

COONAMBLE

SHIRE COUNCIL

BUSINESS PAPER

Ordinary Council Meeting

Wednesday, 12 October 2022

Date: Wednesday, 12 October 2022

Time: 10.00 AM

Location: Quambone Memorial Hall

Ross Earl
General Manager

Notice is hereby given that an Ordinary Meeting of Council will be held in the Quambone Memorial Hall on Wednesday, 12 October 2022 at 10.00 AM.

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1 OPENING MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS****5 DEPUTATION/DELEGATIONS****6 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 14 September 2022 and the Extraordinary Council Meeting of the Coonamble Shire Council held on Wednesday, 14 September 2022 be confirmed as a correct records of the proceedings of the meetings.

COONAMBLE
SHIRE COUNCIL

MINUTES

**Ordinary Council Meeting
Wednesday, 14 September 2022**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SHIRE CHAMBER, COONAMBLE
ON WEDNESDAY, 14 SEPTEMBER 2022 AT 4.30PM**

PRESENT: Mayor Tim Horan, Deputy Mayor Karen Churchill, Cr Adam Cohen, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher, Cr Ahmad Karanouh, Cr Terence Lees, Cr Brian Sommerville

IN ATTENDANCE: Ross Earl (Acting General Manager), Bruce Quarmby (Executive Leader Corporate & Sustainability), Daniel Noble (Executive Leader Infrastructure), David Levick (Acting Manager Economic Development & Growth), Marina Colwell (Executive Support Officer)

1 OPENING MEETING

The Mayor opened the meeting at 4.35pm, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

Prior to the commencement of proceedings the Mayor read the following:

Passing of Her Majesty Queen Elizabeth II

It is appropriate that we recognise the life and service of Her Majesty Queen Elizabeth II following her passing on 8 September 2022 at the age of 96.

As we mourn her death, it is fitting that we also acknowledge her service as the longest reigning British Monarch, Australian Sovereign and Leader of the Commonwealth of Nations. Her Majesty served with dignity, compassion and courage throughout her 70-year reign in an era of extraordinary change.

Please stand in one minute's silence to honour the memory of Her Majesty Queen Elizabeth II and as a mark of respect for her unwavering, diligent and compassionate service during her 70-year reign.

3 COMMUNITY CONSULTATION

Nil

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

5 DEPUTATION/DELEGATIONS

Nil

6 CONFIRMATION OF MINUTES

RESOLUTION 2022/212

Moved: Cr Ahmad Karanouh

Seconded: Cr Brian Sommerville

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 10 August 2022 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Barbara Deans declared a conflict of interest with Inland Rail being mentioned in item 10.8 Economic Development & Growth – Progress Report, also with item 10.16 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of

residence is on that road. She indicated that she will remain in the room and participate in the discussion on the item.

Prior to the Mayoral Minute, Mayor Horan read the following:

Death of Former Mayor – Michael Webb

Following the tragic death of Michael Webb on Saturday, I ask that we observe one minute's silence to honour his memory. Michael served the community for 15 years in the roles of Councillor, Deputy Mayor and Mayor and I think it appropriate that we formally recognise his service.

Thank you for observing one minute's silence to honour the memory of Michael Webb and formally recognising his service to the community in the roles of Mayor, Deputy Mayor and Councillor.

8 MAYORAL MINUTE

MAYORAL MINUTE

RESOLUTION 2022/213

Moved: Mayor Tim Horan

Seconded: Cr Bill Fisher

That the Mayoral Minute be received and noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

RESOLUTION 2022/214

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

That the Council write to the appropriate Parliament representatives seeking support to review the NSW Biodiversity Offsets Scheme outlining Council's concerns with the Scheme given the impact on the potential of development within regional communities.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL

10.1 CORRESPONDENCE

RESOLUTION 2022/215

Moved: Cr Bill Fisher

Seconded: Cr Ahmad Karanouh

That the correspondence listed in the body of the report be noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.2 COUNCIL RESOLUTIONS UPDATE

RESOLUTION 2022/216

Moved: Cr Ahmad Karanouh

Seconded: Deputy Mayor Karen Churchill

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

MOTION

RESOLUTION 2022/217

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Pat Cullen

That for both the meetings in Gulargambone and Quambone be set for a 10.00am start.

1. That council fixes the dates and times for the 2022/2023 ordinary meetings and an extra-ordinary meeting as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
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12/10/2022 Quambone Memorial Hall – 10.00 a.m.

10/11/2022 Council Chamber – Admin Building 4.30 p.m.

14/12/2022 Council Chamber – Admin Building 4.30 p.m.

08/02/2023 Council Chamber – Admin Building 4.30 p.m.

08/03/2023 Gulargambone Memorial Hall – 10.00a.m.

12/04/2023 Council Chamber – Admin Building 4.30 p.m.

10/05/2023 Council Chamber – Admin Building 4.30 p.m.

14/06/2023 Council Chamber – Admin Building 4.30 p.m.

12/07/2023 Council Chamber – Admin Building 4.30 p.m.

09/08/2023 Council Chamber – Admin Building 4.30 p.m.

13/10/2023 Council Chamber – Admin Building 4.30 p.m.

Extraordinary Meeting – Mayoral, Deputy Mayor, Election of Committees, Setting of dates.

Followed by the Ordinary monthly meeting

2. That the General Manager communicates the dates and venues of Council Meetings for the October 2022 to September 2023 period to staff and arranges for the times, dates and venues of future meetings, as listed in paragraph one (1) above, to be advertised on Council’s website and in Council’s column in the Coonamble Times in accordance with Section 9 of the *Local Government Act 1993*.

In Favour: Crs Karen Churchill, Pat Cullen and Barbara Deans

Against: Crs Tim Horan, Adam Cohen, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

LOST 3/6

RESOLUTION 2022/218

Moved: Cr Pat Cullen

Seconded: Cr Terence Lees

1. That council adopts the following dates and times for the 2022/2023 ordinary meetings as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
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12/10/2022 Quambone Memorial Hall – time to be confirmed.

10/11/2022 Council Chamber – Admin Building 4.30 p.m.

14/12/2022 Council Chamber – Admin Building 4.30 p.m.

08/02/2023 Council Chamber – Admin Building 4.30 p.m.

08/03/2023 Gulargambone Memorial Hall – time to be confirmed.

12/04/2023 Council Chamber – Admin Building 4.30 p.m.

10/05/2023 Council Chamber – Admin Building 4.30 p.m.

14/06/2023 Council Chamber – Admin Building 4.30 p.m.

12/07/2023 Council Chamber – Admin Building 4.30 p.m.

09/08/2023 Council Chamber – Admin Building 4.30 p.m.

13/10/2023 Council Chamber – Admin Building 4.30 p.m.

Extraordinary Meeting – Mayoral, Deputy Mayor, Election of Committees, Setting of dates.

Followed by the Ordinary monthly meeting

- 2. That the General Manager communicates the dates and venues of Council Meetings for the October 2022 to September 2023 period to staff and arranges for the times, dates and venues of future meetings, as listed in paragraph one (1) above, to be advertised on Council’s website and in Council’s column in the Coonamble Times in accordance with Section 9 of the *Local Government Act 1993*.**
- 3. That staff contact the Hall committees to discuss a convenient start time for the Ordinary Council Meeting held in both Gulargambone and Quambone communities.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.4 DELEGATES TO COMMITTEES

RESOLUTION 2022/219

Moved: Cr Terence Lees

Seconded: Cr Ahmad Karanouh

1. That Council notes this report.
2. That Council nominates Councillors and staff as delegates to various committees until September 2023, as follows:

i) Councillor / Staff Committees of Council:

COMMITTEE	DELEGATE	STAFF
General Manager’s Recruitment and Selection Committee (As required)	All Councillors invited	Nil
General Manager’s Performance Management Committee (Annually)	All Councillors to have input in the process, with the details of the actual review to be determined.	General Manager
Donations Committee (Twice per Year)	All Councillors	Executive Leader Corporate & Sustainability
Saleyards Management Committee (Twice per Year)	Mayor / Cr Cullen (Councillors without a Conflict of Interest need to be appointed)	Executive Leader Infrastructure/ Executive Leader Environment, Strategic Planning & Community
Significant Development Proposals Committee (As required)	Mayor, Deputy Mayor, Cr Deans/Cr Fisher	General Manager, Executive Leader Infrastructure, Manager Economic Development & Growth
Roads Committee (Incorporating Quarry) (Quarterly)	Mayor/ Deputy Mayor/Cr Fisher/Cr Karanouh plus four (4) road user representatives from the NE, NW, SE, and SW parts of the LGA	General Manager/Executive Leader infrastructure/Manager Roads & Bridges/Quarry Manager
Youth Council	Mayor / Cr Cohen / Cr Lees / Cr Sommerville	Executive Leader Environment, Strategic Planning & Community
Local Traffic Committee (Quarterly)	Cr Karanouh (With Voting Rights) / (Cr Deans as Alternate)	General Manager/Executive Leader Infrastructure

ii)Outside Community Committees		
COMMITTEE	DELEGATE	STAFF
Bush Fire Management	Mayor/Cr Karanouh	Executive Leader Corporate & Sustainability
Local Emergency Management	Cr Karanouh	Executive Leader Infrastructure
Outback Arts	Cr Deans (Alternate Cr Sommerville)	Manager Economic Development & Growth
Coonamble Together Partnership Group	Mayor / Cr Cohen	Executive Leader Environment, Strategic Planning & Community
North Western Library Cooperative	Cr Churchill	Executive Leader Environment, Strategic Planning & Community
Castlereagh Macquarie Weeds County Council	Cr Cullen /Cr Fisher	Nil
Chamber of Commerce	Cr Sommerville	General Manager and/or Manager Economic Development & Growth
Quambone Resources	Cr Sommerville	Nil

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.5 RATES AND CHARGES COLLECTIONS - AUGUST 2022**RESOLUTION 2022/220**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

That Council notes the information provided in the report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.6 STATUS OF INVESTMENTS - 31 AUGUST 2022****RESOLUTION 2022/221**

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

That Council notes the list of investments as at 31 August 2022 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**RESOLUTION 2022/222**

Moved: Cr Ahmad Karanouh

Seconded: Cr Adam Cohen

- 1. That the General Manager writes a letter to the Manager of the Coonamble Branch of NAB seeking clarification of the branch's opening hours and request the organisations future intentions regarding the operation of the branch in Coonamble.**
- 2. For the General Manager to make enquiries with other banking institutions regarding the potential of opening a bank to operate on a full time basis in Coonamble.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.7 SALEYARDS REPORT- 31 AUGUST 2022****RESOLUTION 2022/223**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That Council notes the information provided in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.8 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT****RESOLUTION 2022/224**

Moved: Cr Adam Cohen

Seconded: Cr Terence Lees

- 1. That Council note the contents of this report.**
- 2. That Council prepare a submission to the Stronger Country Communities Fund (Round 5) to undertake the following projects:**
 - (a) Replace/upgrade amenities and canteen facilities at Gulargambone Sportsground.**
 - (b) Create a Coonamble Region Art Trail, involving sculptures and public art in Coonamble, Gulargambone and Quambone.**
 - (c) The upgrade of the Coonamble Tennis Courts, with Macdonald Park.**
 - (d) That should the submission regarding the Coonamble Tennis Court not be able to finalise in time that Council lodge the application in respect of the upgrade of electricity supply and the installation of CCTV security at the Coonamble Riverside Caravan Park.**
- 3. That Council prepare a submission to the Regional Youth Investment Program for a Ranger-type program for young people of the Local Government Area, supported by crisis accommodation infrastructure in Gulargambone and Coonamble.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.9 COMPULSORY ACQUISITION OF LAND FOR THE COONAMBLE ARTESIAN BATHING EXPERIENCE**RESOLUTION 2022/225**

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

1. **THAT Council proceed with the compulsory acquisition of the land described as part Lot 212 DP 754199 and easement over part Lot 212 DP 754199, shown on the diagram attached as AT-1, for the purpose of the creating of a bore bath facility in accordance with sections 186 and 187 of the *Local Government Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.**
2. **FURTHER that Council make an application to the Minister and the Governor for approval to acquire the land described as part Lot 212 DP 754199 and easement over part Lot 212 DP 754199, shown on the diagram attached as Annexure 1, by compulsory process under section 186(1) and 187 of the *Local Government Act 1993* of creating of a bore bath facility in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.**
3. **FURTHER that Council does not acquire the mineral rights over the land and easements to be acquired.**
4. **FURTHER that the land be classified as community land in accordance with section 31 (2) of the *Local Government Act 1993*.**
5. **FURTHER that, for the purposes of section 30 of the *Land Acquisition (Just Terms Compensation) Act 1991*, the Council agrees to the land being acquired for compensation, set at the market value of the land, as agreed by the General Manager and the Department of Planning, Industry and Environment – Crown Lands.**
6. **FURTHER that Council delegate to the General Manager or his delegate the power to do anything further as necessary to give effect to the compulsory acquisition, including obtaining any necessary approvals and publishing any necessary notices in the *Gazette*.**
7. **FURTHER that authority be granted to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.10 COMMUNITY SERVICE PROGRESS REPORT

