

# **COONAMBLE**

## SHIRE COUNCIL

### **BUSINESS PAPER**

## **Ordinary Council Meeting**

### **Wednesday, 14 September 2022**

**Date: Wednesday, 14 September 2022**

**Time: 4.30pm**

**Location: Shire Chamber  
Coonamble**

**Ross Earl  
GENERAL MANAGER**

**Notice is hereby given that an Ordinary Meeting of Council will be held in the Shire Chamber, Coonamble on Wednesday, 14 September 2022 at 4.30pm.**

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## **1 OPENING MEETING**

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

## **3 COMMUNITY CONSULTATION**

## **4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

## **5 DEPUTATION/DELEGATIONS**

## **6 CONFIRMATION OF MINUTES**

## **RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 10 August 2022 be confirmed as a correct record of the proceedings of the meeting.



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 10 August 2022**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 10 AUGUST 2022 AT 4.30PM**

**PRESENT:** Mayor Tim Horan, Deputy Mayor Karen Churchill, Cr Adam Cohen, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher, Cr Ahmad Karanouh, Cr Terence Lees, Cr Brian Sommerville

**IN ATTENDANCE:** Bruce Quarmby (Acting General Manager), Daniel Noble (Executive Leader Infrastructure), Deborah Tatton (Acting Manager Finance), David Levick (Acting Manager Economic Development & Growth) Marina Colwell (Executive Support Officer)

## **1 OPENING MEETING**

The Mayor opened the meeting at 4.35 pm, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

Cale Walker attended Council and performed the acknowledgement of country in traditional Gamilaroi language.

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

### 3 COMMUNITY CONSULTATION

Gulargambone Community Enterprises Co-operative Ltd representative Mrs A Haling presented Council with the new advertising campaign and delivered a verbal presentation on the upcoming 'Pave the Way' Arts Festival and also requested Council to help fund maintenance costs for the art on the water tower in Gulargamone.

### 4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

### 5 DEPUTATION/DELEGATIONS

Nil

### 6 CONFIRMATION OF MINUTES

#### RESOLUTION 2022/180

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Brian Sommerville

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 13 July 2022, following the identified correction to Council resolution 2022/157 being completed, be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

### 7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Barbara Deans declared a conflict of interest with Inland Rail being mentioned in the Mayoral Minute also with item 10.15 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of residence is on that road. She indicated that she will remain in the room and participate in the discussion on the item.

Cr Pat Cullen declared a non pecuniary interest in the topic of the Sons of the Soil Hotel as he has a family member directly involved with the building.

**8 MAYORAL MINUTE****MAYORAL MINUTE****RESOLUTION 2022/181**

Moved: Mayor Tim Horan  
Seconded: Cr Ahmad Karanouh

**That Council request the Acting General Manager to develop and table for Council's consideration Grant Application and Management Policy.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**RESOLUTION 2022/182**

Moved: Mayor Tim Horan  
Seconded: Cr Bill Fisher

**That Council request the Acting General Manager to develop and table for Council's consideration a Customer Service Policy.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**RESOLUTION 2022/183**

Moved: Mayor Tim Horan  
Seconded: Cr Barbara Deans

**That Council resolve to extend the public exhibition period for receipt of submissions in connection with the Coonamble Pool Complex and Macdonald Park Master to close on Friday 30 September 2022 at 5.00 p.m.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**RESOLUTION 2022/184**

Moved: Mayor Tim Horan  
Seconded: Cr Terence Lees

**1. That should the Coonamble Chamber of Commerce seek approval to**



**conduct the Christmas Street Party and Night Shopping event during late afternoon / evening in 2022, Council supports the request, raising no objection.**

**2. That the General Manager be instructed to advertise for expressions of interest from suitable individuals or organisations to facilitate the 2022 Christmas Street Party and Night Shopping event AND FURTHER, if no suitable application is received, that Council take on the role of facilitating the community event.**

**3. That Council agree to the Christmas Street Party and Night Shopping community event being held on either a Thursday evening or a Saturday morning in December as nominated by the Chamber of Commerce.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

#### **RESOLUTION 2022/185**

Moved: Cr Barbara Deans

Seconded: Cr Adam Cohen

**That Council representatives attend the joint Shires meeting for the Inland Rail Project to be held in Gilgandra. Further that Council requests a second separate meeting to which matters of concerns impacting on Coonamble Shire Local Government area may be raised with the representative present.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

#### **SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

#### **SECTION B - MATTERS FOR INFORMATION ONLY**

#### **9 COMMITTEE REPORTS**

Nil

**10 REPORTS TO COUNCIL****10.1 COUNCIL RESOLUTIONS UPDATE****RESOLUTION 2022/186**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.2 STATUS REPORT REGARDING COUNCILLOR ENQUIRIES****RESOLUTION 2022/187**

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

**That Council notes the information in this report.**

**CARRIED**

**10.3 CORRESPONDENCE****RESOLUTION 2022/188**

Moved: Mayor Tim Horan

Seconded: Cr Ahmad Karanouh

- 1. That the correspondence listed in the body of the report be noted.**
- 2. That Council request the Acting General Manager bring back a report on the feasibility of including the 'Pave the Way Art Work Protection' project funding request as part of the Stronger Country Community grant application.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.4 LGNSW 2022 ANNUAL CONFERENCE****RESOLUTION 2022/189**

Moved: Cr Bill Fisher

Seconded: Deputy Mayor Karen Churchill

- 1. That Council nominates the positions of Mayor, Cr Churchill, Cr Cullen, Cr Karanouh and General Manager to attend the Local Government NSW (LGNSW) Conference that is scheduled to be held on 23 to 25 October 2022 in the Hunter Valley.**
- 2. That Council, consistent with its current practice, nominates the Mayor as its voting delegate for purposes of electing the LGNSW President and Executive Board Members, as well as for voting on motions discussed at annual conferences.**
- 3. That Council takes advantage of the “early bird” registration fee of \$1,088.00 per person, to be paid by 17 August 2022.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0****RESOLUTION 2022/190**

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

**That Council submits the following topics to the LGNSW Annual Conference for Notice of Motions:**

- Council’s objection to the NSW Government’s current interpretation of the ownership and control and subsequent accounting treatment for the NSW Rural Fire Service Assets.**
- The challenges and the potential impediments to promoting development that Council is facing due to the requirements of the planning instruments in force be raised as a matter of concern.**
- That LGNSW lobby the NSW Government to increase grant funding allocations for Rural Country Roads.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

## 10.5 UPDATED DONATIONS POLICY

### RESOLUTION 2022/191

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

1. **That Council notes the information in this report.**
2. **That Council adopts the revised Donations Policy, as attached to this report.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

## 10.6 REVIEW OF DEBT RECOVERY POLICY

### RESOLUTION 2022/192

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Karen Churchill

1. **That Council notes the information contained within this report**
2. **As the revised policy includes only operational amendments, the policy is not required to go on Public Exhibition. That Council adopts the revised Credit Management and Debt Recovery Policy, as attached to this report**
3. **That Council notes the information provided in the format of the Credit Application Form, Payment Arrangement Form, Customer Contact Form and Flow Chart – Debt Recovery attached.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.7 RETIRED INFRASTRUCTURE POLICIES****RESOLUTION 2022/193**

Moved: Cr Brian Sommerville

Seconded: Cr Terence Lees

**That following redundant Infrastructure policies be retired:**

- 1. Higher Mass Limits Approval**
- 2. Lane Closures**
- 3. Water Services**
- 4. Fixed Bar on Commercial Premises**
- 5. Property Access – Crown Roads**
- 6. Driveway Entrances in Urban Areas**
- 7. Construction of Gates and bypass**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.8 DRAFT DRINKING WATER QUALITY POLICY****RESOLUTION 2022/194**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

- 1. That Council places the draft Drinking Water Quality Policy as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 2. That, in the event of any submissions being received, the Executive Leader Infrastructure presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Drinking Water Quality Policy (with or without changes) at its October 2022 Ordinary Meeting due to the compliance of the 28 day exhibition period the policy cannot be presented at the September 2022 Ordinary Meeting.**
- 3. That, in the event of no submissions being received within the prescribed 28 days, Council formally adopts the Drinking Water Quality Policy without any changes as a policy of Council.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.9 STATUS OF INVESTMENTS - 31 JULY 2022****RESOLUTION 2022/195**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

**That Council notes the list of investments as at 31 July 2022 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.10 RATES AND CHARGES COLLECTIONS - JULY 2022****RESOLUTION 2022/196**

Moved: Cr Terence Lees

Seconded: Cr Ahmad Karanouh

**That Council notes the information provided in the report.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0****10.11 SALEYARDS REPORT- 31 JULY 2022****RESOLUTION 2022/197**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

**That Council notes the information provided in this report.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0****10.12 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT****RESOLUTION 2022/198**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That Council notes the information contained within this report.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

### 10.13 COMMUNITY SERVICE PROGRESS REPORT

#### RESOLUTION 2022/199

Moved: Cr Barbara Deans

Seconded: Cr Adam Cohen

**That Council notes the information contained in this report.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

### 10.14 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

#### RESOLUTION 2022/200

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

**That Council notes the information in this report.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

### 10.15 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE

#### RESOLUTION 2022/201

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

**That the information be received and noted.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**



**10.16 QUARRY COMMITTEE TERMS OF REFERENCE**

**RESOLUTION 2022/202**

Moved: Cr Terence Lees

Seconded: Cr Ahmad Karanouh

**That the Terms of Reference for the Quarry Committee be adopted.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**10.17 GENERAL MANAGER - TEMPORARY APPOINTMENTS****RESOLUTION 2022/203**

Moved: Cr Adam Cohen

Seconded: Deputy Mayor Karen Churchill

**That Council adopts the following:**

- 1. Upon the vacancy of the General Manager, or the General Manager is on leave for a period of more than two weeks, the following remuneration, under Clause 11 (iii) of the Local Government (State) Award 2020, shall apply:**
  - (a) The Executive Leader – Corporate & Sustainability will act in the role of General Manager.**
  - (b) In the absence of the above, the Executive Leader – Infrastructure will act in the role of General Manager.**
  - (c) Should the position of General Manager be vacant, or the current incumbent be unable to fulfill the duties of the position for a period of more the four (4) weeks that Council will in accordance with the provisions of the Local Government Act 1993, appoint a person to act in the position of General Manager.**
  - (d) To compensate for the additional duties and responsibilities associated with acting as General Manager, an additional 20% of the current wage component only for the reliving staff member will be paid, excluding any allowance other than the Civil Liability Allowance.**
  - (e) Any other non-cash benefits, or terms and conditions that might apply to the General Manager’s role are not applicable.**
- 2. As Council did not have a current policy when the General Manager’s position became vacant on the 1 April 2022, this policy if approved, should be applied retrospectively from the 1 April 2022.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**RESOLUTION 2022/204**

Moved: Cr Adam Cohen

Seconded: Deputy Mayor Karen Churchill

**RECOMMENDATON**

**That Council investigate an appropriate location for a substitute area for local sporting clubs to utilize when the Main oval is being used.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and

Brian Sommerville

Against: Nil

**CARRIED 9/0**

## **10.1 SUPPLEMENTARY BUSINESS - ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**

### **RECOMMENDATION**

That Council accepts the following item, 10.1 - Economic Development & Growth - Progress Report, as Supplementary Business.

### **RESOLUTION 2022/205**

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

- 1. That Council note the contents of this report.**
- 2. That Council endorse the submissions to be made under the Regional NSW – Business Case and Strategy Development Fund, as proposed in this report, and authorise the Acting General Manager to seek letters of support from neighbouring Councils for those proposals being led by Coonamble Shire Council.**
- 3. That Council authorise the Acting General Manager to write a letter of support for the combined submission with Warrumbungle Shire and Gilgandra Shire Councils for the Business Case and Strategy Development Fund.**
- 4. That Council endorse a submission under the Regional Tourism Activation Fund to develop the Coonamble Artesian Bathing Experience and authorise the Acting General Manager to seek letters of support, as required.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

## **11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

Prior to moving into Closed Session, Cr Deans advised she is unable to fulfil her role as Council representative on the Health Council due to work commitments and wet weather road conditions. Cr Cohen advised Council that he is already on the Health Council and is happy to be Councils representative.

