 in the Coonamble Times, on its website and Facebook pages and displays the relevant documents on Council's Website, as well as making hard copies available to members of the public who request same.
5. That, in accordance with the provisions of Section 535 of the *Local Government Act 1993 (NSW)*, Council makes, fixes, and levies the Rates and Charges for the 2024-25 financial year, and authorises same for public exhibition as part of the Council's Draft 2024-25 Operational Plan and Budget, in accordance with the provisions of Section 405 of the

**Local Government Act 1993 for 28 days from Thursday, 9 May 2024, with a submission closing date of 6 June 2024.**

**Residential – Coonamble:**

**A Residential – Coonamble rate of 1.463 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$545.00 per annum;**

**Residential – Gulargambone:**

**A Residential – Gulargambone rate of 1.041 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$545.00 per annum;**

**Residential – Village:**

**A Residential – Village rate of 1.318 cents in the dollar on the current land values of all rateable land in the village of Quambone, with a minimum rate of \$535.00 per annum;**

**Farmland:**

**A Farmland rate of 0.2387 cents in the dollar on the current land values of all rateable land in the Local Government Area being farmland, with a minimum rate of \$435.00 per annum;**

**Small Rural Holdings:**

**A Small Rural Holding rate of 0.721 cents in the dollar on the current land values of all rateable land in the Local Government Area being small rural holdings, with a minimum rate of \$565.00 per annum;**

**Rural Residential:**

**A Rural Residential rate of 0.618 cents in the dollar on the current land values of all rateable land in the Local Government Area being rural residential, with a minimum rate of \$535.00 per annum;**

**Business:**

**A Business rate of 2.060 cents in the dollar on the current land values of all rateable land in the Local Government Area being Business, with a minimum rate of \$590.00 per annum.**

- 6. That the Schedule of Fees and Charges for the 2024-25 financial year be made, fixed, and charged by Council and authorised for public exhibition as part of the Council's Draft 2024-25 Operational Plan and Budget in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 9 May 2024, with a submission closing date of 6 June 2024.**
- 7. That Council makes, fixes, and levies the amounts contained within the Water Supply Charge Schedule for the 2024-25 financial year, and that**

same be authorised by Council for public exhibition as part of its Draft 2024-25 Operational Plan and Budget, in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 9 May 2024, with a submission closing date of, 6 June 2024. FURTHER, that Council makes, fixes, and levies the following charges in accordance with the provisions of Section 552 and Section 501(1) and Section 502 of the *Local Government Act 1993* on such land which water is connected or able to be connected to for the year ending June 2024:

Town/Village	Access Charge (\$) 20mm	Usage Charge – 1st Tier (c/kl)	2nd Tier Pricing Limit (kl)	Usage Charge 2nd Tier (c/kl)
Coonamble	420	150	450	240
Gulargambone	510	125	450	190
Quambone	510	150	430	250

The Access Charges as above are for 20mm services, the charges below allow for the size of the water meters as required by best practice pricing. The resulting charges are shown in the table following:

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	420	510	510
Access charge (25mm meter)	660	800	800
Access charge (40mm meter)	1,680	2,040	2,040
Access charge (50mm meter)	2,625	3,190	3,190
Access charge (75mm meter)	5,905	7,170	7,170
Access charge (100mm meter)	10,500	12,750	12,750

- That the Sewer Supply Charge Schedule for the 2024-25 financial year be approved by Council for public exhibition as part of the Council’s Operational Plan and Budget in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 9 May 2024, with a submission closing date of 6 June 2024. FURTHER, that Council makes, fixes and levies the following charges in

accordance with the provisions of Section 501(1), Section 502 and Section 552 of the *Local Government Act 1993* on such land which sewer is connected or able to be connected to for the year ending June 2024.