RESOLUTION 2022/226

Moved: Cr Terence Lees

Seconded: Cr Ahmad Karanouh

That Council notes the information contained in the Community Services Progress Report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.11 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

RESOLUTION 2022/227

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

That Council notes the information contained within the Environmental and Strategic Planning Progress Report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.12 FINANCIAL REPORTS FOR YEAR ENDED 30/06/2022**RESOLUTION 2022/228**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

- 1. That the Mayor, Deputy Mayor, the General Manager and Responsible Accounting Officer be authorised to sign the necessary Statement by Council on the Financial Reports for the year ended 30 June 2022.**
- 2. That Council's Financial Reports for the year ended 30 June 2022 be referred for audit.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.13 QUARTERLY BUDGET REVIEW - JUNE 2022****RESOLUTION 2022/229**

Moved: Cr Ahmad Karanouh

Seconded: Cr Barbara Deans

- 1. That Council approves the variations to votes as listed in the budget review documents.**
- 2. That Council notes the opinion of the Responsible Accounting Officer, based on the information as presented in the June Budget review, that Council will be in a satisfactory financial position as at 30 June 2021.**
- 3. That Council notes the position of Council's estimated restricted (reserve) funds as at 30 June 2021.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.14 APPLICATIONS FOR FINANCIAL ASSISTANCE UNDER COUNCIL'S DONATIONS POLICY**RESOLUTION 2022/230**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

1. That Council notes the information contained within this report.**2. That Council provides the following financial assistance:**

(a) Clontarf Foundation	\$ 229.00
(b) Coonamble Country Education Found	\$1,595.00
(c) JDC Australia World Cup	\$ 200.00

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.15 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****RESOLUTION 2022/231**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

That Council notes the information in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.16 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE**RESOLUTION 2022/232**

Moved: Cr Barbara Deans
Seconded: Cr Ahmad Karanouh

That the information be received and noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.17 DRAFT STREET TREE POLICY**RESOLUTION 2022/233**

Moved: Cr Ahmad Karanouh
Seconded: Cr Pat Cullen

- 1. That Council places the draft Street Tree Policy as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 2. That, in the event of any submissions being received, the Executive Leader Infrastructure presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Street Tree Policy (with or without changes) at its November 2022 Ordinary Meeting due to the compliance of the 28 day exhibition period the policy cannot be presented at the October 2022 Ordinary Meeting.**
- 3. That, in the event of no submissions being received within the prescribed 28 days, Council formally adopts the Street Tree Policy without any changes as a policy of Council.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.1 SUPPLEMENTARY BUSINESS - DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

RESOLUTION 2022/234

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

That Council accepts the following items: 10.1 - Delegations of Authority to the General Manager, 10.2 – Coonamble Waste Management Facility, 12.3 Expression of Interest to purchase Council owned land as late supplementary reports.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

RESOLUTION 2022/235

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

- 1. That Council notes the contents of this report.**
- 2. That the revised instrumental of delegation for the General Manager of Coonamble Shire be adopted.**
- 3. That the attached instrument of Delegation be provided to Ross David Earl effective from 14 September 2022 until revoked or amended.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.2 SUPPLEMENTARY BUSINESS - COONAMBLE WASTE MANAGEMENT FACILITY**RESOLUTION 2022/236**

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

RECOMMENDATION

1. That Council note the receipt of a Prevention Notice from the EPA in respect of the handling of asbestos at the Coonamble Waste Management Facility.
2. That Council notes the fee of \$605.00 incurred for the issue of the notice.
3. That Council endorses the action to immediately cease causing or permitting asbestos waste to be transported to and / or received at the Waste Management Facility, until such time as a new asbestos pit has been constructed in line with EPA guidelines.
4. That Council notes the preparation of a Masterplan for the ongoing operation of the Coonamble Waste Management Facility.
5. That funding of the development of the Masterplan be sourced from the Waste Management Reserve Fund.
6. That on completion the Masterplan, complete with funding options be presented to Council for consideration.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

12 CONFIDENTIAL MATTERS**RESOLUTION 2022/237**

Moved: Cr Bill Fisher

Seconded: Deputy Mayor Karen Churchill

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Organisation Review

This matter is considered to be confidential under Section 10A(2) - a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

12.2 Review of Organisational Structure

This matter is considered to be confidential under Section 10A(2) - a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

12.3 Expression of interest to Purchase Council-owned land

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

RESOLUTION 2022/238

Moved: Cr Brian Sommerville

Seconded: Cr Pat Cullen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

The Mayor requested the General Manager to read the motions that were passed whilst Council was in that part of the meeting which was closed to the public in accordance with Section 10 A (2) of the *Local Government Act 1993*.

12.3 SUPPLEMENTARY BUSINESS - EXPRESSION OF INTEREST TO PURCHASE COUNCIL-OWNED LAND**RESOLUTION 2022/239**

That Council notes the information in this report.

CARRIED 9/0

12.1 ORGANISATION REVIEW**RESOLUTION 2022/240**

1. That Council note the reports of Mr Evans of Local Government Management Solutions dated 15 August 2022 and 5 September 2022.
2. That the General Manager instigate action that addresses the eight recommendations contained within the summary document:
 - (a) That Council continues to work towards becoming an Employer of Choice for local townfolk and encourage them to apply to work within the organisation including but not limited to operational roles, administration and customer service roles.
 - (b) That all tiers of management be encouraged to conduct the 'difficult conversations' if required, with staff under their control.
 - (c) That vacancies to be filled on a timely basis.
 - (d) That the salary system review take place annually.
 - (e) That performance appraisals need to take place annually.
 - (f) That the probation period assessment has a tighter process of a timely and comprehensive review of performance.
 - (g) That the General Manager and Manex Team set and reinforce a series of values and standards for staff.
 - (h) That the General Manager and Directors work with the People, Risk and Improvement Unit to focus on the above areas.
 - (i) That the General Manager provide an update on the progress of the implementations of the recommendations in two (2) months.

CARRIED 9/0

12.2 REVIEW OF ORGANISATIONAL STRUCTURE

RESOLUTION 2022/241

That Council notes the update provided by Mr Peter Evans of Local Government Management Solutions in respect to the Review of the Organisational Structure, which is required to be completed under the provisions of section 333 of the Local Government Act noting that the final report will be presented to Council at the October Meeting.

CARRIED 9/0

13 CONCLUSION OF THE MEETING

The Meeting closed at 8.10pm.

The minutes of this meeting were confirmed at the Council held on 12 October 2022.

.....
CHAIRPERSON

7 DISCLOSURES OF CONFLICTS OF INTEREST

8 MAYORAL MINUTE

MAYORAL MINUTE

File Number: M3
Author: Tim Horan-Mayor
Authoriser: Tim Horan, Mayor
Annexures: Nil

MAYORAL MINUTE

Councillors

I submit below my Mayoral Report for the month of September 2022:

1. Town Fire Brigade – Shed

Over the past few years, a number of issues have been raised regarding the standard of the NSW Fire and Rescue Station building.

I understand there is some commitment by the Service to build a new purpose-built structure in Coonamble to meet current demands. Given that construction of our new SES building has commenced and has reinvigorated talk between the two emergency services in having a new fire station erected beside the new SES building.

There is no doubt this would attract many benefits, not the least being a combined training area and a closer working association between these two services. It is no secret that our local emergency services are struggling to recruit staff and volunteers - a move in this direction may encourage interest and more people to become involved.

The construction of a new fire and rescue station building would ensure that our community is adequately serviced during emergencies. In time, it may also lead to updating of vehicles and other equipment to cater for all types of emergency incidents.

The land in question, adjacent to where the new SES headquarters is being built, is owned by the Coonamble Aboriginal Land Council and I have had informal discussions with members of that organisation and they are happy to assist wherever possible.

I recommend that Council commence the process by taking the following action:

- Contact the Coonamble Local Aboriginal Land Council regarding possible acquisition of the required land for NSW Fire and Rescue Service.

- Forward a letter to the NSW Commissioner of Fire and Rescue putting the proposal forward and asking for support in expediting the matter.
- Request our Local Member for Barwon, Roy Butler to make representations to the appropriate Minister on Council's behalf for support and funding towards the construction of a new station for the Coonamble Fire and Rescue Service.

2. Activities:

Since the September meeting I have represented Council at various events and meetings, and I provide details below for Councillors' information.

i) Official Opening – Outback Archies Exhibition:

On Saturday 17 September 2022 I attended the Exhibition and officially opened the event, which was held in the Outback Arts Gallery in Castlereagh Street. This event celebrates the region's artists and the "Legends and Landscapes" that make up our communities. The quality of the art never ceases to amaze me, and I congratulate the artists who participated. Each year the event seems to be increasing in popularity and I hope this trend will continue. Congratulations to the organizing committee who have done a tremendous job again this year.

ii) Gulargambone Rural Transaction Centre

I accompanied the General Manager and Cr Sommerville to Gulargambone on Monday 26 September 2022 to attend the Annual General Meeting of the Gulargambone Rural Transaction Centre. The RTC at Gulargambone is a huge asset to the community and surrounding district. It houses the post office and a gift shop as well as providing the Reliance Credit Union Agency.

I would like to congratulate all Committee members on their re-election and acknowledge the 20 years' service given by Tammy Nichols as Manager. I wish you all another successful year and thank you for your service to our Shire area and beyond.

Unlike a lot of other small towns, the banking service provided at the Gulargambone RTC is secure and stable – something that can't be said about uncertain banking arrangements in a lot of bigger areas. So, it's also thank-you to Reliance Credit Union!

Conclusion

I submit to you my Mayoral Report and recommend it be received and noted.

Tim Horan
MAYOR

RECOMMENDATION

- 1. That the Mayoral Minute be received and noted.**
- 2. That the Interim General Manager progress the recommendations in relation to the Fire and Rescue Facilities in Coonamble.**

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL

10.1 CORRESPONDENCE

File Number: C20

Author: Marina Colwell-Executive Support Officer

Authoriser: Ross Earl, General Manager

Annexures:

- 1. Circular 22-28**
- 2. Reply Letter - Greg Warren MP**
- 3. OLG Fortnightly Newsletter**

CORRESPONDENCE

1. Circular to Councils
22-28 / 27 September 2022
Annual Report and Annual Performance Statement Checklists
2. Reply Letter – Greg Warren MP
RFS – assets are property of local councils
3. OLG Fortnightly Newsletter

RECOMMENDATION

That the correspondence listed in the body of the report be noted.



Circular to Councils

Circular Details	Circular No 22-28 / 27 September 2022 / A832250
Previous Circular	21-16 Annual Report and Annual Performance Statement Checklists
Who should read this	Councillors / General Managers / All council staff / Joint Organisations/Executive Officers
Contact	Performance Team / (02) 44284100 olg@olg.nsw.gov.au
Action required	Council and Joint Organisations to Implement

Annual Report and Annual Performance Statement Checklists

What's new or changing

- The annual report checklist has been updated for councils.
- The annual performance statement checklist has been updated for Joint Organisations (JOs)

What this will mean for your council

- Councils can use the annual report checklist and JOs can use the annual performance statement checklist to ensure that the information required under the *Local Government Act 1993 (Act)*, the *Local Government (General) Regulation 2005* and other relevant legislation and guidelines is included within their annual report and annual performance statement.

Key points

- Under the Act, councils must prepare an annual report and JOs an annual performance statement within five months after the end of the financial year.
- Councils and JOs must upload a copy of the annual report to their website and provide a copy to the Minister for Local Government and such other persons and bodies as regulations require. Councils and JOs should notify the Minister by providing a URL link to the Office of Local Government (OLG) (olg@olg.nsw.gov.au).
- Councils should ensure they report performance against targets, outcomes, efficiency and cost effectiveness over time.
- JOs should ensure they report as to their progress in implementing strategies and plans for delivering strategic regional priorities.

Where to go for further information

- The annual report and annual performance statement checklists are available on OLG's website at <https://www.olg.nsw.gov.au/councils/policy-and-legislation/guidelines-and-policy-information-resources-for-councils/council-annual-reporting-requirements/>

Mel Hawyes
Deputy Secretary
Crownlands and Local Government

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Greg Warren MP

SHADOW MINISTER FOR LOCAL GOVERNMENT
SHADOW MINISTER FOR VETERANS
SHADOW MINISTER FOR WESTERN SYDNEY
MEMBER FOR CAMPBELLTOWN

23/08/22

Cr Tim Horan
Mayor
Coonamble Shire Council
PO Box 249
COONAMBLE NSW 2829

By email: council@coonambleshire.nsw.gov.au

Dear Mayor Horan

Thank you for your correspondence with regards to your concerns about the NSW Government's determination, as applied recently by the Auditor-General, that NSW Rural Fire Service (RFS) assets are the property of local councils for accounting purposes.