**12 CONFIDENTIAL MATTERS****RESOLUTION 2022/206**

Moved: Cr Bill Fisher

Seconded: Deputy Mayor Karen Churchill

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**12.1 TEN220630 Nash Street Kerb and Gutter Replacement**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**12.2 TEN220629 - Pilliga Road Causeway Replacement**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**12.3 T092223OROC - Supply and Delivery of Concrete Pipes**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**12.4 Audit, Risk and Improvement Committee - Appointment of Share Independent Chairperson**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**12.1 TEN220630 NASH STREET KERB AND GUTTER REPLACEMENT****RESOLUTION 2022/207**

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

- 1. That Council award TEN220630 for the replacement of kerb and gutter on Nash Street to Mark Talle Concreting Pty Ltd for the estimated lump sum price of \$342,775 ex. GST, and**
- 2. Councillors note that the tender price is estimated as the contract is a schedule of rates contract.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**12.2 TEN220629 - PILLIGA ROAD CAUSEWAY REPLACEMENT****RESOLUTION 2022/208**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

**That Council award TEN220629 for the reconstruction of the Pilliga Road Causeway to CONEX Services for the lump sum price of \$597,779 ex. GST.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**12.3 T092223OROC - SUPPLY AND DELIVERY OF CONCRETE PIPES****RESOLUTION 2022/209**

Moved: Cr Bill Fisher

Seconded: Cr Ahmad Karanouh

1. That the **best fit for purpose tenderers** be awarded this contract as the **Panel Source suppliers to Council** for the period **1 October 2022 to 30 September 2024**, specifically:
  - (a) Bruno Altin & Co. Pty Ltd
  - (b) Holcim (Australia) Pty Ltd t/as Humes; and
2. That a provision be allowed for a 12-month extension based on **satisfactory supplier performance**, which may take this contract through to **30 September 2025**.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**12.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE - APPOINTMENT OF SHARE INDEPENDANT CHAIRPERSON****RESOLUTION 2022/210**

Moved: Cr Bill Fisher

Seconded: Deputy Mayor Karen Churchill

**That Mrs Lorraine Lopich is appointed as the Joint Chair for the Coonamble and Gilgandra Shire Council's Audit, Risk and Improvement Committees, subject to the following conditions:**

- (a) **Complete criminal and financial status (bankruptcy) checks with no adverse findings**
- (b) **Letter of Appointment signed, agreeing to the terms and conditions in line with the *Guidelines for Risk Management and Internal Audit for Local Councils in NSW*.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**RESOLUTION 2022/211**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

**That Council moves out of Closed Council into Open Council and formally adopts the resolutions passed in Closed session in Open Council.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 9/0**

**13 CONCLUSION OF THE MEETING**

**The Meeting closed at 8.00pm.**

**The minutes of this meeting were confirmed at the Council held on 14 September 2022.**

.....  
**CHAIRPERSON**

**7      DISCLOSURES OF CONFLICTS OF INTEREST**



## 8 MAYORAL MINUTE

### MAYORAL MINUTE

**File Number:** M3  
**Author:** Tim Horan-Mayor  
**Authoriser:** Tim Horan, Mayor  
**Annexures:** Nil

### MAYORAL MINUTE

Councillors

I submit below my Mayoral Report for the month of September 2022:

#### **1. Welcome to Mr Ross Earl – Interim General Manager**

I am pleased to welcome Mr Ross Earl to the role of Interim General Manager – Ross commenced duties with Council on Monday 22 August 2022. In accordance with Council's resolution of 13 July 2022 and Mr Earl's concurrence, the interim period will be for a term of no longer than 12 months.

A recent issue of the Coonamble Times gave a great insight into Ross' impressive local government experience and detailed the priorities that will be addressed during his tenure with Council.

Along with welcoming Ross, I would like to record my thanks to Mr Bruce Quarmby who carried out the role of Acting General Manager. Bruce performed in that role for longer than initially expected and I congratulate and thank him for his dedication.

#### **2. Housing Strategy – Additional Information**

I raised this issue at the July meeting, and it was discussed by the Minister for Planning and Minister for Homes, Minister Roberts, in his speech to the Country Mayors' Association of NSW meeting on 5 August 2022. Council has been provided with a copy of the speech, which is lengthy, however I will briefly outline some of the details.

*The Minister says he is committed to increasing a diverse housing supply State-wide and ensure the planning system allows communities to flourish. He referred to housing supply pressures being experienced in coastal and inland regions. Mr Roberts said that greater affordability and the rise in remote working has led many to move to regional areas.*

*Mr Roberts referred to the housing package announced as part of the 2022 budget, as being the biggest investment, any NSW Government has ever made into creating a pipeline of more homes. He emphasised the fact that housing is one of the biggest limiting factors in attracting workers and expanding growth in regions. The package includes:*

- *almost \$500m to unlock land and supercharge housing supply;*
- *\$554m for new and improved social and Aboriginal housing all over NSW;*

- *\$174m on homes to support key workers moving to regions; and*
- *economic reforms to tackle affordability and help more people become homeowners sooner.*

*He mentioned milestones already achieved, including development of the NSW Housing Strategy – Housing 2041, which identifies unique needs of each region and will allow homes to be built in the right place at the right time. The Regional Housing Taskforce was set up last year to identify barriers for housing supply and affordability in regions. The Minister pointed out that all recommendations of the Taskforce were accepted and, as part of the initial response, the Government immediately set up a \$300m Regional Housing Fund and is already working with many councils to help fast-track the supply of shovel-ready land for more homes.*

*The Minister acknowledged the shortage of planners in regional councils and said the Government is aware that this is hampering the assessment of development applications and delivery of housing. To address this, a free resourcing program has been established to enable councils to outsource the assessment of DAs to a panel of planning consultants, administered and managed by the Department's planning delivery unit. When assessments reports are completed, they are returned to councils to make the final determination.*

*To help honour the Government's commitment to closing the gap, the Minister said \$149.8m has been allocated to deliver 200 new culturally appropriate homes for Aboriginal families and 260 significant upgrades across the state, including regional areas like Menindee, Broken Hill, Coonamble and Cobar. He said delivery of these homes is expected to create 669 construction-related jobs and at least 132 Aboriginal employments across regional and remote NSW.*

It was interesting to read in the latest update from Roy Butler's Office that he has drawn attention to the fact that there are many abandoned or unoccupied homes in areas across the Barwon Electorate and he recently asked the Housing Minister what the Government intended to do to get those disused homes back onto either the rental or ownership market.

The lack of housing is a major challenge facing many areas now and Roy has said that while any programs to ease the crisis are welcome, much more needs to be done to stay ahead of the increased demand.

I submit this information as a follow-up to my initial report to the July meeting and Council's Resolution 2022/152 to formulate a Housing Strategy to take every opportunity to benefit from the significant investment being undertaken by all tiers of Government into all types of housing within NSW.

### **3. Bush Summit**

The Bush Summit was held in Griffith last Friday but was also available on-line and, with the detailed agenda, I was able to participate throughout the day listening to topics and speakers of interest.

Many of the challenges facing regional and rural areas were discussed and, as the President of Local Government NSW said, it was great that all levels of government and industry propose to work together, offering practical solutions to ensure rural and regional areas have the ability to go forward in the future.

#### **4. Review of the Rate Peg Methodology**

IPART has agreed to investigate and address concerns identified with the local government rate peg methodology. In her weekly Local Government NSW newsletter, the President says this is a win for the local government sector. LGNSW has been calling for a review for some time and this became more urgent when IPART capped the rate peg at 0.7% for 2022/2023.

Information provided in the summary to the President's message says that IPART will be looking at new approaches to setting the rate peg that reflects, as far as possible, changes in inflation and local government costs, while continuing to protect ratepayers from excessive increases. It will be consulting with councils and ratepayers about what is and isn't working, however the review will not affect the rate peg to apply in 2023/2024, which will be announced shortly. Changes arising from the review will not apply until at least 2024/2025.

#### **5. Monthly Activities:**

I have represented Council in my role as Mayor at the following functions, meetings and events since the August meeting and I list them for Council's information:

##### **i) Meeting of Coonamble Chamber of Commerce 11 August 2022**

I attended the Chamber of Commerce meeting on Thursday 11 August 2022 and can report that no new issues were raised. The meeting again discussed the Mobile Food Vending Vehicle and Stalls Policy and enquired about the closing date for submissions, which has been extended to 23 September 2022.

The Christmas Street Party was again on the agenda and a 'one-off' survey of members was conducted to gauge whether the event was to be a late night or daytime function. The result was that the community event be held on Saturday 10 December 2022 during normal shopping hours.

In accordance with Council's resolution at the August meeting, no objection is raised to the date and time of the Christmas Street Party, selected by members of the Chamber of Commerce.

##### **ii) Meeting with Elsie Manson – Wellbeing Event**

Unfortunately, I was unable to attend this meeting on Monday 15 August, however I asked that Council be kept informed of progress and was provided with a copy of the minutes, which are **attached** for information. I would like to thank our A/General Manager, Bruce Quarmbay, for representing Council. The next meeting is scheduled for Monday 29 August.

##### **iii) Alliance of Western Councils – Biodiversity Offsets Scheme**

I participated in a Teams Meeting on Wednesday 17 August with Mike Mrdak and Will O'Neill, along with other department staff, to discuss the NSW Biodiversity Offsets Scheme and work underway to refine and improve its operation. There was a presentation which was followed by discussion and questions.

This Scheme is going to have significant and adverse effects on regional NSW. Future developments (industrial, commercial, residential) on 'green sites' will be burdened financially and will have far-reaching negative financial impacts on councils and their communities.

Council promotes its area in an effort to encourage tourism and new residents, the NSW Biodiversity Offsets Scheme will stifle our efforts. There is no doubt in my mind that the outcome will be a decline in our population and growth and will provide no incentives to attract future business. This is another spanner in the works and a huge challenge for regional areas to overcome – I will speak further to the matter at the meeting.

Primary producers had the opportunity to provide feedback on a NSW Government plan to safeguard the food and fibre industry as part of an upgraded biosecurity strategy. The strategy demonstrates a strong commitment to protecting NSW from biosecurity and food safety threats and builds on the government's record investment of \$163.9 million in biosecurity protection announced in the 2022-23 State Budget.

**iv) Meeting in Dubbo – Alliance of Western Councils – Murray Darling Basin Authority**

I accepted an invitation to attend a meeting in Dubbo on Friday 19 August 2022 arranged by the Alliance of Western Councils to meet with the Hon Tanya Plibersek, Minister for the Environment and Water. Representatives from the Commonwealth Environmental Water Office; Department of Climate Change, Energy, the Environment and Water; Murray-Darling Basin Authority (MDBA) and National Water Grid Authority were also in attendance.

Issues of concern, which are huge challenges for many of our councils, were raised and I feel that the Minister will take them on board. The following matters were some of the topics discussed:

- Water
- Housing
- Education
- Jobs
- Visas for migrant workers

**Conclusion**

I submit to you my Mayoral Report and recommend it be received and noted.

Tim Horan  
**MAYOR**

**RECOMMENDATION**

**That the Mayoral Minute be received and noted.**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

**SECTION B - MATTERS FOR INFORMATION ONLY**

**9 COMMITTEE REPORTS**

Nil

## 10 REPORTS TO COUNCIL

### 10.1 CORRESPONDENCE

**File Number:** C20

**Author:** Marina Colwell-Executive Support Officer

**Authoriser:** Ross Earl, General Manager

**Annexures:**

1. PIR - Letter (under separate cover)
2. N2N - Preferred Infrastructure Amendment Report Summary (under separate cover)
3. Proposed amendments to the standard contract of employment for General Managers and Executive Officers. (under separate cover)
4. The development of Guidelines and a Model Policy on the lobbying of Councillors (under separate cover)
5. Consultation on draft Model Media Policy (under separate cover)
6. New standard Contracts of Employment for General Managers (under separate cover)
7. NSW Government Response (under separate cover)

### CORRESPONDENCE

1. ARTC – PIR Formal Letter
2. N2N Preferred Infrastructure Amendment Report Summary
3. Circular 22-12 Proposed amendments to the standard contract of employment for General Managers.
4. Circular 22-22 The development of Guidelines and a model policy on the lobbying of Councillors.
5. Circular 22-24 Consultation on draft Model Media Policy.
6. Circular 22-25 New standard contracts of employment for General Managers and Executive Officers and updated guidelines for the appointment and oversight of General Managers.
7. NSW Government Response – Health outcomes and access to health and hospital services in rural, regional and remote NSW.