**Residential Sewerage – Coonamble**

**Sewerage availability charge of \$830.00 per annum per assessment.**

**Residential Sewerage – Gulargambone**

**Sewerage availability charge of \$890.00 per annum per assessment.**

**Sewerage – Coonamble Flats**

**Sewerage availability charge of \$630.00 per annum per unit.**

**Sewerage – Gulargambone Flats**

**Sewerage availability charge of \$810.00 per annum per unit.**

**Non-residential Sewerage - Coonamble**

**Sewer charge for Non-residential Sewerage – Coonamble is not less than a minimum charge of \$830.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 340 cents per kilolitre.**

**Non-residential Sewerage - Gulargambone**

**Sewer charge for Non-residential Sewerage – Gulargambone is not less than a minimum charge of \$890.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 340 cents per kilolitre.**

- 9. That the Waste Collection Service Schedule for the 2024-25 financial year be approved by Council for public exhibition as part of the Council’s Draft 2024-25 Operational Plan and Budget in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from 9 May 2024, with a submission closing date of 6 June 2024. FURTHER, that Council makes, fixes and levies the following charges in accordance with the provisions of Section 496 and Section 502 of the *Local Government Act 1993* for the Waste Collection Services (with the understanding that one (1) Waste Collection Service entitles a property owner to a 240-litre weekly garbage service per assessment – unless otherwise indicated):**

<b>Particulars</b>	<b>2024-25 Charge per annum (\$)</b>
<b>Domestic – Coonamble Occupied</b>	<b>460.00</b>
<b>Domestic Coonamble – additional</b>	<b>260.00</b>

<b>Service (per additional service)</b>	
<b>Commercial – Coonamble Occupied</b>	<b>460.00</b>
<b>Commercial Coonamble – additional Service (per additional service)</b>	<b>260.00</b>
<b>Commercial Coonamble – Coonamble Occupied (Biweekly service) per service</b>	<b>720.00</b>
<b>Domestic – Gulargambone Occupied</b>	<b>460.00</b>
<b>Domestic Gulargambone – additional Service (per additional service)</b>	<b>260.00</b>
<b>Commercial – Gulargambone Occupied</b>	<b>460.00</b>
<b>Commercial Gulargambone – additional Service (per additional service)</b>	<b>260.00</b>
<b>Domestic – Quambone Occupied</b>	<b>460.00</b>
<b>Domestic Quambone – additional Service (per additional service)</b>	<b>260.00</b>
<b>Commercial – Quambone Occupied</b>	<b>460.00</b>
<b>Commercial Quambone – additional Service (per additional service)</b>	<b>260.00</b>
<b>Coonamble/Vacant Land – within scavenging area</b>	<b>90.00</b>
<b>Gulargambone/ Vacant Land – within scavenging area</b>	<b>90.00</b>
<b>Quambone/Vacant Land – within scavenging area</b>	<b>90.00</b>
<b>Rural Waste Charge – Land outside collection area (Local Government Act 1993 – Section 501)</b>	<b>45.00</b>

**10. That Council, in accordance with the provisions of Section 566(3) of the *Local Government Act 1993*, determines that the extra interest charges**

on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2025. The rate interest payable on overdue rates and charges for the 2024-25 financial year will be 10.5% per annum.

11. That Council requests the Director - Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's consideration and adoption of the final 2024-25 Operational Plan and Budget at its Ordinary Meeting in June 2024.

12. That Council, in accordance with the provisions of Section 405(6) of the *Local Government Act 1993*, places a copy of its adopted Operational Plan on its website within 28 days of it being formally adopted at the June 2024 Ordinary Meeting.

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

#### **RESOLUTION 2024/110**

Moved: Cr Terence Lees

Seconded: Deputy Mayor Bill Fisher

**That Council moves out of Closed Council into Committee of Council to finish the budget, fees & charges workshop.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**

#### **RESOLUTION 2024/111**

Moved: Cr Terence Lees

Seconded: Deputy Mayor Bill Fisher

**That Council move out of Committee to Open Council.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 7/0**



**13 CONCLUSION OF THE MEETING**

**The Meeting closed at 5.39pm.**

**The minutes of this meeting were confirmed at the Council held on 19 June 2024.**

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**CHAIRPERSON**