I understand that this determination is based on a strict interpretation of section 119 of the *Rural Fires Act 1997* ('the Act'), which 'vests' control of RFS equipment with Councils. This is despite the fact that councils do not in reality have any control of RFS equipment. That is, councils do not purchase the equipment, have no right to use the equipment, dispose of the equipment or retain proceeds of any sale.

I am advised that many councils have objected to this view and have moved resolutions to the effect that they will be declining to recognise RFS assets in their financial statements, thereby placing their council at risk of receiving a qualified audit.

This decision appears to be another example of blatant cost-shifting by this out of touch Government, adding further strain on the financial position of local councils and the important work that they undertake in servicing their communities, after what has been a very challenging few years for local councils.

Given this, my colleague, Mr Jihad Dib MP, Shadow Minister for Emergency Services and I have written directly to the Hon. Wendy Tuckerman, Minister for Local Government and the Hon. Steph Cooke, Minister for Emergency Services and Resilience, raising your concerns. Moreover, we have sought clarification from the respective Ministers as to the Government's position on this issue and whether there are any plans to rectify this discrepancy and legislative technicality in the Act.

OFFICE: Shop 3, 72 Queen St, Campbelltown 2560
PHONE: (02) 4625 3344 **EMAIL:** Campbelltown@parliament.nsw.gov.au



Greg Warren MP

SHADOW MINISTER FOR LOCAL GOVERNMENT
SHADOW MINISTER FOR VETERANS
SHADOW MINISTER FOR WESTERN SYDNEY
MEMBER FOR CAMPBELLTOWN

Furthermore, I can assure you that NSW Labor will be taking an active interest in this matter, exploring this discrepancy further in the August Budget Estimates and thoroughly considering the case for sensible and logical reforms to section 119 of the Act.

Once again, thank you for taking the time to write to me and for your ongoing advocacy of the local government sector.

Yours sincerely,

A handwritten signature in blue ink that reads 'Greg Warren'.

Greg Warren MP
Member for Campbelltown
Shadow Minister for Local Government
Shadow Minister for Veterans
Shadow Minister for Western Sydney

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29 September 2022

Message from Minister Tuckerman

Last week, I had the honour of hosting the 2021 Women in Local Government Awards in Parliament House with the Minister for Women, Bronnie Taylor, to recognise the significant contribution women make to local government.



In light of the delays caused by the recent floods and COVID-19 in acknowledging the award recipients, I was thrilled to commemorate our diverse and talented award winners from rural, regional and metropolitan areas throughout the state.

I congratulate the following winners of the 2021 Awards:

- **Alternative Pathways Award – Metro:** Priscilla Felice, Trades Supervisor, Asset Maintenance, Waverley Council
- **Alternative Pathways Award – Regional/Rural:** Belinda Thomson, Vegetation Maintenance Supervisor, Lake Macquarie City Council
- **Champion of Change Award – Metro:** Marnie Mitchell, Manager, People and Performance, City of Ryde Council
- **Champion of Change Award – Regional/Rural (shared):** Laura Black, Acting General Manager, Clarence Valley Council; Helen McNeil, Group Manager, People and Performance, Rous County Council
- **Elected Representative Award – Metro:** Councillor Clare Raffan, City of Canterbury Bankstown Council
- **Elected Representative Award – Regional/Rural:** Councillor Marion Browne, City of Broken Hill Council

- **Employment Diversity Award – Metro:** Wollongong City Council
- **Young Achiever's Award – Metro:** Kristyne Arneill, Support Officer, City of Canada Bay
- **Young Achiever's Award – Regional/Rural:** Shanon Gray, Cadet Accountant, Lake Macquarie City Council
- **Councillor Lillian Brady OAM Award (formerly the Minister for Local Government Award for Women):** Leanne Barnes OAM PSM, former General Manager of Bega Valley Shire Council.

The award winners have shown exceptional leadership in serving their councils and communities, paving the way for other women seeking a rewarding career in the sector.

If you know more outstanding women in local government, I am calling on you to make a nomination for the 2022 Ministers' Awards for Women in Local Government, which is now open. Nominations close Wednesday, 19 October, so make sure you make a submission by clicking [here](#).

Wendy Tuckerman
Minister for Local Government



Rate peg: Have your say

The Independent Pricing and Regulatory Tribunal (IPART) is reviewing the methodology used to set the local government rate peg.

IPART has released an Issues Paper and is calling for submissions from councils and ratepayers. The review into the rate peg methodology follows a request from Minister Wendy Tuckerman after the base rate peg was set at 0.7 per cent for 2022-23.

IPART has confirmed a minimum rate peg of 3.7 per cent for 2023-24, up to 6.8 per cent depending on population growth.

Read IPART's *Issues Paper - Review of rate peg methodology*.

Companion animals: Rehoming practices review

Councils, companion animal rehoming organisations and the community are being invited to help shape the final recommendations of the rehoming practices review, which is

examining rehoming practices for companion animals and factors driving euthanasia rates.

The review has been consulting with NSW rehoming organisations and metropolitan, regional and rural councils to better understand euthanasia rates and trends.

Council workshops will be held from 11-13 October. For further information about attending a workshop, please email ciesyd@thecie.com.au

Find out more about the Rehoming Practices Review.



Go FOGO grants to redirect food waste

A new grants program will help NSW councils deliver weekly food only (FO) or food organics and garden organics (FOGO) waste services to their communities.

The Go FOGO grants will support the goals of the NSW Government's Waste and Sustainable Materials Strategy.

A total pool of up to \$46 million is available over the next 4 years. The Go FOGO grants will:

- support the effective rollout of weekly FOGO (or FO) services to 500,000 households that have no organics service
- support the effective rollout of weekly FOGO (or FO) services to 1.5 million households that have a garden-only waste service
- provide additional support to councils with a significant number of multi-unit dwellings to deliver additional tailored communication to these properties.

All NSW councils are eligible to apply for funding to roll out new weekly FOGO/FO services to households with no current service. The service must be active within 3 years of the grant application approval.

Applications close on Wednesday, 16 November.

For more information, visit the [Environment Protection Authority's website](https://www.epa.nsw.gov.au) or email organics.recycling@epa.nsw.gov.au



NSW SES announces a new era of flood warnings

The NSW State Emergency Service has transitioned to an overhauled warning system under the new nationwide Australian Warning System.

The Australian Warning System is a national 3-tiered warning framework covering emergency services organisations and all hazards.

Under the Australian Warning System's framework, there are 3 levels of warning:

- advice
- watch & act
- emergency Warning

Warnings will continue to be distributed through the NSW SES website and social media channels, as well as local ABC radio stations.

Learn more at www.ses.nsw.gov.au/warnings.

Funding available for major cultural festivals

Local councils in the Six Cities regions can now partner with the NSW Government for multi-million investments into major cultural festivals and events.

Grant funding of up to \$500,000 a year (for 2 years) is available. Successful councils can use the funding to support existing or new major cultural events to be held in 2023 and 2024.



The Six Cities regions comprises the Lower Hunter and Greater Newcastle City, Central Coast City, Illawarra-Shoalhaven City, Western Parkland City, Central River City and

Eastern Harbour City.

Applications close on Friday 7 October. For more information, visit www.multicultural.nsw.gov.au

Guide the vision for the Six Cities

The Greater Cities Commission invites residents across the Six Cities Region to share their hopes and aspirations for their city's future.

The Commission has prepared the Six Cities Region Discussion Paper, sharing their region shaping ideas.

Residents of local government areas in the Six Cities Region can contribute by visiting the [Have Your Say website](#) until 30 October.

Maritime Logistics Systems review

Coastal councils are being invited to have their say on a review into Australia's maritime logistics systems.

The Productivity Commission's review notes these systems are often spread across multiple local government areas, and coordination between different levels of government is essential for an efficient maritime system.

A draft report has been published and is open for public comment until Friday 14 October.

Read the *Lifting productivity at Australia's container ports: between water, wharf and warehouse* draft report.



NSW Government grants

Check whether your council is eligible for any state government grants on the [NSW Government website](#).

Simply filter by "Local Government" to browse through the several initiatives, grants or funding programs available to councils across the state.

[Check available grants](#)

Want us to showcase your council?

This e-newsletter regularly features case studies of councillors and council staff working hard and innovating for their communities.

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10.2 COUNCIL RESOLUTIONS UPDATE

File Number: C17; C20
Author: Marina Colwell-Executive Support Officer
Authoriser: Ross Earl, General Manager
Annexures: 1. Resolutions Update - October 2022

PURPOSE

The purpose of this report is to enable Council to keep track of important Council resolutions.

BACKGROUND

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

(a) Relevance to Integrated Planning and Reporting Framework

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

(b) Financial Considerations

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

COMMENTARY

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

Item No.	Date	Resolution No.	Matter/Action Required/Update	Responsible Officer	Status

RECOMMENDATION

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

Council Resolutions Update - Annexure 1

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
11.1.22	2022/11	Priority Items to be Pursued	Additional training for Mayor – within 6 months	Bruce	Not yet addressed
11.1.22	2022/11	Priority Items to be Pursued	Review & Adoption of Approvals & Order Policies – within 12 months	Manex (Executive Management Team)	Progressing
11.1.22	2022/11	Priority Items to be Pursued	Review of Organisation Structure – within 12 months	GM	Progressing – report tabled to September meeting, with more detailed report to be tabled to October Council meeting
11.1.22	2022/11	Priority Items to be Pursued	Review of Delegations – within 12 months	GM	Works to commence in the immediate future.
11.1.22	2022/11	Priority Items to be Pursued	Review of Code of Conduct – within 12 months	AGM/MPRI (Bruce/Amanda)	Report presented to October meeting.
9.2.22	2022/21	Youth Services in LGA	Determine current services, coordination and possible duplication and gaps analysis	ELESPC	Ongoing.
9.2.22	2022/26	Coonamble Weir’s accessibility to the public	Stakeholder consultation about the future operations and possibilities of the operations and management	New MED&G or revised position (Vacant)	Draft plan to be provided to Council by the 14/10/2022. Pending receipt of the draft plan , it will be tabbed for Council’s consideration at its November 2022 meeting.
9.2.22	2022/29	LEP Amendments	Availability of suitable residential land – including small rural blocks, larger rural subdivisions, restrictions on acreage size in RU1 zoning	ELESPC	LEP Amendment for housekeeping amendments tabled at 13 May 2022 meeting

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
9.2.22	2022/30	CDEP-like community employment and training program	Discussions with Federal MP and other stakeholders	Mayor/GM	Redi.e are administrating similar funding and they have indicated that they are interested in applying for this funding for Coonamble – with a letter of support from Council
9.2.22	2022/32	Improved maintenance at Gulargambone and Quambone cemeteries	Investigate improved maintenance – report to be prepared	MUS (Darren)	On public Exhibition for SAMP has closed with no submissions. To be adopted with other resourcing documents at the October 2022 Ordinary meeting.
9.2.22	2022/37	Membership of Country Mayors Ass	Mayor to attend next two meetings, after which membership will be reconsidered	Mayor (Tim)	Ongoing
9.2.22	2022/43	Concept Design for Main Street Upgrade	Concept plans to be put on public exhibition – further report	Project Manager (David)	In process
9.2.22 14.8.22	2022/44 2022/225	Compulsory Acquisition of land – Bore Baths	Legal processes to be followed	Casual MED&G (David)	Processes are ongoing
9.3.22	2022/44	Council investigates options to better manage maintenance of the streets, lanes and public areas within the whole Shire		ELI (Daniel)	Public Exhibition for SAMP has closed with zero submissions. To be adopted with other Resourcing Documents at October 2022 Ordinary Meeting.
9.3.22	2022/53	report be prepared for Council's consideration - available Council owned or controlled land as well as information on the Native	Report be prepared for Council's consideration, including the community feedback gathered, so that it can be used to inform the	MEDG (David)	Ongoing