### RECOMMENDATION

**That the correspondence listed in the body of the report be noted.**

**10.2 COUNCIL RESOLUTIONS UPDATE**

**File Number:** C17; C20

**Author:** Marina Colwell-Executive Support Officer

**Authoriser:** Ross Earl, General Manager

**Annexures:** 1. Council Resolution Update Table - September

**PURPOSE**

The purpose of this report is to enable Council to keep track of important Council resolutions.

**BACKGROUND**

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

**(a) Relevance to Integrated Planning and Reporting Framework**

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

**(b) Financial Considerations**

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

**COMMENTARY**

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

Item No.	Date	Resolution No.	Matter/Action Required/Update	Responsible Officer	Status

**RECOMMENDATION**

**That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.**

**10.3 FIXING OF DATES FOR COUNCIL MEETINGS FOR THE 2022/2023 MAYORAL TERM**

**File Number:** C13  
**Author:** Marina Colwell, Executive Support Officer  
**Authoriser:** Ross Earl, General Manager  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is for Council to fix dates for Ordinary and Extraordinary Council Meetings from October 2022 to September 2023.

**BACKGROUND**

At the Extra-Ordinary Meeting of Council held on 15 September 2021 Council fixed the dates, location, and times of its meetings for the period January 2022 to September 2022.

Council's current meeting date is the second Wednesday of each month, with a commencement time of 4.30 pm. There is no meeting held in the month of January in order to provide for a period of rest over the festive and summer school holiday period. January is normally a 'slow' period with many residents taking their annual leave and businesses also slow and/or close from late December to mid-January. It is suggested that this practice continue as it also provides a recess time for Councillors.

In keeping with many years' practice, the Ordinary Meeting in March is held in Gulargambone, with the October one held in Quambone.

**(a) Relevance to Integrated Planning and Reporting Framework**

L1.4 Encourage and promote a high level of leadership in the community.

**(b) Financial Considerations**

There are no financial considerations associated with this report.

**COMMENTARY**

Council's current meeting dates are set for the second Wednesday of each month, with a commencement time of 4.30 pm. Council has previously resolved not to hold an Ordinary Meeting during the month of January. Council's March meeting has been held in Gulargambone and the October meeting at Quambone.



If Council is happy to continue the arrangements as mentioned above, it is suggested that the following dates, times and venues be approved.

Date	Location	Time
12 October 2022	Quambone – Memorial Hall	4.30 p.m.
10 November 2022	Council Chamber – Council Admin Building	4.30 p.m.
14 December 2022	Council Chamber – Council Admin Building	4.30 p.m.
8 February 2023	Council Chamber – Council Admin Building	4.30 p.m.
8 March 2023	Gulargambone – Memorial Hall	4.30 p.m.
12 April 2023	Council Chamber – Council Admin Building	4.30 p.m.
10 May 2023	Council Chamber – Council Admin Building	4.30 p.m.
14 June 2023	Council Chamber – Council Admin Building	4.30 p.m.
12 July 2023	Council Chamber – Council Admin Building	4.30 p.m.
9 August 2023	Council Chamber – Council Admin Building	4.30 p.m.
13 September 2023	<p>Extra-Ordinary Meeting – Election of Mayor, Deputy Mayor, Various Committee representatives, setting of dates, etc.</p> <p>Ordinary Meeting immediately following the Extraordinary Meeting.</p> <p>Council Chamber – Council Admin Building</p>	4.30 p.m.

**Governance/Policy Implications**

Council Meetings are an important part of Council’s functions; they are the mechanism through which it communicates. Now that the meetings are recorded it is a strong connection with and to the community. Council has always held an Extraordinary Council Meeting in September to conduct Mayoral and Deputy Mayor elections and it is suggested that this arrangement continue.

**(c) Legal Implications**

Section 365 of the *Local Government Act 1993* states the following:

*The Council is required to meet at least 10 times a year; each time in a different month.*

Section 9 of the Act states the following:

*Public notice of meetings:*

*(1) A council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are councillors.*

*(2) A council and each such committee must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.*

*(2A) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public:*

*(a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and*

*(b) the requirements of subsection (2) with respect to the availability of business papers do not apply to the business papers for that item of business.*

*(3) The copies are to be available to the public as nearly as possible to the time they are available to councillors.*

*(4) The copies are to be available free of charge.*

*(5) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form.*

**(d) Social Implications**

Holding meetings at Gulargambone and Quambone provides residents with the opportunity to attend the meeting as observers or be involved in the Community Consultation Session without the need to travel to Coonamble.

**(e) Environmental Implications**

Nil.

**(f) Economic/Asset Management Implications**

Nil.

**(g) Risk Implications**

Nil.

**CONCLUSION**

It is suggested for Council not to change the practice around the dates and times for its monthly meetings. Therefore, it is proposed that Council hold one (1) Ordinary Meeting on a monthly basis scheduled for the second Wednesday of each. It is further proposed that Council continues to hold its March monthly meeting at Gulargambone and the October monthly meeting at Quambone.

**RECOMMENDATION**

1. That Council fixes the dates and times for the 2022/2023 Ordinary Meetings and an Extra-Ordinary Meeting as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
12/10/2022	Quambone Memorial Hall	4.30 p.m.
10/11/2022	Council Chamber – Admin Building	4.30 p.m.
14/12/2022	Council Chamber – Admin Building	4.30 p.m.
08/02/2023	Council Chamber – Admin Building	4.30 p.m.
08/03/2023	Gulargambone Memorial Hall	4.30 p.m.
12/04/2023	Council Chamber – Admin Building	4.30 p.m.
10/05/2023	Council Chamber – Admin Building	4.30 p.m.
14/06/2023	Council Chamber – Admin Building	4.30 p.m.
12/07/2023	Council Chamber – Admin Building	4.30 p.m.
09/08/2023	Council Chamber – Admin Building	4.30 p.m.
13/10/2023	Council Chamber – Admin Building	4.30 p.m.

Extraordinary Meeting – Mayoral, Deputy Mayor, Election of Committees, Setting of dates.

Followed by the Ordinary monthly meeting

2. That the General Manager communicates the dates and venues of Council Meetings for the October 2022 to September 2023 period to staff and arranges for the times, dates and venues of future meetings, as listed in paragraph one (1) above, to be advertised on Council’s website and in Council’s column in the Coonamble Times in accordance with Section 9 of the *Local Government Act 1993*.

## 10.4 DELEGATES TO COMMITTEES

**File Number:** C13

**Author:** Marina Colwell, Executive Support Officer

**Authoriser:** Ross Earl, General Manager

**Annexures:** Nil

### PURPOSE

The purpose of this report is for Council to update and/or amend its committee structure by delegating Council representatives to community committees for the period October 2022 to September 2023.

### BACKGROUND

Council's existing list of committees and representatives, adopted on 11 January 2022, is as follows:

#### i) Councillor / Staff Committees of Council:

COMMITTEE	DELEGATE	STAFF
General Manager's Recruitment and Selection Committee (As required)	All Councillors invited	nil
General Manager's Performance Management Committee (Annually)	All councillors to have input in the process, with the details of the actual review to be determined.	General Manager
Donations Committee (To be determined)	All Councillors	Executive Leader Corporate & Sustainability
Saleyards Management Committee (Twice per Year)	Cr Deans / Cr Cullen (Councillors without a Conflict of Interest need to be appointed)	Executive Leader Infrastructure/ Executive Leader Environment, Strategic Planning & Community
Significant Development Proposals Committee (As required)	Mayor, Deputy Mayor, Cr Deans / Cr Fisher	General Manager, Executive Leader Infrastructure, Manager Economic Development & Growth
Roads Committee (Incorporating Quarry) (Quarterly)	Mayor / Deputy Mayor / Cr Fisher / Cr Karanouh / Cr Deans plus four (4) road user representatives from the NE, NW, SE, and SW parts of the LGA	General Manager/Executive Leader infrastructure/Manager Roads & Bridges/Quarry Manager
Youth Council	Mayor, Cr Cohen / Cr Lees / Cr Sommerville	Executive Leader Environment, Strategic Planning & Community
Local Traffic Committee (Quarterly)	Cr Karanouh (With Voting Rights) / (Cr Deans as Alternate)	General Manager/Executive Leader Infrastructure
COMMITTEE	DELEGATE	STAFF
<p>(1) Council adopted the frequency of Committee Meetings as shown in the first column.</p> <p>(2) The staff member whose name is shown in red is the responsible person for the proper administration of Committee Meetings.</p>		

(3) The Code of Conduct Review Panel will become defunct by Council adopting the revised Code of Conduct 2020 (as part of the Ordinary Meeting).

**ii)Outside Community Committees**

COMMITTEE	DELEGATE	STAFF
Bush Fire Management	Mayor / Cr <b>Karanouh</b>	Executive Leader Corporate & Sustainability
Local Emergency Management	Cr <b>Karanouh</b>	Executive Leader Infrastructure
Outback Arts	Cr <b>Deans</b> (Alternate Cr <b>Sommerville</b> )	Manager Economic Development & Growth
Coonamble Together Partnership Group	Mayor/Cr <b>Cohen</b>	Executive Leader Environment, Strategic Planning & Community
North Western Library Cooperative	Cr <b>Churchill</b>	Executive Leader Environment, Strategic Planning & Community
Castlereagh Macquarie Weeds County Council	Cr <b>Cullen</b> /Cr <b>Fisher</b>	Nil
Chamber of Commerce	Cr <b>Sommerville</b>	General Manager and/or Manager Economic Development & Growth
Quambone Resources	Mayor / Cr <b>Sommerville</b>	Nil

**(a) Relevance to Integrated Planning and Reporting Framework**

It is important for Council’s committee structure to support and facilitate the achievement of Council’s goals and objectives within its strategic documents and plans.

**(b) Financial Considerations**

Those committees which are administered by Council do incur a cost for Council, as resources (staff, time and money) need to be allocated to the management and administration of these structures to ensure that agendas and minutes are generated, and action steps are implemented.

**COMMENTARY**

The committee structure adopted by Council in September 2019 facilitates the broad spectrum of functions for which Council is responsible and facilitates Council’s needs and objectives. It is suggested that the current structure be retained.

With the challenges faced due to the COVID-19 pandemic, the frequency of some meetings has not been met but as soon as opportunities are available this matter will be addressed.

**(a) Governance/Policy Implications**

Section 355 Committees and other community committees ideally need a governance framework in which to work.

In October 2019 Council adopted a Manual for Community Committees of Council as its policy framework for the future functioning of its approved Section 355 Committees.

At the same meeting, Council confirmed the establishment of the Quambone Resources Committee as a Section 355 Committee of Council and delegated the function of the care, management and control of the Quambone Community Hall to the Quambone Resources Committee, conditional upon the Committee fulfilling its role and responsibilities in this regard in a dutiful and diligent manner.

**(b) Legal Implications**

Some committees will function pursuant to the provisions of Section 355 of the *Local Government Act 1993* and others like the Local Traffic Committee in accordance with the provisions of the *Traffic Act 1909*.

**(c) Social Implications**

Social implications would include the provision of a conduit between community and Council when Council delegates participate on community committees.

**(d) Environmental Implications**

There are no direct environmental implications associated with this report, although it is recognised that the Castlereagh-Macquarie Weeds County Council is solely focused on an environmental function.

**(e) Economic/Asset Management Implications**

Nil.

**(f) Risk Implications**

Nil.

**CONCLUSION**

Council should identify its priority strategic goals and objectives and the development of an adequate committee structure should be viewed as being an incremental process – with room for future development and refinement. All committees need to facilitate and support Council’s objectives and goals.

**RECOMMENDATION**

- 1. That Council notes this report.**
- 2. That Council nominates Councillors and staff as delegates to various committees until September 2023, as follows:**

**i) Councillor / Staff Committees of Council:**

<b>COMMITTEE</b>	<b>DELEGATE</b>	<b>STAFF</b>
General Manager’s Recruitment and Selection Committee (As required)	All Councillors invited	Nil
General Manager’s Performance Management Committee (Annually)	All Councillors to have input in the process, with the details of the actual review to be determined.	General Manager
Donations Committee (Twice per Year)	All Councillors	Executive Leader Corporate & Sustainability

Saleyards Management Committee (Twice per Year)	Cr Deans / Cr Cullen (Councillors without a Conflict of Interest need to be appointed)	Executive Leader Infrastructure/ Executive Leader Environment, Strategic Planning & Community
Significant Development Proposals Committee (As required)	Mayor, Deputy Mayor, Cr Deans/Cr Fisher	General Manager, Executive Leader Infrastructure, Manager Economic Development & Growth
Roads Committee (Incorporating Quarry) (Quarterly)	Mayor/ Deputy Mayor/Cr Fisher/Cr Karanouh plus four (4) road user representatives from the NE, NW, SE, and SW parts of the LGA	General Manager/Executive Leader Infrastructure/Manager Roads & Bridges/Quarry Manager
Youth Council	Mayor / Cr Cohen / Cr Lees / Cr Sommerville	Executive Leader Environment, Strategic Planning & Community
Local Traffic Committee (Quarterly)	Cr Karanouh (With Voting Rights) / (Cr Deans as Alternate)	General Manager/Executive Leader Infrastructure
<p>(1) Council adopted the frequency of Committee Meetings as shown in the first column.</p> <p>(2) The staff member whose name is shown in red is the responsible person for the proper administration of Committee Meetings.</p> <p>(3) The Code of Conduct Review Panel will become defunct by Council adopting the revised Code of Conduct 2020 (as part of the Ordinary Meeting).</p>		
<b>ii)Outside Community Committees</b>		
<b>COMMITTEE</b>	<b>DELEGATE</b>	<b>STAFF</b>
Bush Fire Management	Mayor/Cr Karanouh	Executive Leader Corporate & Sustainability
Local Emergency Management	Cr Karanouh	Executive Leader Infrastructure
Outback Arts	Cr Deans (Alternate Cr Sommerville)	Manager Economic Development & Growth
Coonamble Together Partnership Group	Mayor / Cr Cohen	Executive Leader Environment, Strategic Planning & Community
North Western Library Cooperative	Cr Churchill	Executive Leader Environment, Strategic Planning & Community
Castlereagh Macquarie Weeds County Council	Cr Cullen/Cr Fisher	Nil
Chamber of Commerce	Cr Sommerville	General Manager and/or Manager Economic Development & Growth
Quambone Resources	Cr Sommerville	Nil

**10.5 RATES AND CHARGES COLLECTIONS - AUGUST 2022****File Number: Rates - General - R4****Author: Bruce Quarmby, Acting General Manager****Authoriser: Bruce Quarmby, Acting General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of August 2022.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

**(b) Financial Considerations**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

	<b>31 August 2022</b>	<b>31 August 2021</b>
Rates and Charges	\$6,176,610.72	\$5,722,604.59
Water & Sewer Consumption Charges	\$356,521.47	\$301,271.60
<b>Total</b>	<b>\$6,533,132.19</b>	<b>\$6,023,876.19</b>

**COMMENTARY****Rates and Charges**

	<b>31 August 2022</b>	<b>31 August 2021</b>
Rates and charges in arrears as at 30 June 2022	1,020,037.33	\$905,674.57
Rates/charges levied & adjustments for 2022/23	7,423,386.45	\$7,132,709.12
Pension Concession	-104,126.52	-\$105,101.11
Amounts collected as at 31 July 2022	-2,162,686.54	-\$2,210,677.99
<b>Total Rates and Charges to be Collected</b>	<b>\$6,176,610.72</b>	<b>\$5,722,604.59</b>

The amount levied for rates and charges for 2022 / 23 includes the current year's annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 31 August 2022 includes receipts for both arrears and the current year's amounts outstanding.



It should be noted that the rates and charges 2022 / 23 levied amount is reduced by the pensioner concession of \$104,126.52; reducing the amount of income derived from these rates and charges. Of this concession, Council's contribution is 45%, which represents an amount of \$46,856.94.

The rates and charges as of 31 August 2022 represent 73.15% of the total annual rates and charges levied and outstanding (compared with 71.19% on 31 August 2021).

### Water Consumption Charges

	31 August 2022	31 August 2021
Water & Sewer Consumption Charges and arrears as at 30 June 2022	329,760.33	\$401,325.23
Water & Sewer Consumption charges & adjustments 2022/23 year to date	97,665.72	\$1,082.51
Amounts collected as at 31 August 2022	-70,904.58	-\$101,136.14
<b>Total Water &amp; Sewer Consumption Charges to be Collected</b>	<b>\$356,521.47</b>	<b>\$301,271.60</b>

The water consumption charges as at 31 August 2022 represents 83.41% of the total water consumption charges outstanding (compared to 74.87% on 31 July 2021). Council will note the main factor influencing the variation between the two years percentages is attributable to the later finalisation date of the fourth quarter user pays water and sewer charges.

### Debt Recovery Agency

In accordance with its adopted Debt Recovery Policy, Council continues to work with its Debt Recovery Agency to recover monies owed to Council. All actions undertaken by Council, or its Agency are done so in accordance with the provisions within the *Local Government Act 1993* and Council adopted Debt recovery policy.

#### (a) Governance/Policy Implications

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council.

#### (b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

#### (c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

**(d) Environmental Implications**

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Covid-19 along with the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

**(e) Economic/Asset Management Implications**

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

**(f) Risk Implications**

As was stated above, Covid-19 and the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

**CONCLUSION**

The rates and charges as at 31 August represent 73.15% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 71.19% on 31 August 2021). The water consumption charges as of 31 August 2022 represent 83.41% of the total water consumption charges outstanding from previous years (compared to 74.87% on 31 August 2022).

**RECOMMENDATION**

**That Council notes the information provided in the report.**

**10.6 STATUS OF INVESTMENTS - 31 AUGUST 2022****File Number: Investments General - I5****Author: Saiful Islam, Finance Assistant****Authoriser: Bruce Quarmby, Acting General Manager****Annexures: Nil****PURPOSE**

The purpose of the report is for Councillors to note the status of its investment portfolio.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

**(b) Financial Considerations**

Investment levels and interest rates are currently on par with the revised estimated calculations.

**COMMENTARY****INVESTMENTS REPORT TO COUNCIL - 31 August 2022**

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
Commonwealth Bank	A1+	Term Deposit - 12/12/2022	2.30%	210 Days	3,000,000
Commonwealth Bank	A1+	Term Deposit - 20/02/2023	3.44%	182 Days	1,000,000
Commonwealth Bank	A1+	Term Deposit - 01/03/2023	3.54%	182 Days	500,000
Commonwealth Bank	A1+	Term Deposit - 7/11/2022	2.24%	182 Days	2,000,000
Commonwealth Bank	A1+	Term Deposit - 07/09/2022	1.77%	121 Days	1,500,000
Commonwealth Bank	A1+	Term Deposit - 19/09/2022	1.78%	119 Days	1,000,000
Commonwealth Bank	A1+	Term Deposit - 27/10/2022	2.70%	120 Days	1,500,000
IMB - VRD	A2	Term Deposit - 20/10/2022	2.21%	92 Days	1,000,000
IMB - VRD	A2	Term Deposit - 04/11/2022	2.68%	92 Days	1,000,000
Bank of Queensland	A2	Term Deposit - 28/11/2022	2.40%	192 Days	1,000,000
Bank of Queensland	A2	Term Deposit - 20/02/2023	2.80%	276 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 24/11/2022	3.00%	120 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 04/10/2022	1.10%	183 Days	1,500,000
Westpac Banking Corporation	A1+	Term Deposit - 10/03/2023	1.08%	365 Days	1,500,000
Westpac Banking Corporation	A1+	Term Deposit - 21/03/2023	1.20%	365 Days	1,000,000
Westpac Banking Corporation	A1+	Term Deposit - 23/09/2022	0.87%	184 Days	2,000,000
Westpac Banking Corporation	A1+	Term Deposit - 26/09/2022	0.98%	185 Days	2,000,000
Westpac Banking Corporation	A1+	Term Deposit - 04/10/2022	1.03%	186 Days	1,000,000
Westpac Banking Corporation	A1+	Term Deposit - 16/11/2022	2.15%	184 Days	2,000,000
Westpac Banking Corporation	A1+	Term Deposit - 19/12/2022	2.16%	216 Days	2,000,000
Reliance C/U	Unrated	Term Deposit - 18/11/2022	0.40%	184 Days	250,000
<b>TOTAL</b>					<b>28,750,000</b>

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	37%	40%	10,500,000
National Australia Bank	A1+	9%	40%	2,500,000
Westpac Banking Corp	A1+	40%	40%	11,500,000
IMB	A2	7%	15%	2,000,000
BOQ	A2	7%	15%	2,000,000
Reliance C/U	Unrated	1%	10%	250,000
				\$ 28,750,000

Rating	% of Investment	Policy	Amount
A1+	85%	100%	24,500,000
A1	0%	80%	-
A2	42%	60%	4,000,000
Unrated	1%	30%	250,000
			\$ 28,750,000
<b>General Fund Investments</b>			<b>21,398,350.99</b>
<b>Water Investment Fund</b>			<b>2,891,366.21</b>
<b>Sewerage Investment Fund</b>			<b>4,460,282.80</b>
			\$ 28,750,000

Interest earned on Investments for 2022-2023 as at 31 August 2022

\$ 76,666

## AVAILABLE WORKING FUNDS

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

The available working funds balance (unrestricted funds) will be made available once the financial reports are finalised for the end of June 2022.

### (a) Governance/Policy Implications

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

### (b) Legal Implications

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

### (c) Social Implications

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

### (d) Environmental Implications

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

**(f) Risk Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

**CONCLUSION**

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

**RECOMMENDATION**

**That Council notes the list of investments as at 31 August 2022 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

**10.7 SALEYARDS REPORT- 31 AUGUST 2022****File Number: S1****Author: Saiful Islam, Finance Assistant****Authoriser: Bruce Quarmby, Executive Leader Corporate and Sustainability****Annexures: 1. Saleyards and Truck Wash - Income & Expenditure (under separate cover)****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

**BACKGROUND**

The following information details income and expenditure associated with the Coonamble saleyards for the month of August 2022.

**(a) Relevance to Integrated Planning and Reporting Framework**

14.1 Ensure long term management and protection of our community assets.

**(b) Financial Considerations**

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

**Saleyards Activities**

During the month of August only one (1) sale was held at the Coonamble Saleyards during the month, with the sale held on the 31 August 2022.

The following planned maintenance will be completed at the saleyards, during the month of October 2022

- The completion of the replacement of three (3) broken troughs.
- The completion of the replacement of four (4) gates.
- The completion of repairs to ramp 2.
- Repairs to the Shade sails at the facility.

**SALES**

**CATTLE: From 01.08.2022 to 31.08.2022**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
31/08/2022	Invoice	1,355	2,833.18			1,357	9,253.32

**SALEYARDS ACCOUNT 01/07/2022 - 31/08/2022**

**Saleyard Operations:**

Income	19,235.88
Expenditure	21,457.97
<b>Deficit</b>	<b>-2,222.09</b>

**Truck wash:**

Income	5,846.40
Expenditure	478.16
Surplus	5,368.24

**Summary:**

Income	25,082.28
Expenditure	21,936.13
Surplus	3,146.15

**Truck Wash**

As previously reported to Council, the pumps at the truck wash have been reset. For Council's information, the cleaning of the dam and strengthening of the dam walls has been scheduled on Council's works roster to be completed once the necessary plant and equipment become available.

**(c) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(d) Legal Implications**

There are no legal implications arising from this report.

**(e) Social Implications**

There are no social implications arising from this report.

**(f) Environmental Implications**

There are no environmental implications arising from this report.