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
		Title status of the land adjoining the Coonamble Jockey Club.	future direction and progress of the project		
13.4.22	2022/106	Rural Roads Reconstruction Program	Report is to identify not only the recommended budgetary allocation but also to include the various funding methods available to Council to fund the proposed works	ELI (Daniel)	Public Exhibition for SAMP has closed with zero submissions. To be adopted with other Resourcing Documents at October 2022 Ordinary Meeting.
15.6.22	2022/116	Plan of Management – Sports Oval	Inclusion of ‘one off camping facility’ at the sports oval - plan	Bruce	Progressing – Draft plans to be provided to Council in time for tabling to the November 2022 Council meeting.
15.6.22	2022/121	Review of Social Media Policy	Review the policy, place on public exhibition for required time inviting submissions from the community before adoption	AMED (David)	progressing
15.6.22	2022/129	Draft Masterplan for the Coonamble Pool & McDonald Park Precinct	That Council places the Masterplan on public exhibition for required time inviting submissions from the community before adoption	Exec Inf (Daniel)	Exhibition period extended until 30 September 2022. Report to October 2022 Ordinary Meeting.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
15.6.22	2022/136	Notice of Motion (Cr Churchill): 1. Collection of information regarding 'slow down signs' at Gulargambone	Collection of required data	MR (Dirk)	Traffic Counter will be placed In Gulargambone during harvest period between late September to December / Jan (Weather dependant) to collect data on heavy vehicles movements - ongoing
		2. Fence – Tully Park & Preschool	Meet with representatives to discuss the possibility of a new fence, prepare a report to be bought back to Council with estimated costs	Bruce	On Hold – pending consideration of a further request received from the Preschool
		3. Coonamble Mens Shed	Prepare a report to be bought back to Council with the estimated costs & likelihood of facilitating the following: *Improved security *Installation of Solar Panels	Bruce	Project suggested for Funding under SCCF5
15.6.22	2022/139	Waste Management Facility - Robbo's Earthworks – Contract renewal	*AGM to enter contract negotiations *Asbestos control	GM/Dan/Bruce/Tony	Progressing – Draft contract agreements currently being drawn up by Council's representative. Once to hand discussions will commence with the local contractor - ongoing
15.6.22	2022/144	Mt Magometon Operational Review	*Review of Operational Plan *Future report on plan transition	Exec Infr (Daniel)	Plan for transition in progress. Quarry Committee Meeting to be scheduled first.
13.7.22	2022/153	Industrial Land Review	Council to research the possibility of acquiring land for industrial use	AMED (David)	Report back to Council with findings.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
	2022/157	Administration Centre – Costs	AGM to prepare are report on the costings of purchasing/demolition (if needed) and construction of a new Administration Building	GM/Bruce	Awaiting market valuation report, follow up contact has been made with valuation firm. Market valuation is due to be provided to Council by 07/10/2022
	2022/173	EOI to Purchase Council Owned Land	GrainCorp – AGM to continue negotiations to establish a short-term lease of part Lot 2 DP 1254635	Bruce	Progressing – negotiations continuing with GrainCorp. Market valuation is due to be provided to Council by 07/10/2022
	220/174	Draft Resourcing Documents	Documents to be placed on public exhibition	GM/Bruce	Completed documents placed on exhibition.
10.8.22	2022/204	Substitute Area for local sporting clubs	Investigate alternative and appropriate area for substitute sports grounds	Daniel	progressing
14.8.22	2022/222	GM to write letter to NAB Manager & contact other Banking institute	GM to contact the Manager of the NAB branch to seek clarification of the opening hours. Also, he is to contact other prospective banking institutes with the possibility of opening in Coonamble	Ross	progressing
	2022/233	Draft Street Tree Policy	Policy to be placed on Council's website for 28 days inviting submissions	Daniel	progressing
	2022/236	Coonamble Waste Management Facility	Masterplan development	Daniel/Bruce/Tony	ongoing

10.3 RATES AND CHARGES COLLECTIONS - SEPTEMBER 2022**File Number: Rates - General - R4****Author: Bruce Quarmby, Acting General Manager****Authoriser: Bruce Quarmby, Executive Leader Corporate and Sustainability****Annexures: Nil****PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of September 2022.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

(b) Financial Considerations

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

	30 September 2022	30 September 2021
Rates and Charges	\$5,402,473.79	\$5,244,749.75
Water & Sewer Consumption Charges	\$348,363.15	\$398,132.78
Total	\$5,750,836.94	\$5,642,882.53

COMMENTARY**Rates and Charges**

	30 September 2022	30 September 2021
Rates and charges in arrears as at 30 June 2022	1,020,037.33	\$905,674.57
Rates/charges levied & adjustments for 2022/23	7,438,084.57	\$7,136,441.92
Pension Concession	-104,357.80	-\$105,526.11
Amounts collected as at 30 September 2022	-2,951,290.31	-\$2,691,840.63
Total Rates and Charges to be Collected	\$5,402,473.79	\$5,244,749.75

The amount levied for rates and charges for 2022 / 23 includes the current year's annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 30 September 2022 includes receipts for both arrears and the current year's amounts outstanding.

It should be noted that the rates and charges 2022 / 23 levied amount is reduced by the pensioner concession of \$104,357.80; reducing the amount of income derived from these rates and charges. Of this concession, Council’s contribution is 45%, which represents an amount of \$46,961.01.

The rates and charges as of 30 September 2022 represent 63.87% of the total annual rates and charges levied and outstanding (compared with 65.22% on 30 September 2021).

Water Consumption Charges

	30 September 2022	30 September 2021
Water & Sewer Consumption Charges and arrears as at 30 June 2022	329,760.33	401,325.23
Water & Sewer Consumption charges & adjustments 2022/23 year to date	123,961.72	\$141,727.29
Amounts collected as at 30 September 2022	-83,148.64	-\$144,919.74
Total Water & Sewer Consumption Charges to be Collected	\$370,573.41	\$398,132.78

The consumption charges as at 30 September 2022 represents 81.67% of the total water consumption charges outstanding (compared to 73.31% on 30 September 2021).

Debt Recovery Agency

In accordance with its adopted Debt Recovery Policy, Council continues to work with its Debt Recovery Agency to recover monies owed to Council. All actions undertaken by Council, or its Agency are done so in accordance with the provisions within the *Local Government Act 1993* and Council adopted Debt recovery policy.

(a) Governance/Policy Implications

Council staff comply with the directions provided by Council’s suite of policies that govern this function of Council.

(b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(d) Environmental Implications

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Covid-19 along with the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

(e) Economic/Asset Management Implications

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

(f) Risk Implications

As was stated above, Covid-19 and the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

CONCLUSION

The rates and charges as at 30 September represent 63.87% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 65.22% on 30 September 2021). The water consumption charges as of 30 September 2022 represent 81.67% of the total water consumption charges outstanding from previous years (compared to 73.31% on 30 September 2022).

RECOMMENDATION

That Council notes the information provided in the report.

10.4 STATUS OF INVESTMENTS - 30 SEPTEMBER 2022**File Number: Investments General - I5****Author: Saiful Islam, Finance Assistant****Authoriser: Bruce Quarmby, Executive Leader Corporate and Sustainability****Annexures: Nil****PURPOSE**

The purpose of the report is for Councillors to note the status of its investment portfolio.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

(b) Financial Considerations

Investment levels and interest rates are currently on par with the revised estimated calculations.

COMMENTARY**INVESTMENTS REPORT TO COUNCIL - 30 September 2022**

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
Commonwealth Bank	A1+	Term Deposit -12/12/2022	2.30%	210 Days	3,000,000
Commonwealth Bank	A1+	Term Deposit - 20/02/2023	3.44%	182 Days	1,000,000
Commonwealth Bank	A1+	Term Deposit - 01/03/2023	3.54%	182 Days	500,000
Commonwealth Bank	A1+	Term Deposit - 7/11/2022	2.24%	182 Days	2,000,000
Commonwealth Bank	A1+	Term Deposit -05/04/2023	3.74%	210 Days	1,500,000
Commonwealth Bank	A1+	Term Deposit - 27/10/2022	2.70%	120 Days	1,500,000
Commonwealth Bank	A1+	Term Deposit - 27/04/2023	4.11%	211 Days	1,000,000
IMB - VRD	A2	Term Deposit - 20/10/2022	2.21%	92 Days	1,000,000
IMB - VRD	A2	Term Deposit - 04/11/2022	2.68%	92 Days	1,000,000
IMB - VRD	A2	Term Deposit - 02/02/2023	3.39%	150 Days	1,000,000
Bank of Queensland	A2	Term Deposit - 28/11/2022	2.40%	192 Days	1,000,000
Bank of Queensland	A2	Term Deposit - 09/01/2023	3.10%	126 Days	1,000,000
Bank of Queensland	A2	Term Deposit - 20/02/2023	2.80%	276 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 24/11/2022	3.00%	120 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 04/10/2022	1.10%	183 Days	1,500,000
National Australia Bank	A1+	Term Deposit - 12/12/2022	3.15%	68 Days	1,000,000
Westpac Banking Corporation	A1+	Term Deposit - 10/03/2023	1.08%	365 Days	1,500,000
Westpac Banking Corporation	A1+	Term Deposit - 21/03/2023	1.20%	365 Days	1,000,000
Westpac Banking Corporation	A1+	Term Deposit - 04/10/2022	1.03%	186 Days	1,000,000
Westpac Banking Corporation	A1+	Term Deposit - 16/11/2022	2.15%	184 Days	2,000,000
Westpac Banking Corporation	A1+	Term Deposit - 19/12/2022	2.16%	216 Days	2,000,000
AMP	BBB+	Term Deposit - 17/04/2023	4.15%	210 Days	1,000,000
AMP	BBB+	Term Deposit - 21/06/2023	4.35%	271 Days	2,000,000
Reliance C/U	Unrated	Term Deposit -18/11/2022	0.40%	184 Days	250,000
TOTAL					30,750,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	34%	40%	10,500,000
National Australia Bank	A1+	11%	40%	3,500,000
Westpac Banking Corp	A1+	24%	40%	7,500,000
IMB	A2	10%	15%	3,000,000
BOQ	A2	10%	15%	3,000,000
AMP	BBB+	10%	15%	3,000,000
Reliance C/U	Unrated	1%	10%	250,000
100%				\$ 30,750,000

Rating	% of Investment	Policy	Amount
A1+	70%	100%	21,500,000
A1	0%	80%	-
A2	20%	60%	6,000,000
BBB+	10%	35%	3,000,000
Unrated	1%	30%	250,000
100%			\$ 30,750,000
General Fund Investments			23,398,350.99
Water Investment Fund			2,891,366.21
Sewerage Investment Fund			4,460,282.80
			\$ 30,750,000

Interest earned on Investments for 2022-2023 as at 30 September 2022 \$ 118,075

AVAILABLE WORKING FUNDS

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

The available working funds balance (unrestricted funds) will be made available once the financial reports are finalised for the end of June 2022.

(a) Governance/Policy Implications

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

(b) Legal Implications

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council’s Investment Policy.

(c) Social Implications

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

(f) Risk Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

CONCLUSION

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

RECOMMENDATION

That Council notes the list of investments as at 30 September 2022 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

10.5 SALEYARDS REPORT- 30 SEPTEMBER 2022**File Number: S1****Author: Saiful Islam, Finance Assistant****Authoriser: Bruce Quarmby, Executive Leader Corporate and Sustainability****Annexures: 1. Saleyard Report- September 22****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

BACKGROUND

The following information details income and expenditure associated with the Coonamble saleyards for the month of September 2022.

(a) Relevance to Integrated Planning and Reporting Framework

14.1 Ensure long term management and protection of our community assets.

(b) Financial Considerations

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

Saleyards Activities

During the month of September two (2) sales were held at the Coonamble Saleyards, with the sale held on the 14 September & 28 September 2022.

The following planned maintenance will be completed at the saleyards, during the month of October 2022

- The continued cleanout of dirt yards and relining of them with 20mm rockfill.
- General maintenance repairs to troughs, gates and the old crush.

SALES

CATTLE: From 01.09.2022 to 30.09.2022

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
14/09/2022	Invoice	559	1,168.82			559	4,395.77
28/09/2022	Invoice	697	1,457.36			699	5,492.50

SALEYARDS ACCOUNT 01/07/2022 - 30/09/2022

Saleyard Operations:

Income	29,644.15
Expenditure	31,734.07
Deficit	-2,089.92

Truck wash:

Income	5,891.85
Expenditure	678.46
Surplus	5,213.39

Summary:

Income	35,536.00
Expenditure	32,412.53
Surplus	3,123.47

Truck Wash

The following planned maintenance will be completed at the Truck wash facility, during the month of October 2022.

- The cleaning out of the Truck wash dam.
- The scheduled resetting of the pumps.
- The spreading of 20mm rock fill beside the truck wash.

(c) Governance/Policy Implications

Maintenance of Council’s infrastructure assets is carried out in accordance with Council’s adopted management plans.

(d) Legal Implications

There are no legal implications arising from this report.

(e) Social Implications

There are no social implications arising from this report.

(f) Environmental Implications

There are no environmental implications arising from this report.