**(g) Economic/Asset Management Implications**

Works are generally scheduled in accordance with Council's adopted Operational Plan and Budget to ensure Council's assets are maintained to

an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

**RESOLUTION 2021/217**

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

**That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.**

CARRIED

**(h) Risk Implications**

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

**CONCLUSION**

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

**RECOMMENDATION**

**That Council notes the information provided in this report.**



**10.8 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT****File Number:** D5**Author:** David Levick-Acting Manager Economic Development and Growth**Authoriser:** Bruce Quarmby, Executive Leader Corporate and Sustainability**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

**BACKGROUND**

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

**(a) Relevance to Integrated Planning and Reporting Framework**

ED1.2 Develop our economy, including the visitor economy.

**(b) Financial Considerations**

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

**COMMENTARY****Inland Rail – Further documentation now on public exhibition**

Three additional documents relating to the Inland Rail Project (Narromine to Narrabri) are currently on public exhibition.

Following the Public Exhibition of the Narromine to Narrabri project's Environmental Impact Statement (EIS) in February 2021, the NSW Department of Planning and Environment (DPE) requested ARTC Inland Rail to prepare three additional documents:

- Response to Submissions Report – An overview of all the submissions received as part of the EIS Public Exhibition process and written responses from ARTC Inland Rail.
- Preferred Infrastructure Report – Further detail on the route selection process and potential hydrology and flooding impacts of the Narromine to Narrabri project.

- Amendment Report – Assessment of further refinements to the design of the Narromine to Narrabri project. The design refinements aim to minimise the potential impacts of the project on land use and property, traffic and access and hydrology and flooding.

The three documents have been published by the Department of Planning and the Environment, and the Preferred Infrastructure Report and the Amendment Report will be on public exhibition until 22 September 2022.

These documents are available for the community to view on the DPE Major Projects website at: <https://pp.planningportal.nsw.gov.au/major-projects/projects/inland-rail-narromine-narrabri>

Some of the key design refinements made since EIS Public Exhibition include changes to the location of crossing loops; location, number and treatment of public level crossings; public road realignment improvements and changes to the locations of the Narromine North and Baradine temporary workforce accommodation.

ARTC held a community consultation in Coonamble on Tuesday, 6 September 2022, at the Information and Exhibition Centre. They reported that eight people from the community spoke with ARTC representatives in attendance.

#### Council projects to support through the Stronger Country Communities Fund

The Department of Regional NSW has allocated \$875,499 to Coonamble Shire Council with the objective being “to boost the wellbeing of communities in regional areas by providing new or upgraded social and sporting infrastructure or community programs...”

Projects must start within 6 months of funding being announced and be completed within 3 years from the execution of the funding deed.

While the funding must be spent on infrastructure and/or programs – not roads – it cannot be used to buy land or buildings.

Each project’s value must be greater than \$100,000 and include a contingency of 25% of the total project cost, and project management and administration of no more than 10% of the total project cost.

Council’s infrastructure program and operations are driven by the Community Strategic Plan 2022-2032, the Delivery Program 2022-26, and the Operational Plan 2022-23, along with various masterplans and strategies, such as the Coonamble Shire Masterplan and Destination Management Plan.

A number of projects were proposed to the community through an online survey, and provision was made to allow residents to suggest their own projects.

Of those projects suggested by the community, most were covered either by current plans or did not fit within the scope of the funding guidelines, for example, spending the money on roads. Several people suggested upgrades at the Warrena Weir. This is the subject of a grant submitted last month to secure funds to develop business cases to have projects shovel-ready for future grant opportunities.

**Assessment of projects, based on 'fit' with current strategies and plans, population served and indirect benefits**

Proposed Project	Cost	Community Strategic Plan and Delivery Program	Coonamble Shire Masterplan	Destination Management Plan	Population served	Indirect benefits
Gulgambone Sportsground Amenities and Canteen	\$520,000	✓	✓	--	528+	Better facilities for school use; incentive for more sporting activities
Coonamble CBD upgrade	No detailed design or costing available	--	✓	--	3,732	Increased patronage of some local businesses
Quambone Tennis and Recreation Facilities	No masterplan, detailed design or costing available	--	✓	--	128+	Increases facilities within the village
Upgrade of tennis facilities in Coonamble (Macdonald Park)	No specific proposal; public exhibition period still open	✓	✓	--	3,732 potentially	--
Men's Shed upgrades	<\$100,000 (estimated)	✓	--	--	<100	More secure facilities and less expensive operational costs
Coonamble Region Art Trail	\$235,000	✓	✓	✓	4000+	Builds tourism industry and local economic resilience in times of drought; tangible acknowledgement of one-third of the shire's population
Coonamble Riverside Holiday Park Power Upgrade and CCTV	\$120,000	✓	✓	✓	4160+	Builds tourism industry and local economic resilience in times of drought

A BMX track was among those projects proposed by the community, along with a basketball court in Macdonald Park, upgrades to the Lions Park (at the corner of Dubbo and Tooloon Streets, Coonamble) and children’s playground facilities, such as those at the Tamworth Regional Playground.

Within the survey itself, the following projects were suggested:

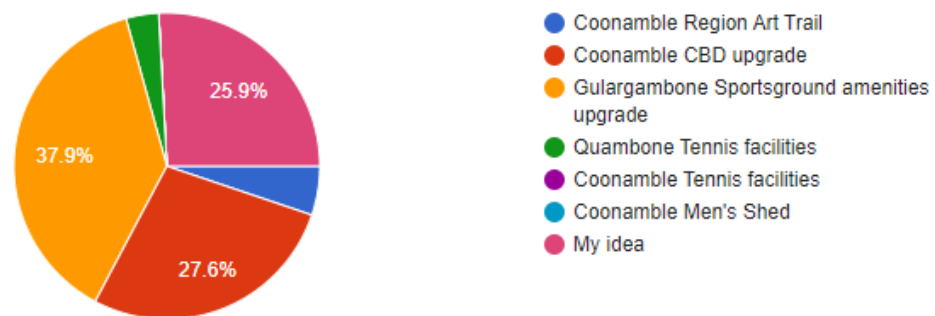
- Gulargambone: upgrading sportsground amenities and add a canteen facility.
- Coonamble: implement some of the upgrades proposed for the CBD.
- Quambone: upgrade the tennis courts and provide other recreational facilities.
- Coonamble: upgrade the tennis facilities in Macdonald Park.
- Coonamble: upgrade the Men’s Shed with solar power and new fencing.
- LGA-wide: establishment of a Coonamble Region Art Trail

Fifty-eight people responded to the survey at the time of the preparation of this report, being 31 people from Coonamble, 25 people from Gulargambone and 2 people from Quambone.

Twenty-two people (37.9%) identified upgrades to the Gulargambone Sportsground facilities (improved amenities and the addition of a canteen) as their preferred project. Sixteen people (27.6%) identified upgrades to the Coonamble CBD as their first preference, while 15 people (25.9%) believed the project they suggested was the most important to support. These results are shown in the graph below.

My choice for the TOP PRIORITY project from the list is:

58 responses



An estimate to develop amenities and canteen facilities at Gulargambone Sportsground such that they last 50+ years, have universal access and “move beyond current day compliance standards and provide dignified and equitable inclusion to social and community programs for people with disability” is around \$500,000. This would ensure ongoing maintenance costs to Council are minimised in the short and mid-term.

The community’s choice of undertaking some of the upgrades in the CBD, with the remainder of the funding, may achieve some of that project’s objectives, but this work may be undone by other proposed plans within that area. Additionally, there is no detailed design available for this project at this stage, so an accurate cost estimate for a coherent, overall project is not available. It is not recommended to take a piecemeal, ad hoc approach to such a significant project. Alternative funding sources specifically for such commercial precincts do become available from time to time, and this project could be funded when it is ‘shovel ready’.

The several suggestions to upgrade facilities at Warrena Weir support the strategic focus of Council to build and strengthen the tourism industry within the Local Government Area. While we are currently enjoying above-average rainfall, another drought is inevitable. Building the tourism industry is identified in all Council's strategic plans and supporting documents as the preferred strategy to sustain the local economy in times of drought and to boost its resilience at such times.

In line with this, the development of a Coonamble Region Art Trail is suggested as an affordable project with the remainder of the grant monies available under the Stronger Country Communities Fund. It is estimated at \$235,000 to provide five outputs:

1. A galah sculpture on each of the town entrance signs at Gulargambone (which is now requested by residents and would give greater coherence with the other town entrance signs – that do have bird sculptures – in Coonamble and Quambone);
2. Public art murals on the amenities building and bore shed in Smith Park, Coonamble.
3. A Tin Town Contemplation Circle (an art installation with seating, incorporating Wailwan and Gamilaraay designs, constructed of concrete, stencilled steel and corrugated iron – reminiscent of Tin Town) north of Macdonald Park (across Eurimie Creek) in Coonamble.
4. A Wailwan Contemplation Circle at the RV camping site in Quambone (an art installation with seating, incorporating Wailwan designs, constructed of concrete and stencilled steel); and
5. Development of Coonamble Region Art Trail brochures and booklets to present the art and artists to visitors as a tourism 'product'.

Cultural tourism is recognised at a State and National level as being of significance to the tourism industry. Coonamble LGA has begun to give recognition to the rich and living cultures of its Wailwan and Gamilaraay people through the participation of local artists in the design of the Information and Exhibition Centre and its internal décor, as well as in the design of the town entrance signs and bird sculptures. The proposed Tin Town Contemplation Circle and Wailwan Contemplation Circles would give further tangible recognition to one-third of the Local Government Area's population of their association with the area.

It is intended – through other funding – to build an oral history library of stories from those who grew up in Tin Town and to have these accessible to visitors through the scanning of a discreet QR code plate at the Contemplation Circle, and similar access to 'The Wailwan Story' at the Wailwan Contemplation Circle in Quambone. It is envisaged that the creation of this Coonamble Region Art Trail would encourage visitors to stay overnight in either Coonamble, Gulargambone or Quambone, which increases their 'spend' by 25% (according to Destination Country and Outback figures).

It is proposed to use the remainder of the grant monies to address some security issues at the Coonamble Riverside Holiday Park, that are giving a negative impression to our visitors, as are power outages during peak periods (such as Easter and the rodeo weekend). Quotations have been secured for CCTV security (\$30,000) and an upgrade to the electricity supply (\$90,000), totalling \$120,000.

In summary, taking into account the community's views, the longer-term strategic needs to build a more resilient local economy through development of the tourism

industry, and the current stage of readiness of other suggested projects, it is recommended that Council seek funding for:

- Amenities and canteen facilities at Gulargambone Sportsground \$520,000
  - Creation of the Coonamble Region Art Trail \$235,000
  - Power upgrade and CCTV security at Caravan Park \$120,000
- \$875,000

It will be possible to seek funding for other suggested projects, such as the Quambone Tennis Courts and Coonamble Tennis Courts, once more detailed planning and costing has been finalised.

Grants

Overview

Status	This Month	Last Month	Year to Date
Grant-funded projects completed	4	2	20
Grants to be acquitted	3	6	
Grants in progress	15	13	
Grant submissions awaiting decision	6	8	
Successful grant applications	2	2	15

Detailed Status

Grants completed and awaiting acquittal	Responsibility	Comment
Coonamble Community Recycling Centre	ESM&C	
Tooloon Street Pedestrian Crossing	INF	
Town Entrance Public Art (DSP)	ED&G	

Grants in progress	Responsibility	Comment
Coonamble Sports Ground Upgrades	C&S	Extension granted.
Quambone Park Toilet (LRCI Phase 2)	C&S	Seeking contractor(s).
Gulargambone Youth Centre external upgrades	ESM&C	Final stages underway.
Restore Trooper Stables at Museum	ESM&C	Awaiting DA submission.
Riverside Caravan Park Development	ED&G	Ongoing
Koori Knockout Participation	ESM&C	Taking expressions of interest from teams.
Volunteer Bus Driver Training	ESM&C	Taking expressions of interest.
Coonamble Transport Initiative	ESM&C	Allocated as required.
Coonamble Kids Transport Initiative	ESM&C	Allocated as required.
Youth Council re-establishment	ESM&C	Variation being drafted.
Women's Change Rooms at Sportsground	ED&G	Deed signed
Walking Loop around Sportsground	ED&G	Deed signed
Coonamble Family and Youth Fest	ED&G	Awaiting deed
Pedestrian and Mobility Plan revision	INF	Seeking consultants
Walkway and Cycleway Plan	INF	Seeking consultants

*Recent grant submissions:*

1. Business Case and Strategy Development Fund: Council partnered with Gilgandra Shire Council and Warrumbungle Shire Council to make a submission for a grant to develop a business case for \$30 million of tourism infrastructure to make the region more attractive as a week-long holiday destination for visitors from metropolitan areas. Continuing the 'Real Country' theme, this submission for \$538,244, aims to secure funding to develop businesses cases and cost estimates for such infrastructure as:

- A 7-kilometre walking and cycling loop from the Coonamble Information and Exhibition Centre in Smith Park, through the main street, past the Bucking Bull to Dubbo Street, then to Warrena Weir, along the eastern shore of the weir waters, across a bridge at the end of the reserve, joining Tooraweenah Road, then back into town along King Street to Smith Park. Bollards, featuring Wailwan, Gamilaraay and bespoke art would punctuate the walk, fixed with small QR codes for walkers to access (via their smart phones) stories from local identities to share more about the landscape and the experience of growing up in 'real country'.
- A 4-kilometre walking and cycling loop from Macdonald Park – site of the Tin Town Contemplation Circle – to the Coonamble Railway Station (to be purchased under this project) to a 'Stolen Generations' display at the station, along Railway Street to the Silos (to be painted on both sides under this project), along with 'Our Wheat Story' display, continuing past the saleyards, across the rail line and back into town along Back Gular Road, passing the cemetery and the western side of the silos (where a vehicle park would be developed for visitors to appreciate the public art. This trail would also have informational markers installed.
- A cantilevered river viewing platform at Smith Park, projecting into the middle of the river, completed with interpretive artwork and signage.
- Construction of a 100m to 150m high lookout tower and RV camping facilities at Warrena Weir Reserve, for visitors to appreciate sunrises and the Warrumbungle Mountains in the east, sunsets in the west, and views up and down Warrena Creek to the north and south.
- Construction of a pedestrian suspension bridge across the Castlereagh River from the end of Tooloon Street to Macdonald Park, to join with the proposed 4-kilometre walking and cycling loop and to encourage visitation to the Tin Town Contemplation Circle to the north of Macdonald Park, across Eurimie Creek. This would also provide a safer route for children walking to both the St Brigid's Catholic Primary School and High School from the north-western side of Coonamble.

It is estimated that day visitors to our region spend \$164 per visit. If they can be encouraged to stay overnight – which the above projects aim to achieve – then visitors usually stay an average of 2.4 nights and spend \$432 during that time. These projects will contribute significantly, if proven to be feasible, to the development of our local tourism industry and the sustainability and resilience of our local economy – particularly during the times of drought ahead.

*Future grant opportunities*

1. Regional Tourism Activation Fund (closing 27 September): A second round of this fund has been announced, and Council has been encouraged by representatives of the Department of Regional NSW to re-submit the application to develop the

Coonamble Artesian Bathing Experience in Coonamble. Applications close on 27 September 2022.

2. Our Region, Our Voice – Regional Youth Investment Program (closing 4 October): for funding from \$150,000 to \$3million. The aim of this program is to deliver targeted initiatives that ensure regional youth (aged 12 to 24) reach their full potential in their local communities, without having to relocate to a metropolitan area.

The objective of the program is to genuinely reflect the needs and aspirations of regional young people in NSW to:

1. Learn, work and achieve in regional NSW,
2. Be mentally and physically healthy, safe and thrive in their communities,
3. Explore their creativity, collaborate with other young people, develop a sense of achievement and feel socially and culturally connected to their communities,
4. Have transport and digital connectivity solutions to access training, work services and recreational activities, and
5. Be place-based and reflect the diversity of young people’s needs across regional NSW.

Applications may address any of the nine investment themes listed in the table below:

Regional Youth Framework Pillar	Investment Theme	Purpose of projects under the investment theme
Work Ready	Education	Enhance high school engagement and retention
	Skills	Develop work ready skills, knowledge and networks
Wellbeing	Health	Increase access and quality of health services
	Inclusivity	Increase provision of youth and culturally appropriate health services
Connectivity	Transport	Improve access to public and private transport
	Digital	Improve access to digital technology and digital skills
Community	Belonging	Provide greater diversity of community youth projects
	Agency	Provide support to at-risk youth
	Housing	Support young people secure affordable housing

PCYC NSW has indicated that the two facilities at Dubbo and Walgett are sufficient for our region and that one for Coonamble will not be funded.

A Council representative met with the Coonamble Interagency in early September to consider potential projects. Agencies attending saw merit in the project focusing on the youth, rather than infrastructure alone, but did suggest the development of crisis accommodation for younger youth to escape domestic violence.



Ultimately, the agencies found consensus in the idea of establishing a Ranger-type program, centred on fostering custodianship of the river and surrounding environment, while building other life and employment skills through the use of often under-utilised resources available from the many agencies already in existence in Coonamble, while also requesting funding for crisis accommodation in both Coonamble and Gulargambone. This infrastructure could serve as life skills development centres for youth involved in the program when not required for crisis accommodation.

### Communications

The most frequently visited web pages of the past month have been Road Conditions (1,133 visits, up 200% due to wet weather), Contact Council (500 visits), Employment (462 visits), Tenders and Requests for Quotations (339 visits) and Council meetings (307 visits).

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council's website, on various topics as required.
- Posts in the Events Calendar hosted on Council's website.
- Posts on Council's Facebook page, on various topics as required.
- Council's website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

The Facebook posts that achieved the greatest reach during August related to the closure of the Pilliga Road to 2WD vehicles (with a reach to 11,190 people), minor to moderate flood advisory notice (a reach to 2,098 people), the request for input on projects for Council to consider under the Stronger Country Communities Fund (reaching 2,060 people, though only 58 responded) and the post warning of approaching magpie-nesting and swooping season (reaching 1,485 people). A further 3 posts attracted more than 500 hits.

Although an informal medium of communication from Council to the Community, Facebook continues to be an efficient and timely medium by which to share information quickly and widely with the community.

With a current following of just over 2,400 people on Facebook and a lessening in the rate of new followers each month, this would suggest we have potentially saturated our reach within our social media audience of people 14+ years of age. In the past 14 months (since July 2021), the number of followers has grown by about 25%.

### *Social Media (Facebook) Summary*

Measure	This Month	Last Month	Year to Date
Number of posts	9	19	337
Increase in number of followers	-12	24	+541
Total number of followers	2,475	2,487	
Reach	13,788	15,700	

### Tourism Promotion

@visitcoonamble social media pages continue to increase reach. Posts on the Visit Coonamble Facebook page reached over 22,798 people during the past month. Page likes and followers increased by 68 people.

The most popular post on Facebook was the Real Country video (which was neither boosted nor posted as a paid advertisement). This post reached 9,600 people and had 1,600 engagements, which means 1,600 people either liked, shared, commented, clicked to read the entire caption, or stayed on the post for longer than 10 seconds.

The audience on the Visit Coonamble Instagram page increased by 15 followers this month, with 326 content interactions (likes, comments, shares, and saves). A total number of 4,173 accounts were reached, with less than a quarter of that amount being followers – meaning that a much broader audience see our posts regardless of follower size. The number of people following the Visit Coonamble Instagram is 1000 people.

The most popular post on Instagram was a post about upcoming events in Coonamble and linking them to our events section on the council's website. This post reached 613 people.

During August, @visitcoonamble social channels continued publishing stories which have experienced a steady increase in the number of engagements. An average of 150 people was reached per post over the last month (including content engagement such as polls). Along with stories there were several Reels posted on Instagram, which had a reach of over 200 people per post.

### Three Regions – Real Country Campaign

The Tourism and Events Officer has been working closely with the Gilgandra Shire and Warrumbungle Shire on a collaborative marketing project – 'Real Country'.

The social campaign was launched on Monday 15 August, with all three councils spending \$1,000 on targeted Facebook advertisements for a full month, to generate interest in our region for the school holidays.

Each Council targeted two specific regions with its paid advertising, with Coonamble being allocated Tamworth and Mudgee region – giving a total of six regions in which the same advertisement was available. A full report will be compiled once the campaign is complete.

7NEWS Central West interviewed the Tourism and Events Officer from Coonamble Shire Council about the Real Country campaign, which featured on the news. This interview has also been published on the @visitcoonamble Facebook page.

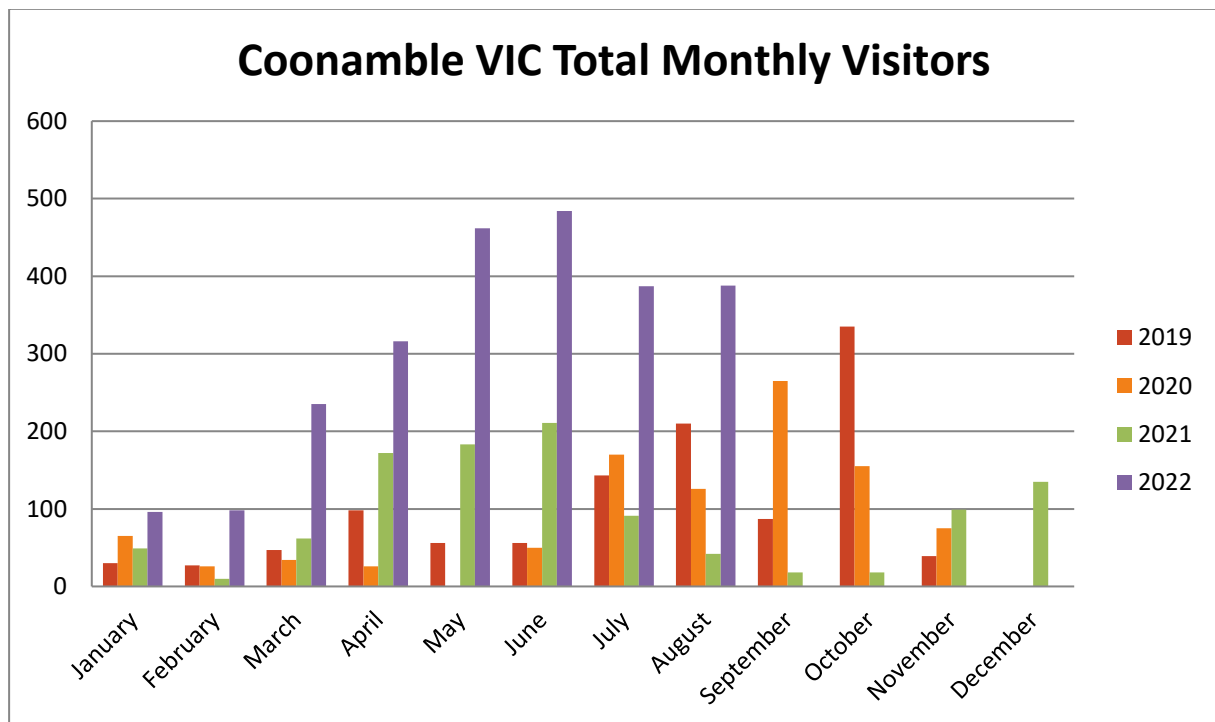
Feedback from local residents about the campaign has been extremely positive, which has been demonstrated in the organic post on our Facebook page being reshared over 100 times.

Tourism Statistics

During August 2022, visitor numbers to the Information and Exhibition Centre were similar to the previous month, being a total of 388 people. This is still well above previous years' numbers.

The District Store continues to sell products by local artists, with visitors being directed to the individual suppliers for a wider range of goods to purchase as souvenirs. Several local suppliers have approached the Information and Exhibition Centre over the past few months to inquire about showcasing their products at this location.

The 'School Bus' sculpture, by Brian Campbell, continues to prove a significant attraction, with many visitors coming into the centre and commenting on the craftsmanship involved.



Museum Under the Bridge

During August, the Museum welcomed 35 visitors, including two large groups.