(g) Economic/Asset Management Implications

Works are generally scheduled in accordance with Council's adopted Operational Plan and Budget to ensure Council's assets are maintained to an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

RESOLUTION 2021/217

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.

CARRIED

(h) Risk Implications

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

CONCLUSION

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

RECOMMENDATION

That Council notes the information provided in this report.

ScreenName: Saleyards - Council report

Data: General Ledger Data

Filter: All

Calendar: YTD for September 2022-23

2022 01:00 AM

Hide Zero: Off

Account No	Annual Amended Budget	Jul MTH Actuals	Aug MTH Actuals	Sep MTH Actuals	YTD Actuals
5700-0002 - SALEYARDS					
05 - Revenue					
5700-1150 - Saleyards Fees & Charges - Casual	(3,000)	.00	0	0	.00
5700-1152 - Saleyards Fees & Charges - Sale	(76,500)	-9,804.37	-9,432	-10,408	(29,644.15)
5700-1496 - Grants - Saleyards Safety Upgrade	0	.00	0	0	.00
05 - Revenue Total	(79,500)	-9,804.37	-9,432	-10,408	(29,644.15)
06 - Expenditure					
5700-2245 - Saleyards Insurances	3,755	10,977.73	0	0	10,977.73
5700-2255 - Saleyards Electricity Charges	6,580	.00	465	416	881.26
5700-2260 - Saleyards Telephone Expenses	630	50.00	52	52	154.00
5700-2270 - Saleyards Rates & Charges	10,615	5,237.58	0	210	5,447.08
5700-2330 - Saleyards Operating Expenses	19,005	196.67	0	2,263	2,459.18
5700-2335 - Saleyards Operating Expenses No GST	7,650	.00	937	0	937.04
5700-2340 - Saleyards Maintenance Expenses	63,995	1,886.88	2,120	6,871	10,877.78
5700-2925 - Saleyards Buildings Depreciation	11,038	.00	0	0	.00
5700-2930 - Saleyards Facilities Depreciation	2,744	.00	0	0	.00
06 - Expenditure Total	126,012	18,348.86	3,574	9,812	31,734.07
5700-0002 - SALEYARDS Total	46,512	8,544.49	-5,858	-596	2,089.92
5750-0002 - TRUCKWASH					
05 - Revenue					
5750-1150 - Truck Wash User Fees	(29,000)	-5,846.40	0	-45	(5,891.85)
05 - Revenue Total	(29,000)	-5,846.40	0	-45	(5,891.85)

06 - Expenditure					
5750-2245 - Truckwash Insurance	100	72.02	0	0	72.02
5750-2255 - Truck Wash Electricity Charges	2,790	.00	85	103	187.70
5750-2260 - Truck Wash Telephone Expenses	0	.00	0	0	.00
5750-2270 - Truckwash Rates & User Charges	15,565	.00	7	0	7.37
5750-2340 - Truck Wash Mntce & Repairs	16,020	.00	399	13	411.37
5750-2930 - Depn - Other Structures	10,400	.00	0	0	.00
06 - Expenditure Total	44,875	72.02	491	116	678.46
5750-0002 - TRUCKWASH Total	15,875	-5,774.38	491	71	(5,213.39)
Total	62,387	2,770.11	-5,367	-525	(3,123.47)

10.6 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT

File Number: D5
Author: David Levick-Acting Manager Economic Development and Growth
Authoriser: Bruce Quarmby, Executive Leader Corporate and Sustainability
Annexures: Nil

PURPOSE

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

BACKGROUND

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

(a) Relevance to Integrated Planning and Reporting Framework

ED1.2 Develop our economy, including the visitor economy.

(b) Financial Considerations

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

COMMENTARY

Grants

Overview:

Status	This Month	Last Month	Year to Date
Grant-funded projects completed	0	4	20
Grants to be acquitted	3	3	
Grants in progress	15	15	
Grant submissions awaiting decision	7	6	
Successful grant applications	0	2	15

Detailed Status:

Grants completed and awaiting acquittal	Responsibility	Comment
Coonamble Community Recycling Centre	ESM&C	
Toooloon Street Pedestrian Crossing	INF	
Town Entrance Public Art (DSP)	ED&G	

Grants in progress	Responsibility	Comment
Coonamble Sports Ground Upgrades	C&S	Extension granted.
Quambone Park Toilet (LRCI Phase 2)	C&S	Seeking contractor(s).
Gulargambone Youth Centre external upgrades	ESM&C	Final stages underway.
Restore Trooper Stables at Museum	ESM&C	Awaiting DA submission.
Riverside Caravan Park Development	ED&G	Ongoing
Koori Knockout Participation	ESM&C	Taking expressions of interest from teams.
Volunteer Bus Driver Training	ESM&C	Taking expressions of interest.
Coonamble Transport Initiative	ESM&C	Allocated as required.
Coonamble Kids Transport Initiative	ESM&C	Allocated as required.
Youth Council re-establishment	ESM&C	Variation being drafted.
Women's Change Rooms at Sportsground	ED&G	Deed signed
Walking Loop around Sportsground	ED&G	Deed signed
Coonamble Family and Youth Fest	ED&G	Deed signed
Pedestrian and Mobility Plan revision	INF	Seeking consultants
Walkway and Cycleway Plan	INF	Seeking consultants

Recent grant submissions:

1. Stronger Country Communities Fund (Round 5) for three projects with a combined value of \$991,763, of which funding of \$875,000 is available. Council resolved at its September meeting (Resolution 2022/223) to direct its funding allocation towards:

- Gulargambone Sportsground amenities upgrade, including the addition of canteen facilities, at an estimated \$520,000.
- Coonamble Region Art Trail at an estimated \$235,035.
- Tennis court fencing and playing surface upgrade at Macdonald Park, Coonamble, at an estimated \$236,728.

Funding approval will be announced from November 2022 onwards.

2. Regional Tourism Activation Fund (Round 2) for the Coonamble Artesian Bathing Experience, requesting \$5.5 million. Funding approval will be announced from November 2022 onwards.

3. Our Region, Our Voice – Regional Youth Investment Program for the Coonamble Youth Empowerment Program, requesting \$2,910,820, for two streams of work:

- Construction of 2 x crisis accommodation units in Gulargambone and 2 x crisis accommodation units in Coonamble.
- Provision of a two-year, after-school, weekend and school holiday Youth Empowerment Program.

Upcoming grant opportunities:

1. Public Library Infrastructure Grant of up to \$500,000 for library buildings and spaces, as well as information and communications technology projects (closing Friday, 28 October 2022). Recommended works are to convert lighting to LED (cheaper and more environmentally friendly), to triple-glaze the current windows (to

increase the insulation between the internal and external environments) and to upgrade the air-conditioning, thus improving the comfort for users and the utility of the building into the future.

Communications

The most frequently visited web pages of the past month have been Road Conditions (2,644 visits, up 200% due to wet weather), Contact Council (519 visits), Employment (498 visits), Council meetings (326 visits), and Tenders and Requests for Quotations (258 visits).

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council’s website, on various topics as required.
- Posts in the Events Calendar hosted on Council’s website.
- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

The Facebook posts that achieved the greatest reach during September related to the closure of the Pilliga Road and Quambone Road due to flooding (with a reach to 7,868 people), the Castlereagh Highway closure for the movement of the funeral cortege of former Mayor, Michael Webb (a reach to 2,863 people), the closure of the Council office for a short period to allow staff to attend Michael Webb’s funeral (a reach to 2,800 people), and two other posts on road conditions (with reaches of 2,659 and 2,648 respectively). A further 14 posts attracted more than 500 hits.

Although an informal medium of communication from Council to the Community, Facebook continues to be the most effective and timely medium by which to share information quickly and widely with the community.

With a current following of more than 2,500 people on Facebook and a lessening in the rate of new followers each month, this would suggest we have potentially saturated our reach within our social media audience of people 14+ years of age. In the past 15 months (since July 2021), the number of followers has grown by about 25%.

Social Media (Facebook) Summary

Measure	This Month	Last Month	Year to Date
Number of posts	25	9	362
Increase in number of followers	+54	-12	+595

Total number of followers	2,529	2,475	
Reach	14,971	13,788	

Tourism Promotion

@visitcoonamble social media pages continue to increase reach. Posts on the Visit Coonamble Facebook page reached over 16,497 people during the past month. Page likes and followers increased by 23 people.

The most popular post on Facebook advertised the job vacancy at the Information & Exhibition Centre. This post reached 2,200 people and had 403 engagements, which means 403 people either liked, shared, commented, clicked to read the entire caption, or stayed on the post for longer than 10 seconds.

The audience on the Visit Coonamble Instagram page increased by 36 followers this month, with 319 content interactions (likes, comments, shares, and saves). A total number of 7,849 accounts were reached, with less than a quarter of that amount being followers – meaning that a much broader audience see our posts regardless of the number of direct followers we have. The number of people following the Visit Coonamble Instagram is 1034 people.

The most popular post on Instagram was a post of the Coonamble town entrance signs with drover and cattle. This post reached 669 people.

During September, @visitcoonamble social channels continued publishing stories which have experienced a steady increase in the number of engagements. An average of 150 people was reached per post over the last month (including content engagement such as polls). Along with stories there were several Reels posted on Instagram, which had a reach of over 2,000 people per post.

Three Regions – Real Country Campaign

The Tourism and Events Officer has been working closely with the Gilgandra Shire and Warrumbungle Shire on a collaborative marketing project – ‘Real Country’.

The social campaign was launched on Monday, 15 August, with all three councils spending \$1,000 on targeted Facebook advertisements for a full month, to generate interest in our region for the school holidays.

Each Council targeted two specific regions with its paid advertising, with Coonamble being allocated Tamworth and Mudgee region – giving a total of six regions in which the same advertisement was available.

Overall, it is believed to have been an extremely successful campaign, with all three Councils satisfied with the traction the campaign gained. Planning has begun for the continuation of the campaign, with research being made into advertising on television and through other avenues.

Facebook ad results summary for each Council

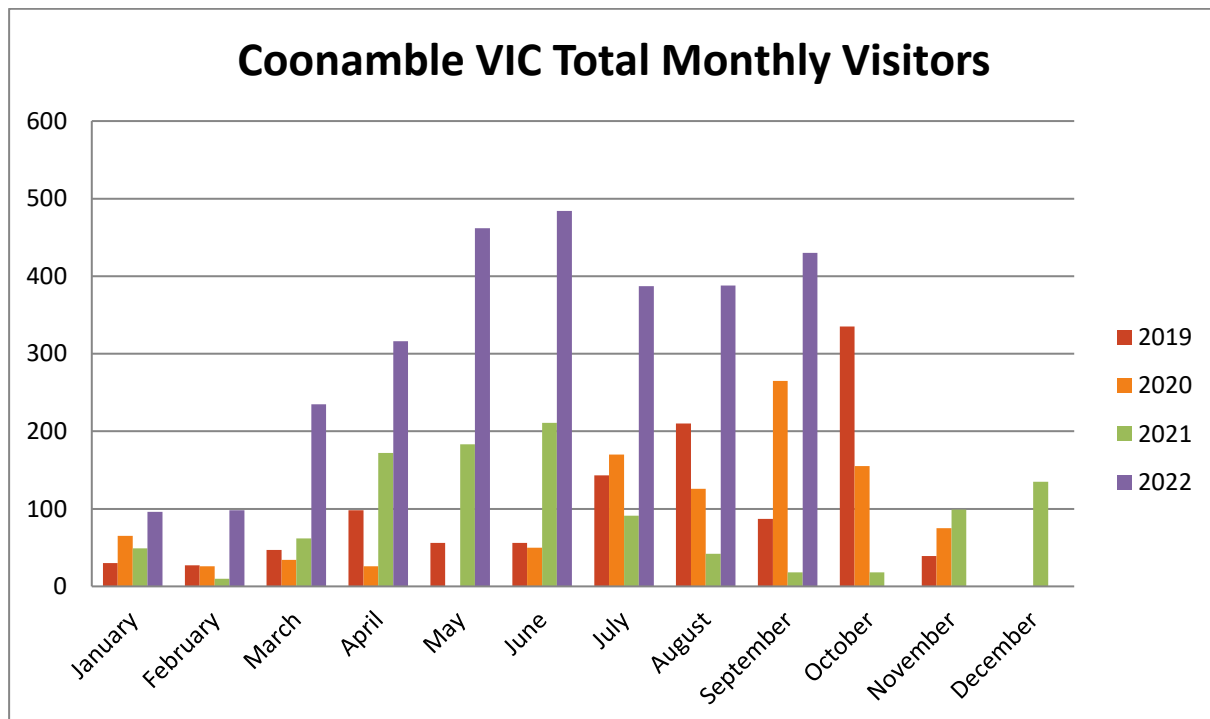
Measure	Coonamble	Gilgandra	Warrumbungle
Watched	60,452	60,452	TBC
Clicks on link	628	840	TBC
Reached	11,336	40,948	TBC
Impressions	114,202	131,636	TBC

Tourism Statistics

During September 2022, visitor numbers to the Information and Exhibition Centre were similar to the previous month, being a total of 430 people. This is still well above previous years' numbers.