A group of bowlers from Maitland were able to visit, thanks to staff and volunteers opening the Museum on a weekend.

### Events

- **PAVE THE WAY TO GULAR**

- The Tourism & Events Officer has been working closely with the organisers of Pave the Way to Gular Festival to offer assistance for the event which will be held in Gulargambone on 10 and 11 September 2022. This year's event is set to be another successful one for the community, with several artists already confirmed to attend.

**(a) Governance/Policy Implications**

Policies relevant to activities reported here include the Community Consultation Policy.

**(b) Legal Implications**

There are no legal implications directly associated to this report.

**(c) Social Implications**

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

**(d) Environmental Implications**

There are no environmental implications directly associated to this report.

**(e) Economic/Asset Management Implications**

Development of the projects proposed for funding through available grants are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

**(f) Risk Implications**

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

**CONCLUSION**

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

**RECOMMENDATIONS**

- 1. That Council note the contents of this report.**
- 2. That Council prepare a submission to the Stronger Country Communities Fund (Round 5) to undertake the following projects:**
  - (a) Replace/upgrade amenities and canteen facilities at Gulargambone Sportsground.**
  - (b) Create a Coonamble Region Art Trail, involving sculptures and public art in Coonamble, Gulargambone and Quambone.**
  - (c) Upgrade electricity supply and install CCTV security at Coonamble Riverside Holiday Park.**
- 3. That Council prepare a submission to the Regional Youth Investment Program for a Ranger-type program for young people of the Local Government Area, supported by crisis accommodation infrastructure in Gulargambone and Coonamble.**

**10.9 COMPULSORY ACQUISITION OF LAND FOR THE COONAMBLE ARTESIAN BATHING EXPERIENCE****File Number: D5-36****Author: David Levick-Acting Manager Economic Development and Growth****Authoriser: Ross Earl, General Manager****Annexures:**

1. **AT-1 - Map of proposed acquisition (under separate cover)**
2. **Letter of Support from Coonamble Racecourse and Recreation Reserve Land Manager (under separate cover)**

**PURPOSE**

The purpose of this report is to allow Council to formally progress the compulsory acquisition of a portion of Crown Land property at Caswell Street, Coonamble, for the purposes of the development of a bore bath facility, consistent with Council's Economic Development Strategy 2020 and 2032 Community Strategic Plan.

**BACKGROUND**

Council staff are continuing to progress the compulsory acquisition of a portion of Lot 212 DP 754199 for the purposes of a bore bath development.

The Department of Planning, Industry and Environment, Crown Lands (DPIE-CL) advised it had no objection to receiving a proposed acquisition notice (PAN) from Council to acquire land on 15 May 2020. Council has also received a letter of support from the Coonamble Racecourse & Recreation Reserve Land Manager, the statutory land manager of Lot 212 DP 754199.

On 20 August 2020 Council resolved:

1. That Council proceeds with the compulsory acquisition of a portion of the land described as Lot 212 DP 754199 for the purpose of a bore bath facility in accordance with the requirements of Section 29 of the Land Acquisition (Just Terms Compensation) Act 1991.
2. That Council makes an application to the Minister of Local Government and the Deputy Secretary of the NSW Office of Local Government for approval to acquire a portion of Lot 212 DP 754199 or description of interest by compulsory process under Section 186(1) of the Local Government Act 1993.
3. That Council, pursuant to the provisions of Section 31 of the Local Government Act 1993 classifies the land referred to in paragraphs one (1) and two (2) above as community land.

In preparing to adopt a resolution suitable for the purposes of acquisition and lodge an application with Office of Local Government NSW, staff have requested a search of the Native Title Register (NTR) and the Aboriginal Land Claims Register (ALCR). A Geospatial Search must accompany the NTR search request for it to be

completed.

NTR search results below are based on the following Tribunal databases:

- Schedule of Native Title Determination Applications
- Register of Native Title Claims
- Native Title Determinations
- Register of Indigenous Land Use Agreements
- Notified Indigenous Land Use Agreements

Parcel ID	212//D754199	212//D754199
Featured Area SqKm	0.9026	0.9026
NNTT File #	<a href="#">NC2012/001</a>	<a href="#">NC2012/001</a>
Name	Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan native title determination application	Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan native title determination application
Category	Applications (Schedule)	Applications (RNTC)
Overlap Area SqKm	0.9026	0.9026
Percent Selected Feature	100.00%	100.00%

On 15 January 2021 the Office of the Registrar of the Aboriginal Land Rights Act 1983 advised that a search of the Register indicated that the subject land did not appear as being affected by Aboriginal Land Claims pursuant to sections 36 or 37 of the Aboriginal Land Rights Act 1983.

**(a) Relevance to Integrated Planning and Reporting Framework**

Coonamble Shire's 2022-32 Community Strategic Plan identifies 'Our Economy' as one of its five (5) key themes, specifically identifying development of the visitor economy and the establishment of an artesian bore bath experience as a goal (CSP ED1.2). Council's Delivery Program 2022-26 actions this in ED1.2.1: "Progress the artesian bore bath facility." In addition, the bore bath development has been identified by the Coonamble Shire Masterplan as a priority project, and artesian water has been identified by the Economic Development Strategy 2020 as a key tourism opportunity.

**(b) Financial Considerations**

Each landowner affected by an acquisition is entitled to be compensated 'on just terms' in accordance with the *Land Acquisition (Just Terms Compensation Act) Act 1991* (the Act). The Act contains a statutory guarantee that the compensation will not be less than the market value of the land assessed in accordance with the Act. A qualified valuer will assist Council and Crown Lands reach agreement on the compensation payable.

If no agreement is reached and the acquisition occurs via the compulsory process, the compensation will be determined by the NSW Valuer-General, at Council's cost. The Valuer General's website indicates the land to be valued at around \$2,540 per hectare. On this basis Council may expect the land value to be around \$20,000 to \$22,000 plus any processing costs.

**COMMENTARY**

The NSW Office of Local Government requires that an application for compulsory acquisition is lodged consistent with a resolution of Council resolved within the previous 12-month period. The prior resolution is outside that period.

In preparing to make an application to the Minister of Local Government through the Deputy Secretary of the NSW Office of Local Government, Council staff have reviewed requirements and have included relevant information in the table below:

<b>Information required for compulsory acquisitions<sup>1</sup></b>	<b>Coonamble Shire Council response</b>
<i>A copy of the relevant part of the minutes of the council meeting where council approved both the land being compulsorily acquired and making the acquisition application to the Minister and/or the Governor.</i>	A copy of the minutes from this Ordinary Council Meeting will be provided.
<i>A copy of the report making the recommendation for the proposed compulsory acquisition.</i>	A copy of this report to the Ordinary Council Meeting will be provided.
<i>A clear statement of the purpose for which the land is being acquired. For example, it is not enough to indicate that the purpose is to make it 'operational land'.</i>	The purpose for which the land is being acquired is for the development of a bore bath facility. This is a Council function and is a fundamental component of Council's Economic Development Strategy 2020 and Community Strategic Plan. It is considered essential to drive tourism to the area and considered unlikely to be delivered through private development.
<i>A clear statement indicating which legislation the application is being made under (eg Local Government Act 1993 or Roads Act 1993).</i>	The application is being made under the Local Government Act 1993 (Section 186(1) and the Land Acquisition (Just Terms Compensation) Act 1991 (Section 29).

<sup>1</sup> Required information is set out in the Department of Local Government's 'Guidelines for the Compulsory Acquisition of Land by Councils'



<b>Information required for compulsory acquisitions<sup>1</sup></b>	<b>Coonamble Shire Council response</b>
<i>A written survey description of the land or easement to be acquired. For example, Lot 1 DP 1085644' or 'Easement over Lot 7 DP 12345 as shown in DP 891011'</i>	The land and easement to be acquired is part of Lot 212 DP 754199.
<i>Two copies of a registered deposited plan or acquisition plan clearly showing (by coloured edging or some other means) the land or interest proposed to be acquired. The copies should be in A4 size (not smaller or larger).</i>	The land to be acquired is as per the plan attached to this report as Annexure 1. The survey will be completed prior to the application to the Office of Local Government. Council has engaged Western Survey Pty Ltd to prepare the plan.
<i>The name and address of the landowner(s). This includes information on all owners of the land and/or an interest in the land, including mortgagees, lease/license/permit holders etc.</i>	The land to be acquired is Crown Land owned by the State of New South Wales. The land is managed by Coonamble Racecourse & Recreation Reserve land manager. Letter of support (attached to this report as Annexure 2) to be included.
<i>Confirmation on what the council wants to do with the mines and minerals in the land. See section 190 of the Local Government Act 1993 and/or section 180 of the Roads Act 1993.</i>	Council does not intend to include minerals within this acquisition.
<i>A statement of the council's reasons for acquiring the land by compulsory process instead of by agreement, including a statement as to action taken by the council to acquire the land by agreement.</i>	Council is following the Department of Planning, Industry and Environment – Crown Lands' preferred process of disposal.
<i>Copies of any submissions received by the council from the landowner, together with the council's comments on such submissions.</i>	n/a
<i>Evidence of council's negotiations with any party with a registered interest in the land, including a copy of any submissions received from those parties, and the council's comments on those submissions</i>	n/a

**(a) Governance/Policy Implications**

Economic Development activities work towards achieving the strategic objectives and delivery actions as outlined in the Economic Development Strategy 2020, Community Strategic Plan 2022-32, Delivery Plan 2022-2026 and Operational Plan 2022-23.

**(b) Legal Implications**

Council will follow the compulsory acquisition process with respect to the Land Acquisition (Just Terms Compensation) Act 1991 and the Local Government Act 1993.

Based on the advice of Council's consultant Lands Advisory Services Pty Ltd it is Council's opinion that native title is likely to have been extinguished with the grant of Portion 212 Parish of Coonamble County of Leichhardt to Daniel Dominic McMahon, William Monahan Keogh, George Charles Arthur Cobb, Francis Stewart Caswell, George Eason, Alfred Hope Oliver and Herbert Sheldon upon Trust as a Racecourse on 25 March 1904. Council is seeking a legal opinion in this regard for confirmation. This legal opinion will be required, should Council wish to assert the native title is extinguished, as part of an application to Office of Local Government NSW for the Governor's approval for compulsory acquisition of the land.

**(c) Social Implications**

There are no social implications associated with this report.

**(d) Environmental Implications**

There are no environmental implications associated with this report.

**(e) Economic/Asset Management Implications**

The acquisition of this land will result in it becoming an asset of Council, and there will be ongoing asset management implications associated with such gain.

**(f) Risk Implications**

If the compulsory acquisition process cannot be executed successfully, there is a risk of not having access to an appropriate site for the proposed bore bath development.

If Council is to finalise the acquisition of the land and easement for the creation of the bore bath facility the following is required:

- A plan of proposed acquisition, defining that part of the Reserve to be acquired; that it be prepared and registered. (Council has engaged Western Survey Pty Ltd from Dubbo to prepare the survey).
- A legal opinion in relation to the likely extinguishment of Native Title is concluded. (Council has engaged Lawyer, Vanessa Field, to prepare this opinion).

- The consent to the issuing of a Proposed Acquisition Notice of the DPIE-CL will need to be updated noting that the Office of Local Government NSW require the consent to be no older than 12 months.
- An application to the Office of Local Government for acquisition under the Local Government Act 1993 be prepared, submitted and approved.
- The placing of a notice of Acquisition in the NSW Government Gazette.
- The payment of compensation to the DPIE-CL.

## CONCLUSION

This information will be submitted to the Office of Local Government along with the completed form as prescribed by the Office of Local Government, with the registration of the plan of proposed acquisition.