The District Store continues to sell products by local artists, with visitors being directed to the individual suppliers for a wider range of goods to purchase as souvenirs. Several local suppliers have approached the Information and Exhibition Centre over the past few months to inquire about showcasing their products at this location.

The 'School Bus' sculpture, by Brian Campbell, continues to prove a significant attraction, with many visitors coming into the centre and commenting on the craftsmanship involved.



Museum Under the Bridge

During September, the Museum welcomed 42 visitors, including a tour bus from Port Macquarie area. This tour company has visited Coonamble for the last two years, enjoying their stop in Coonamble. The Tourism & Events Officer joined the bus and took the visitors on a guided tour around Coonamble before enjoying the sites at the Museum.

Events

- PAVE THE WAY TO GULAR
 - The Tourism & Events Officer has been worked closely with the organisers of Pave the Way to Gular Festival to offer assistance for the event that was held in Gulargambone on 10 and 11 September 2022. This year's event was deemed a great success, with more than 1,200 visitors to the community on the Sunday.

(a) Governance/Policy Implications

Policies relevant to activities reported here include the Community Consultation Policy.

(b) Legal Implications

There are no legal implications directly associated to this report.

(c) Social Implications

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

(d) Environmental Implications

There are no environmental implications directly associated to this report.

(e) Economic/Asset Management Implications

Development of the projects proposed for funding through available grants are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

(f) Risk Implications

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

CONCLUSION

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

RECOMMENDATIONS

- 1. That Council note the contents of this report.**
- 2. That Council prepare a submission to the Public Library Infrastructure Grants program for improved lighting, triple glazing and improved air conditioning at the Coonamble Library.**

10.7 ADOPTION OF THE REVISED CODE OF CONDUCT FOR COUNCILS**File Number: A 3 6****Author: Marina Colwell-Executive Support Officer****Authoriser: Ross Earl, General Manager****Annexures: 1. Draft Code of Conduct (under separate cover)****PURPOSE**

The purpose of this report is for Council to adopt the recently revised Model Code of Conduct for Local Councils in NSW as its own Code of Conduct.

BACKGROUND

In late 2021, the Office of Local Government (OLG) released a “Post-Election Guide” for Councils which details matters that councils should address during the immediate post-election period within the first 12 months of office.

(a) Relevance to Integrated Planning and Reporting Framework

Conduct all business in compliance with *Local Government Act & Regulations*.

(b) Financial Considerations

There are no direct financial considerations associated with this report.

COMMENTARY

A review of Council’s Code of Conduct should be undertaken in accordance with the provisions of section 440(7) of the *Local Government Act 1993* (Act). Noting that there have been no significant changes proposed to the Model Code of Conduct.

(a) Governance/Policy Implications

The adoption of the Revised Code of Conduct will replace the current policy.

(b) Legal Implications

The Code of Conduct for Councillors are submitted for adoption in line with the requirements of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

(c) Social Implications

There are no direct environmental implications associated with this report.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

There are no direct economic or asset management implications associated with this report.

(f) Risk Implications

There are no risk implications arising from this report. If Council fails to adopt a Code of Conduct and associated Procedures based on the OLG - Model, under the section 440 of the *Local Government Act 1993* the Model Code of Conduct and Procedures are in effect by default.

CONCLUSION

Under the Act, councils must review their adopted code of conduct within 12 months of the election and make such adjustments as they consider appropriate. Councils must adopt a code of conduct that incorporates the provisions of the Model Code of Conduct prescribed by the regulation.

RECOMMENDATION

That Council adopts the Model Code of Conduct as published by the Office of Local Government.

10.8 ADOPTION OF DRAFT COUNCILLOR AND STAFF INTERACTION POLICY

File Number: C13

Author: Marina Colwell-Executive Support Officer

Authoriser: Ross Earl, General Manager

Annexures: 1. **Model Councillor and Staff Interaction Policy (under separate cover)**

PURPOSE

The purpose of this report is for Council to adopt the Model Councillor and Staff Interaction Policy as a Policy of Council.

BACKGROUND

In April 2022 the Office of Local Government (OLG) finalised the Model Councillor and Staff Interaction Policy after two (2) rounds of consultation with the local government sector. The model policy is not mandatory, and councils are free to choose whether to use it or to adapt it for their own purposes. If adopted, the policy will operate to supplement the provisions of councils' adopted codes of conduct. Council last adopted Councillor Access to Staff and Premises Policy in August 2019.

(a) Relevance to Integrated Planning and Reporting Framework

Conduct all business in compliance with the *Local Government Act & Regulations*.

(b) Financial Considerations

There are no direct financial consideration with this report.

COMMENTARY

The Model Councillor and Staff Interaction Policy has been attached as Annexure 1 to this report. The sections within the Model policy printed in red (listed below) are the suggested amendments to the policy:

Part 1

1.2 Insert - Coonamble Shire Council

Part 4

4.6 Insert - Nine (9) Councillors

Part 5

5.3 Insert - The Executive Assistant to the Mayor and General Manager

5.4 (d) Insert – request that a staff member be present at a meeting (other than a meeting of the council) for the purpose of providing advice the meeting.

5.7 Insert – three (3) days

5.8 Insert – three (3) days

5.18 Insert – six (6) days monthly

Part 6

6.5 Insert – Executive Assistant to the Mayor and General Manager.

Schedule 1 Insert – All Executive Leaders Names.

Part 5 Insert – Executive Assistant to the Mayor and General Manager.

In developing the Draft Policy, the Office of Local Government has acknowledged the input from Local Government NSW, the NSW Independent Commission Against Corruption, Local Government Professionals, United Services Union and the councils involved for their invaluable assistance in developing the Model Councillor and Staff Interaction Policy.

(a) Governance/Policy Implications

This policy provides both guidance in a clear and consistent framework through which breaches of the Policy will be managed in accordance with Councils Code of Conduct.

(b) Legal Implications

There are no legal implications attached to this report.

(c) Social Implications

There are no direct social implications attached to this report.

(d) Environmental Implications

There are no environmental implications attached to this report.

(e) Economic/Asset Management Implications

There are no economic / asset management implications attached to this report.

(f) Risk Implications

There are no risk implications attached to this report.

CONCLUSION

A good relationship between councillors and staff is based on both having a mutual understanding and respect for each other's roles and responsibilities. They are defined in the *Local Government Act 1993* (Act) and the Model Code of Conduct for Local Councils in NSW.

RECOMMENDATION

1. That the following be inserted in the into the respective sections of the new policy:

Part 1 1.2 Coonamble Shire Council

Part 4 4.6 Nine (9) Councillors

Part 5 5.3 The Executive Assistant to the Mayor and General Manager

5.4 (d) request that a staff member be present at a meeting (other than a meeting of the council) for the purpose of providing advice the meeting.

5.7 three (3) days

5.8 three (3) days

5.18 six (6) days monthly

Part 6 6.5 Executive Assistant to the Mayor and General Manager.

Schedule 1 All Executive Leaders Names.

Part 5 Executive Assistant to the Mayor and General Manager.

- 2. That Council adopts the Draft Model Councillor and Staff Interaction Policy with the amendments detailed in the report.**

- 3. That Council provides all Councillors and Staff with a copy of the new policy.**

10.9 AMENDMENT TO COUNCILLORS EXPENCES AND FACILITIES POLICY**File Number: C-13****Author: Marina Colwell-Executive Support Officer****Authoriser: Ross Earl, General Manager****Annexures: Nil****PURPOSE**

Council has adopted the Councillors Expenses and Facilities Policy based on the Model published by the Office of Local Government (OLG).

BACKGROUND

The policy adopted does not at this stage provide for the provision of any corporate attire for Councillors.

In conjunction with the new branding for Council the staff uniform will be changing, and the new logo will be attached to all clothing by staff when the uniform allowance is utilised.

As is the case with most Councils across the state it is proposed that each Councillor be afforded the opportunity to be supplied with shirts or blouses and tie or scarf which will be feature the Councils adopted logo.

(a) Relevance to Integrated Planning and Reporting Framework

L1.4 Encourage and promote a high level of leadership in the community.

L1.4.4 Governance is open and transparent.

(b) Financial Considerations

The 2022 / 2023 Operation Budget includes provisions related to this Policy.

COMMENTARY

It is proposed that each Councillor be supplied with two (2) shirts and a tie or blouse and scarf if they wish. The utilisation of the corporate attire will be useful in projecting a positive image of Council when Councillors are representing Council at conferences or attending seminars.

The *Local Government Act 1993* Section 252 and 253 states the following:

252 Payment of expenses and provision of facilities

- (1) *Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.*

- (2) *The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.*
- (3) *A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.*
- (4) *A council may from time to time amend a policy under this section.*
- (5) *A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.*

253 Requirements before policy concerning expenses and facilities can be adopted or amended

- (1) *A council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.*
- (2) *Before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment.*
- (3) *Despite subsections (1) and (2), a council need not give public notice of a proposed amendment to its policy for the payment of expenses or provision of facilities if the council is of the opinion that the proposed amendment is not substantial.*
- (4) *(Repealed)*
- (5) *A council must comply with this section when proposing to adopt a policy in accordance with section 252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.*

(a) Governance/Policy Implications

Section 252 and 253 of the *Local Government Act 1993*, has been quoted in the background of this report.

(b) Legal Implications

There are no legal implications attached to this report.

(c) Social Implications

Council, in adopting the amended Councillor Expenses and Facilities Policy will project a positive image within the community.

(d) Environmental Implications

There are no environmental implications attached to this report.

(e) Economic/Asset Management Implications

There are no economic / asset management implications attached to this report.

(f) Risk Implications

There are no risk implications attached to this report.

CONCLUSION

The provision of the corporate attire for Councillors in my view is not considered substantial and is stated in full under section 253 (3).

The total value for each Councillor would be in the vicinity of \$150 to \$200 depending on the quality of the shirts / blouses.

RECOMMENDATION**1. That each Councillor be provided with:**

- (a) Two (2) shirts and a tie or scarf all of which have the Coonamble Shire Logo, with the value of the clothing be capped at \$200.00 per councillor.**
- (b) That the Council's Policy relating to the payment of expenses and the provision of facilities be amended accordingly,**
- (c) That Council note the provision of the corporate attire as detailed is not deemed to be a substantial change to the policy as such that Council does not need to give public notice of the proposed amendment to the policy.**

10.10 PROPOSED CLOSURE OF OFFICE - CHRISTMAS/NEW YEAR

File Number: S6
Author: Marina Colwell, Executive Support Officer
Authoriser: Ross Earl, General Manager
Annexures: Nil

PURPOSE

The purpose of this report is for Council to determine an appropriate period of time for closure of the Shire office, libraries, Service NSW agency, the Visitor Information Centre (VIC), Council depots and quarry between Christmas and the New Year, acknowledging that a appropriate time will vary from year to year – depending on which days the declared Public Holidays are falling.

BACKGROUND

It has been the practice of Council for many years to allow staff to have time with family and friends over the festive season.

This year Christmas Day falls on Sunday, with public holidays being Christmas Day 25 December, Boxing Day Monday 26 December and additional public holiday having been declared for Tuesday, 27 December. New Year's Day falls on the following Sunday (a public holiday) with the Monday, 2 January also having been declared a public holiday.

Staff are required to take leave for the closedown on the three (3) days not proclaimed public holidays, namely Wednesday, Thursday and Friday 28 to 30 December inclusive. Staff will return to work on Tuesday, 3 January 2023.

There is 'on-call' staff rostered to deal with any emergencies that may arise during the closedown and the contact numbers will be advertised in all media outlets.

At this stage, Coonamble and Gulargambone pools will remain open, except for Christmas Day and Boxing Day (Sunday 25 and Monday 26 December), when both venues will be closed.

(a) Relevance to Integrated Planning and Reporting Framework

- P1.3.1 Support activities / projects that increase community participation and connection.
- P4.1 Increase opportunities for our community to socialise together.

(b) Financial Considerations

There are no financial considerations attached to this report.

COMMENTARY

The report covers the closedown of Council's services for the period between Christmas and New Year. It has been normal practice for this closedown to occur. It is requested that Council approves the closedown, as detailed, noting that staff who are not on leave will return to work on Tuesday, 3 January 2023.

(a) Governance/Policy Implications

One of Council's Delivery Plan actions is to support activities and events that increase community participation and connection. The break during the annual Christmas festive period provides for an opportunity for families to strengthen ties and have an enjoyable festive time together.

(b) Legal Implications

Council is party to the Local Government (State) Award which contains leave provisions relevant to this situation. There are no legal implications associated with this report.

(c) Social Implications

It is a time when children not residing at home can visit family and vice versa. Within the local community, opportunities arise for members to socialise when celebrating the festive season.

(d) Environmental Implications

Nil.

(e) Economic/Asset Management Implications

Nil.

(f) Risk Implications

Nil.

CONCLUSION

The Christmas / New Year period is traditionally a very quiet time as many people choose to go on holidays to coincide with school holidays.

This year, Christmas and Boxing Days falling on Sunday and Monday, Tuesday 27 December will be public holiday, leaving three (3) days for staff to take annual leave (Wednesday to Friday, 28 to 30 December inclusive). New Year's Day falls on the Sunday, with the Monday being a public holiday – resulting in work resuming on Tuesday, 3 January 2023.

The Coonamble and Gulargambone pools will remain open, except for Christmas Day and Boxing Day (Sunday 25 and Monday 26 December), when both venues will be closed.

RECOMMENDATION

- 1. That Council closes its administrative office, libraries, Service NSW agency, the Visitor Information & Exhibition Centre, Council depots and quarry from close of business on Friday 23 December 2022 and re-open on Tuesday, 3 January 2023.**
- 2. That Council staff avail themselves of accumulated leave provisions for the annual festive period closedown on days not covered by public holiday provisions, namely the Wednesday, Thursday and Friday – 28, 29 and 30 December 2022.**

- 3. That the Festive season closure be advertised, including emergency contact numbers, on council's website, social media page and the local newspaper.**
- 4. That provision be made for "on-call" staff to be made available for scheduled daily maintenance and to respond to emergency situations if they arise.**

10.11 COMMUNITY SERVICE PROGRESS REPORT

File Number: C8
Author: Raquel Pickering-Librarian
Authoriser: Ross Earl, General Manager
Annexures: Nil

PURPOSE

The purpose of this report is to provide information on the activities within Council's Community Services section for the month of September 2022.

BACKGROUND

The Community Services section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for your reference for the key areas in the Community Services section:

- **Community Services**
Reports on the number of services, programs, and strategies to support the community. This includes Council's involvement with the interagency meetings and committee meetings, cultural events, and activities and some events for our community (Tourism and Events will also cover other events not managed by the Community Services team.).
- **Library Services**
Coonamble Shire Council is a member of the NorthWestern Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e: Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based). The Coonamble Library has two satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by an employee of Council.
- **Children and Youth Services**
Council provides services in after school activities in Gulargambone and Quambone. Council also delivers school holiday programs and the Youth Week Program. Council also operates a Youth Forum/Council.
- **Integrated Planning and Reporting (IP&R) Framework**
Following the adoption of the Community Strategic Plan at the 15 June 2022 meeting, updates on the IP&R Framework will now be reported back in the Community Services Report.

(a) Relevance to Integrated Planning and Reporting Framework

The information contained in this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outline in Council’s recently adopted Community Strategic Plan 2032, Delivery Plan 2022-2026, and Operational Plan 2022 / 23.

(b) Financial Considerations

There are no financial considerations arising from this report.

COMMENTARY

In line with Council’s 2022 / 23 Operational Plan, this report presents a summary of community service progress and activities for the period of September 2022.

COMMUNITY SERVICES

NIL

LIBRARY SERVICES

- **Youth Services**

The Librarian, through Bruce Quarmby, Executive Leader – Corporate and Sustainability, is currently working with the Community Services Youth Department in both Quambone and Gulargambone to ensure that the After School Care programmes are still able to be run. Also working with other services around Coonamble such as McKillop and Interrelate, participating in holiday activities.

- **Book Exchanges**

Both the Gulargambone and Quambone book exchanges were completed during September. The Gulargambone Rural Transaction Centre Manager is currently working with the Librarian to ensure that new books are bought monthly for the Gulargambone branch and a survey will soon be completed for members to fill out in regard to the genre that they would like to see bought.

- **Library Statistics** (1 September – 30 September 2022)

Service	Loans	New M/ships	Wi -Fi	Internet (hr)	Internet (ppl)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	539	2	42	100.1	85	30	84	317
Gulargambone	66	0						

- **Manual Statistics - Coonamble** (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
401	3	36	212	0

- **Activity Statistics - Coonamble** (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Meetings	Seniors Cinema	Other
6	46	4	12	8	4

CHILDREN AND YOUTH SERVICES

Council's Children and Youth Services have been impacted with staff shortages. We have been able to deliver the After School Care in Gulargambone and Quambone. Council's Casual Youth Workers have been instructed to partner with other service partners to deliver services.

(a) Governance/Policy Implications

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Council's community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

(f) Risk Implications

There are no risk implications arising from this report.

CONCLUSION

The updates provided in this report deliver information to Council on the key activities undertaken in Council's Community Services section for the months of September 2022.

RECOMMENDATION

That Council notes the information contained in the Community Services Progress Report.

10.12 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

File Number: E5
Author: Bruce Quarmby, Acting General Manager
Authoriser: Ross Earl, General Manager
Annexures: Nil

PURPOSE

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

BACKGROUND

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations. Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of September 2022.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops

around strategic land use planning, and this will be provided to Council for information.

- **Sustainability and Environmental Management**

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- **Ranger's Monthly Report**

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided

(a) Relevance to Integrated Planning and Reporting Framework

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

(b) Financial Considerations

There are no direct financial considerations with this report.

COMMENTARY

Compliance and Regulation

Overgrown blocks

Inspections continue for overgrown properties in Coonamble, Gulargambone and Quambone since the commencement of a fulltime Regulatory Officer in November 2021. Since the last reporting period no new properties has been added to the register.

The total number of properties active on our Overgrown Block Register is 29

The split of the overgrown properties across the Shire is:

- Coonamble: 11
- Gulargambone: 10

- Quambone: 8

31 properties have complied with Council instructions and cleaned up their property, and Council has been in communication with the remaining property owners. Wet weather has hampered efforts to clean up blocks. Correspondence explains why owners must reduce excess vegetation because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. Depending on the block, pigeons may also cause a health hazard issue. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

Blocks with unsafe levels of waste:

Council has a register for properties found to have levels of rubbish or waste causing or likely to cause threat to Public Health or the health of an individual. Since the last reporting period no additional properties have been added to this register. For the three properties on the register Council staff have contacted the owner(s) regarding the condition of their block at the time of our inspection.

Correspondence explains why owners must reduce excess waste and rubbish because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

The split of the properties with unsafe levels of waste across the Shire is:

- Gulargambone: 1
- Quambone: 2

Development Control Orders, Public Health Orders and Infringements

Since the last reporting period three (3) new Orders have been issued. These are summarised in the table below:

Table of Orders Issued		
Date issued	Address	Status
Orders to Premises Safe and Health Condition (LG Act)		
26/09/2022	Munnell Street, Gulargambone	In progress
26/09/2022	Coonamble Street, Gulargambone	In progress
26/09/2022	Gilgunnia Street, Quambone	In progress

Council has closed the Request for Quotation for the Slashing and mowing of the 11 outstanding overgrown properties, there were no submissions.

Development Application Under Delegated Authority

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council Business Paper Report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as 'open access information' by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff's development assessment report that is written prior to an application's determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in September 2022.

Application Number	Description of Works	Address of Proposed Works	Approved Date
SEPTEMBER 2022			
LA009/2022	Install Septic	Lot 8 DP 754244, 1549 Bramble Rd Warrumbungle	14/09/2022
DA012/2022	Farm Stay/ Primitive Camping Ground	Lot 29 DP754266, 10079 Pilliga Rd Coonamble	27/9/2022
DA020/2022	Demolition / Extension to Dwelling (Concept)	Lot 70 DP754199, Kenilworth Lane Coonamble	28/9/2022
MOD DA 030/2021	Unmanned fuel station	Lot 30 DP 1159279, 10 Hooper Dr Coonamble	30/08/2022

Ranger's Report

The Ranger's report is provided for September 2022. The follow is a summary of companion animal statistics.

<u>CORRESPONDENCE</u>	<u>September 2022</u>	<u>Year to Date 2022/2023 Total</u>
Infringements (Animals)	0	0
Infringements (Other)	0	0
Change of Details	15	46
Microchipped dogs	41	82
Registrations	2	8
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0

Menace dog declaration	0	0
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Impounded animals

In September there were a total of 20 dogs impounded and 52 cats were impounded. The following provides a breakdown:

September 2022	Dogs	Cats
Returned to owners	1	0
Rehomed	15	2
Euthanised	4	50
Impounded*	20	52

*Of the total impounded for both months, 7 dogs were impounded from Gulargambone and 0 from Quambone.

Dog attacks

NIL

(a) Governance/Policy Implications

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

(b) Legal Implications

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean-up and Prevention Notice in accordance with the provisions contained within the Protection of the Environment Operations Act 1997.

(c) Social Implications

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

(d) Environmental Implications

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

(e) Economic/Asset Management Implications

There may be risk implications depending on the nature of the enquiry.

(f) Risk Implications

There may be risk implications depending on the nature of the enquiry.

CONCLUSION

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

RECOMMENDATION

That Council notes the information contained within the Environmental and Strategic Planning Progress Report.

10.13 COONAMBLE RESOURCING STRATEGY DOCUMENTS**File Number: C8****Author: Bruce Quarmby-Executive Leader Corporate and Sustainability****Authoriser: Bruce Quarmby, Executive Leader Corporate and Sustainability****Annexures:**

- 1. Workforce Management Strategy (under separate cover)**
- 2. Long Term Financial Plan (under separate cover)**
- 3. Strategic Asset Management Plan (under separate cover)**

PURPOSE

The purpose of this report is to present the Coonamble Shire Council's draft Resourcing Strategy documents, along with any submission received, for Council's consideration and adoption

BACKGROUND

At its July 2022 Meeting, the draft suite of Resourcing Strategy Documents was tabled for Council's consideration and adoption. At this meeting Council passed the following resolution:

RESOLUTION 2022/174

Moved: Cr Pat Cullen
Seconded: Cr Terence Lees

- 1. That Council notes the information contained in this report.**
- 2. That Council places the draft Resourcing Strategy documents as tabled to the Council meeting held on the 13 July 2022, on public exhibition for a minimum period of 28 days for the purpose of inviting submissions from the community.**
- 3. That Council requests the Executive Leader Corporate and Sustainability to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Resourcing Strategy documents (with or without changes) at its September 2022 Ordinary Meeting.**
- 4. That, in the event of no submissions being received within the prescribed number of days, Council formally adopts the suite of Resourcing Strategy documents without any changes as a plans of Council.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

In compliance with the above resolution, the suite of draft Resourcing strategy documents was placed on public exhibition for a period of twenty-eight (28) days, with submissions invited from the community.

(a) Relevance to Integrated Planning and Reporting Framework

Council's Resourcing Strategy demonstrates how work identified in the Delivery Program and Operational Plan will be resourced as identified through the Long-Term Financial Plan, Workforce Management Strategy, and Asset Management Planning.

(b) Financial Considerations

There are no direct financial considerations with the proposed public exhibition of documents

COMMENTARY

Following the close of the public exhibition period, no submissions were received by Council. A further check of Council records on 5 October 2022 revealed that no late submissions were received.

The revised suite of resourcing strategy documents to be adopted by Council, as attached to this report is essentially made of three (3) components. These components can be summarised as follows.

1. Workforce Management Strategy

The Workforce Management Strategy maximises the capacity of Council's workforce resources to meet the objectives of the Community Strategic Plan 2032 and Delivery program 2022-2026. The Workforce Management Plan is the mechanism by which a strategic approach is taken to this important function. Issues that are encountered are identified and strategies developed to minimise the impact of these issues.

This updated plan also has incorporated the results of the staff attraction and attention review, including actions to address any key areas identified for improvement.

The Workforce Management Strategy will be monitored, evaluated, and reported on an annual basis to ensure key outcomes are being met.

2. Long Term Financial Plan

This section is the area where the long-term community aspirations are tested against financial realities. The plan should answer the questions:

- Can we survive the pressures of the future?
- What are the opportunities for future income and economic growth?
- Can we afford what the community wants?
- How can we go about achieving these outcomes?

The plan is not intended to be a firm commitment to future expenditure. It is a valuable guide to future action. No organisation is an "island". Coonamble Shire Council will be subject to many external factors in the next 10-20 years that will impact on our plans. These are outside the control of Council. Therefore, all plans are reviewed and reported on annually

3 Asset Management Plans

The Asset Management Plans are a long-term plan that outlines the asset activities for each service. The International Infrastructure Management Manual defines Asset Management Plan as:

“a written representation of the intended asset management programs for one or more infrastructure networks based on the controlling organisation’s understanding of customer requirements, existing and projected networks and asset condition and performance”

Due to the complexity of local government assets, Council has determined to develop a separate plan for each asset type. The six (6) plans are as follows

- Transport Infrastructure
- Buildings & Facilities
- Urban Drainage
- Water Supply
- Sewerage
- Plant

For details on the individual plans, please refer to the Strategic Asset Management Plans. Council’s performance against these plans will be monitored, evaluated and reported on an annual basis to ensure key outcomes are being met.

(a) Governance/Policy Implications

Council’s Resourcing Strategy underpins the recently adopted Community Strategic Plan. These documents have been developed and adopted in accordance with the *Local Government Act 1993* (the Act), and the Integrated Planning and Reporting Framework Guidelines (2021).

(b) Legal Implications

Local Councils within the State of NSW have no option other than to comply with the IP&R requirements, as it is a legislative requirement.

(c) Social Implications

Council’s Resourcing Strategy underpins how Council will seek to the deliver the community’s priorities as identified through the development of the Community Strategic Plan.

(d) Environmental Implications

The potential environmental implication so the Resourcing Strategy could be positive for Council.

(e) Economic/Asset Management Implications

The Resourcing Strategy outlines Council’s planned maintain and renewal of its various asset classes for the next 10 years.

(f) Risk Implications

The development of the Resourcing Strategy ensures compliance legislative requirements.

CONCLUSION

It is recommended that revised Council's draft Resourcing Strategy be adopted.

RECOMMENDATION

- 1. That Council notes the information contained in this report.**
- 2. That Council adopts the Resourcing Strategy documents as attached to this report**
- 3. That Council notes no submissions were received from the public in relation to these documents.**

10.14 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

File Number: R6
Author: Daniel Noble-Executive Leader - Infrastructure
Authoriser: Ross Earl, General Manager
Annexures: Nil

PURPOSE

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

- I1.1 Employ a strategic approach to the management of our critical road network.
- I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.
- I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.
- I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.
- I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.
- P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.
- P3.2 Improve the quality of our parks, open spaces, sporting and recreational facilities, including the MacDonald Park Masterplan Precinct.

(b) Financial Considerations

Provision is made within the 2022 / 2023 Operational Plan and Budget to fund the associated works and programs listed in this report.

COMMENTARY

This report aims to inform Councillors of the Works in Progress in the Infrastructure Services Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer, Urban Services, Quarry and Workshop.

Roads – Operations and Maintenance						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Urban Roads Maintenance	\$150,000	\$31,384	Ongoing.	01/07/2022	30/06/2023	21%
Sealed Roads Maintenance	\$300,000	\$34,547	Routine Maintenance ongoing i.e. Potholing patching, guide posts, etc.	01/07/2022	30/06/2023	12%
Unsealed Rural Roads Maintenance	\$612,000	\$147,617	Ongoing and being subsidised by flood damage restoration funding.	01/07/2022	30/06/2023	24%
Bridge Maintenance	\$50,000	-	Nil to date.	01/07/2022	30/06/2023	-
Regional Roads Maintenance	\$568,060	\$110,373	Expenditure corrected from last month.	01/07/2022	30/06/2023	19%
Roads – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Bertram Street Reconstruction	\$350,000	\$262,500 (estimated)	Works are substantially complete. Waiting for favourable conditions to clean out drain.	20/10/2022	28/10/2022	75%

Urban Renewal Program	\$200,000	\$3,403	Commenced.	01/11/2022	30/01/2023	2%
Unsealed Renewal Program (Resheeting)	\$350,00	\$78,731	Commenced.	01/05/2023	30/06/2023	23%
Sealed Road Heavy Patching	\$200,000	-	To commence.	05/09/2022	30/09/2022	0%
Regional Road Capital Renewal	\$100,000	-	To commence.	01/05/2023	30/06/2023	0%
Warren Road Upgrade	\$1,267,188	-	Finalising ROSI funding Deed of Agreement.	01/04/2023	30/06/2023	0%
Warren Road and Castlereagh Highway Intersection Upgrade	\$820,000	-	ON HOLD – Currently not fully funded. New application to be submitted to HVSP.	06/02/2023	30/06/2023	0%
Shanklin Road Renewal	\$200,000	-	Currently being rescope due to budget reallocation to Euronne Gully Culverts	01/04/2023	26/05/2023	0%
Wingadee Road Renewal	\$150,000	-	RFQ for survey, design and hydrology assessment underway.	03/10/2022	24/02/2023	0%
Yalcogrin Street Renewal (Gular)	\$60,000	-	Commenced.	05/09/2022	28/10/2022	0%

Box Ridge Road Reconstruction	\$1,859,636	-	RFQ for Survey and Design currently advertised.	09/01/2023	26/05/2023	0%
Carinda Road Heavy Patching and Culverts	\$2,265,840	\$194,026	Heavy patching has commenced but site conditions making it difficult to park plant.	15/05/2022	01/04/2023	3%
Stormwater Improvement Program	\$175,000	-	Projects to be nominated.	01/07/2022	30/06/2023	0%
Tooraweenah Road Upgrade	\$13,566,000	\$1,186,022	Refer specific report.	01/07/2022	30/06/2023	9%
Flood Restoration Works	\$2,950,226	\$250,374	Flood restoration works have commenced despite ongoing wet weather.	01/07/2022	30/06/2023	9%
Glenhaven Culverts	\$3,500,000	\$713,149	Revised Works Proposal has been approved. Awaiting favourable weather conditions to recommence.	01/07/2022	17/02/2023	20%
Pilliga Causeway Replacement	\$597,779	-	Tender Awarded to CONEX Services. Currently executing contracts.	01/07/2022	23/12/2022	0%
Euronne Gully Causeway	\$455,000	\$25,000	Closed Report to October 2022 Ordinary Meeting.	01/07/2022	23/12/2022	5%

Water – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Coonamble Mains Replacements	\$624,642	-	Sydney Street to commence at the end of the month. Mundooren Street to follow.	01/07/2022	30/06/2023	0%
Coonamble Chlorine Storage Relocation	\$20,000	\$20,000	Complete	01/07/2022	30/06/2023	100%
Coonamble Reservoir Improvements	\$24,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Quambone Mains Replacements	\$61,170	-	Tender documents being prepared.	01/07/2022	30/06/2023	0%
Quambone New Chlorine Storage	\$45,000	-	Fencing to commence, development application in development.	01/07/2022	30/06/2023	0%
Quambone Chlorine Residual Monitors	\$20,000	-	Quotations received and currently being evaluated.	01/07/2022	30/06/2023	0%
Quambone Chlorine Scales and Auto Changeover	\$12,000	\$12,000	Complete	01/07/2022	30/06/2023	100%
Quambone Reservoir	\$15,000	-	RFQ documents	01/07/2022	30/06/2023	0%

Improvements			being prepared.			
Gulargambone Mains Replacements	\$317,893	\$238,420	Kirban, Muraiman and Munnell Street complete.	01/07/2022	30/06/2023	75%
Gulargambone Chlorine Residual Monitors	\$40,000	-	Quotations received and currently being evaluated.	01/07/2022	30/06/2023	0%
Gulargambone Scales and Auto Changeover	\$24,000	\$24,000	Complete.	01/07/2022	30/06/2023	100%
Sewerage – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Coonamble Mains Relining	\$535,000	-	Cleaning and CCTV inspections scheduled for November 2022.	01/07/2022	30/06/2023	0%
Coonamble SPS1 Vent Stack	\$20,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Coonamble STP Upgrade – Concept Design	\$250,000	-	Awaiting approval of funding deed from Department Planning & Environment (DPE).	01/07/2022	30/06/2023	0%
Gulargambone Mains Relining	\$235,000	-	Cleaning and CCTV inspections scheduled for	01/07/2022	30/06/2023	0%

			November 2022.			
Gulargambone STP Maturation Pond Relining	\$60,000	\$60,000	Scope of works being developed by PWA but currently far exceeds budget allocation. Reviewing available grant funding and achievable cost savings.	01/07/2022	30/06/2023	100%
Gulargambone STP Tertiary Pond Renewal	\$200,000	-	Reviewing available grant funding in consultation with the EPA.	01/07/2022	30/06/2023	0%
Gulargambone STP SCADA Upgrade	\$100,000	-	Alliance Automotion to be engaged (Service Agreement)	01/07/2022	30/06/2023	0%
Urban Services – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Cemetery Improvement Program	\$20,000	-	To commence.	01/07/2022	30/06/2023	0%
Quambone Toilet Block	\$70,380	-	RFQ for Builder currently being advertised.	01/07/2022	30/06/2023	0%
Coonamble Pool Upgrade Program	\$466,957	\$69,916	Concrete structural integrity test results	01/07/2022	30/06/2023	15%

			received. Currently being interpreted by third party structural engineer.			
Coonamble Sportsground	\$119,450	-	To commence.	01/07/2022	30/06/2023	0%
Footpaths Reconstruction	\$45,000	-	To commence.	01/07/2022	30/06/2023	0%
Street Tree Replacement Program	\$100,000	-	Draft policy to September Ordinary Meeting 2022.	01/07/2022	30/06/2023	0%
Walking Loop Footpath Construction	\$327,083	-	To commence.	01/07/2022	30/06/2023	0%
Coonamble Showground Upgrades	\$25,000	-	To commence.	01/07/2022	30/06/2023	0%
Quarries, Pits & Crusher Operations						
Balance Sheet	Estimated	Actual to Date	Comment	Start Date	End Date	Progress (%)
Expenditure	\$2,114,325	\$352,388	Production costs inc. staff, plant, equipment and operating costs.	01/07/2022	30/06/2023	17%
Income	\$2,625,550	\$526,522	40mm rockfill is accounting for approx..30% of all sales to date.	01/07/2022	30/06/2023	20%
Net Revenue	+\$511,225	\$174,134	On target.	01/07/2022	30/06/2023	34%

Workshop Operations					
Plant Serviced or Repaired	Estimated Downtime Actual to Date (Hrs)	Comment	Start Date	End Date	Progress (%)

(a) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Maintenance works are programmed where practical, to minimise social impacts.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Works are scheduled in accordance with Council's adopted 2022 / 23 Operational Plan and Budget.

(f) Risk Implications

Maintenance works are programmed to minimise the risk to Council and the public.

CONCLUSION

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

RECOMMENDATION

That Council notes the information in this report.

10.15 TOORAWEEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE**File Number:** R-8-32-1**Author:** Daniel Noble-Executive Leader - Infrastructure**Authoriser:** Daniel Noble, Executive Leader - Infrastructure**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

EXECUTIVE SUMMARY

In the month of September (2022) the final detailed design continues to progress well for tendering in November 2022.

BACKGROUND

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungles.

The section of road to be upgraded commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km with a sealed pavement of varying width, followed by 26.7 km of unsealed earthen formation with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

Most of the sealed length is in need of rehabilitation or heavy patching however some of the sections of sealed pavement are in a serviceable condition and will be retained. Unsealed sections of Tooraweenah Road will be upgraded and sealed.

The project aims to provide 56.8 km of road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline and edge marking.

Council has resolved to complete the project in the shortest possible timeframe, preferably within a 12-month period from the time of project approval.

(a) Relevance to Integrated Planning and Reporting Framework

11.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

(b) Financial Considerations

The capital cost of the project is fully funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

COMMENTARY

A site meeting was held with the nominated Project Surveillance Officer on 21 September 2022. One of the items discussed was the outstanding issue of construction water availability. To address same, it was determined to bring forward the Community Consultation Meeting to October 2022. At the date of preparing this

report the proposed date was the 27 October 2022 and to be held in Council Chambers.

The survey team undertaking the land acquisition required for the road alignment were interrupted by wet weather and the lack of reliable survey marks onsite. This team will need to attend the site again to further verify the location of the boundaries to the West. A least four (4) parcels have been identified that require acquisition.

RECOMMENDATION

That the information be received and noted.

**11 NOTICES OF MOTIONS/QUESTIONS WITH
NOTICE/RESCISSION MOTIONS**

Nil

12 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 14 September 2022

12.2 SPT292223COO - Plumbing & Electrical Services

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.3 Coonamble Waste Management Facility Long Term Plan of Management (LTPOM)

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12.4 TEN220914 - Euronne Gully Culvert Upgrade

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.5 Proposed trial of mobile crushing and screening at Mt Magometon Quarry

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12.6 SPT572122COO - Construction Plant Hire Price adjustment for rise in diesel costs

This matter is considered to be confidential under Section 10A(2) - c and d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.7 Write off of Council Debts

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open

meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

12.8 Review of Organisational Structure

This matter is considered to be confidential under Section 10A(2) - a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

13 CONCLUSION OF THE MEETING