## RECOMMENDATION

1. **THAT Council proceed with the compulsory acquisition of the land described as part Lot 212 DP 754199 and easement over part Lot 212 DP 754199, shown on the diagram attached as AT-1, for the purpose of the creating of a bore bath facility in accordance with sections 186 and 187 of the *Local Government Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.**
2. **FURTHER that Council make an application to the Minister and the Governor for approval to acquire the land described as part Lot 212 DP 754199 and easement over part Lot 212 DP 754199, shown on the diagram attached as Annexure 1, by compulsory process under section 186(1) and 187 of the Local Government Act 1993 of creating of a bore bath facility in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.**
3. **FURTHER that Council does not acquire the mineral rights over the land and easements to be acquired.**
4. **FURTHER that the land be classified as community land in accordance with section 31 (2) of the Local Government Act 1993.**
5. **FURTHER that, for the purposes of section 30 of the Land Acquisition (Just Terms Compensation) Act 1991, the Council agrees to the land being acquired for compensation,**

**set at the market value of the land, as agreed by the General Manager and the Department of Planning, Industry and Environment – Crown Lands.**

- 6. FURTHER that Council delegate to the General Manager or his delegate the power to do anything further as necessary to give effect to the compulsory acquisition, including obtaining any necessary approvals and publishing any necessary notices in the Gazette.**
- 7. FURTHER that authority be granted to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.**

**10.10 COMMUNITY SERVICE PROGRESS REPORT**

**File Number:** C8  
**Author:** Raquel Pickering-Librarian  
**Authoriser:** Ross Earl, General Manager  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is to provide information on the activities within Council's Community Services section for the month of July 2022.

**BACKGROUND**

The Community Services section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for your reference for the key areas in the Community Services section:

- **Community Services**  
Reports on the number of services, programs, and strategies to support the community. This includes Council's involvement with the interagency meetings and committee meetings, cultural events, and activities and some events for our community (Tourism and Events will also cover other events not managed by the Community Services team.).
- **Library Services**  
Coonamble Shire Council is a member of the North Western Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e: Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based). The Coonamble Library has two satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by an employee of Council.
- **Children and Youth Services**  
Council provides services in after school activities in Gulargambone and Quambone. Council also delivers school holiday programs and the Youth Week Program. Council also operates a Youth Forum/Council.
- **Integrated Planning and Reporting (IP&R) Framework**  
Following the adoption of the Community Strategic Plan at the 15 June 2022 meeting, updates on the IP&R Framework will now be reported back in the Community Services Report.

**(a) Relevance to Integrated Planning and Reporting Framework**

The information contained in this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outline in Council's recently adopted Community Strategic Plan 2032, Delivery Plan 2022-2026, and Operational Plan 2022/23.

**(b) Financial Considerations**

There are no financial considerations arising from this report.

**COMMENTARY**

In line with Council's 2022/23 Operational Plan, this report presents a summary of community service progress and activities for the period of July 2022.

**COMMUNITY SERVICES**

NIL

**LIBRARY SERVICES**

- **Dolly Parton Imagination Library**

The Dolly Parton Imagination Library membership in Coonamble Shire LGA is up to 46 children (born in our LGA) in 2022. The Librarian keeps in contact with both the representative from Community Health, Robyn Hull and with the representative from United Way, Kylie Collins. A press release was submitted to the Coonamble Times for inclusion 07.09.2022. The Librarian is working with the United Way representative to ensure that the library, and therefore Council, receive benefits from joining this programme.

- **Father's Day 2022**

The Librarian attended Coonamble Preschool and read a Father's Day themed book for Storytime. A small craft item was also purchased and distributed to all attendees at the preschool as well as at the library during the week leading up to Father's Day.

- **Librarians Meeting**

The North Western Library Librarians met in Warren early August. The Librarians meet four times per year and discuss collections, training, events and collaborative ideas. The Libraries' represented are Bogan, Coonamble, Gilgandra and Warren. Also discussed was the Annual SWITCH Conference. This is the annual conference of the NSW Public Libraries Association. The Librarian was due to attend this year which would be the first attended, however, due to staffing considerations at registration time, this was not feasible. This year's theme and keynote speakers were to talk about collaboration, community and connection.

- **Service NSW Savings Finder**

A representative from Service NSW visited the library to speak of their Savings Finder programme. The program that was delivered is based around finding Rebates, Vouchers and savings that are available through Service NSW. A number of people attended and were informed of all the programmes and rebates that Savings Finder can offer them.



- **Library Statistics** (29 July – 31 August 2022)

Service	Loans	New M/ships	Wi-Fi	Internet (hr)	Internet (ppl)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	531	8	41	135.4	82	29	71	511
Gulargambone	66	0						

- **Manual Statistics** - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
582	6	46	18	6

- **Activity Statistics** - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Meetings	Seniors Cinema	Other
12	50	3	10	12	12

## **CHILDREN AND YOUTH SERVICES**

Council’s Children and Youth Services have been impacted with staff shortages. We have been able to deliver the After School Care in Gulargambone and Quambone. Council’s Casual Youth Workers have been instructed to partner with other service partners to deliver services.

**(a) Governance/Policy Implications**

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Council's community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

**(f) Risk Implications**

There are no risk implications arising from this report.

**CONCLUSION**

The updates provided in this report deliver information to Council on the key activities undertaken in Council's Community Services section for the months of July 2022.

**RECOMMENDATION**

**That Council notes the information contained in the Community Services Progress Report.**



**10.11 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT**

**File Number:** E5  
**Author:** Bruce Quarmby, Acting General Manager  
**Authoriser:** Ross Earl, General Manager  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

**BACKGROUND**

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations. Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of July 2022.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops

around strategic land use planning, and this will be provided to Council for information.

- Sustainability and Environmental Management

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- Ranger's Monthly Report

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided

**(a) Relevance to Integrated Planning and Reporting Framework**

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

**(b) Financial Considerations**

There are no direct financial considerations with this report.

## **COMMENTARY**

### **Compliance and Regulation**

#### Overgrown blocks

Inspections continue for overgrown properties in Coonamble, Gulargambone and Quambone since the commencement of a fulltime Regulatory Officer in November 2021. Since the last reporting period no new properties has been added to the register.

The total number of properties active on our Overgrown Block Register is 29

The split of the overgrown properties across the Shire is:

- Coonamble: 10
- Gulargambone: 10

- Quambone: 9

28 properties have complied with Council instructions and cleaned up their property, and Council has been in communication with the remaining property owners. Wet weather has hampered efforts to clean up blocks. Correspondence explains why owners must reduce excess vegetation because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. Depending on the block, pigeons may also cause a health hazard issue. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

#### Blocks with unsafe levels of waste:

Council has a register for properties found to have levels of rubbish or waste causing or likely to cause threat to Public Health or the health of an individual. Since the last reporting period no additional properties have been added to this register. For the three properties on the register Council staff have contacted the owner(s) regarding the condition of their block at the time of our inspection.

Correspondence explains why owners must reduce excess waste and rubbish because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

The split of the properties with unsafe levels of waste across the Shire is:

- Gulargambone: 1
- Quambone: 2

#### Development Control Orders, Public Health Orders and Infringements

Since the last reporting period no new Orders have been issued. Council has closed the Request for Quotation for the Slashing and mowing of the 11 outstanding overgrown properties, there were no submissions.

#### **Development Application Under Delegated Authority**

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council Business Paper Report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed

as ‘open access information’ by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff’s development assessment report that is written prior to an application’s determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in August 2022.

Application Number	Description of Works	Address of Proposed Works	Approved Date
<b>AUGUST 2022</b>			
CC008/2022	Bus storage shed	Lot 3, Section 5 DP 3264. 4 Sydney Street Coonamble	3/08/2022
DA018/2022	Art billboards	Lot 7019 DP1025125 & Lot 176 DP753385, 2 Bourbah St Gulargambone	3/08/2022
DA017/2022	Pool	Lot 56 DP754234, Quanda Rd Quanda	10/08/2022
CC017/2022	Pool	Lot 56 DP754234, Quanda Rd Quanda	10/08/2022
LA008/2022	Septic	Lot 1 DP 122150 198 Emby Rd, Tooloon	10/8/2022
CC018/2022	Art billboards	Lot 7019 DP1025125 & Lot 176 DP753385, 2 Bourbah St Gulargambone	18/08/2022
CC025/2021	Replacement dwelling	Lot 2 DP 1254635, 198 Emby Rd, Tooloon	17/08/2022
MOD DA 030/2021	Unmanned fuel station	Lot 30 DP 1159279, 10 Hooper Dr Coonamble	30/08/2022

**Ranger’s Report**

The Ranger’s report is provided for August 2022. The follow is a summary of companion animal statistics.

<b><u>CORRESPONDENCE</u></b>	<b><u>August 2022</u></b>	<b><u>Year to Date 2022/2023 Total</u></b>
Infringements (Animals)	0	0
Infringements (Other)	0	0
Change of Details	31	31
Microchipped dogs	41	41
Registrations	0	0
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Menace dog declaration	0	0

Impounded animals

In August there were a total of 15 dogs impounded and 15 cats were impounded. The following provides a breakdown:

<b>August 2022</b>	<b>Dogs</b>	<b>Cats</b>
Returned to owners	1	0
Rehomed	12	8
Euthanised	2	7
<b>Impounded*</b>	<b>15</b>	<b>15</b>

\*Of the total impounded for both months, 3 dog were impounded from Gulargambone and 0 from Quambone.

Dog attacks

One dog attack for the month of August with the dog seized and the investigations continuing.

**(a) Governance/Policy Implications**

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

**(b) Legal Implications**

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean- up and Prevention Notice in accordance with the provisions contained within the Protection of the Environment Operations Act 1997.

**(c) Social Implications**

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

**(d) Environmental Implications**

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

**(e) Economic/Asset Management Implications**

There may be risk implications depending on the nature of the enquiry.

**(f) Risk Implications**

There may be risk implications depending on the nature of the enquiry.

## **CONCLUSION**

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

## **RECOMMENDATION**

**That Council notes the information contained within the Environmental and Strategic Planning Progress Report.**

**10.12 FINANCIAL REPORTS FOR YEAR ENDED 30/06/2022****File Number: A12****Author: Bruce Quarmby, Executive Leader - Corporate and Sustainability****Authoriser: Ross Earl, General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is to comply with statutory requirements in relation to the General-Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2022. The Financial Statements are to be referred to Council's Auditor, with authorisation from the Mayor, a Councillor, the General Manager, and the Responsible Accounting Officer.

**BACKGROUND**

As per Section 416(1) of the *Local Government Act 1993* (as amended), a Council's Financial Statements for a year must be prepared and audited within four (4) months of the end of the reporting period concerned.

The statutory process that must be followed is that:

1. A statement as required under section 413(2) (c) must be made by resolution and signed by the Mayor, one (1) Councillor, the General Manager, and the Responsible Accounting Officer.
2. The Financial Statements must then be referred to the Council's Auditor, and once audited the statements must be included in Council's Annual Report.
3. Copies of the Audited Financial Statements must then be lodged with the Office of Local Government by 31 October.
4. As soon as practicable after Council receives a copy of the Auditor's report, the Statements must be placed on public exhibition and notice given of a meeting at which Council proposes to present its Audited Financial Statements, together with the Auditors Report.

**(a) Relevance to Integrated Planning and Reporting Framework**

The Audited Financial Statements form part of Council's Annual Report and therefore represents a vital part of the Integrated Planning and Reporting Framework. The Audited Financial Statements provide an important avenue for the review of Council's progress by any interested stakeholders, including the Community. In providing the information contained in these reports, it ensures transparency of governance by Council.

**(b) Financial Considerations**

The Financial Statements act as a "report card" on Council's operations and financial performance throughout the reporting period. Whilst the information contained in the reports relate primarily to a past financial

reporting period, they also contain information that will need consideration in any future decisions made by Council.

## COMMENTARY

The preparation of the financial statements has been affected by several factors including staff availability and competing work priorities within the organisation. As such, staff is currently in the process of completing the financial statements and making the necessary arrangements to allow for the external auditors' end of financial year audit to be carried out. Council's auditors require this statutory process to be completed prior to their audit of Council's Financial Statements commencing.

### (a) Governance/Policy Implications

There are no governance or policy implications arising directly from this report.

### (b) Legal Implications

The preparation, audit and review of Council's Financial Statements are carried out in accordance with the requirements of the *Local Government Act 1993* (Sections 412 to 421).

### (c) Social Implications

There are no social implications arising directly from this report.

### (d) Environmental Implications

There are no environmental implications arising from this report.

### (e) Economic/Asset Management Implications

There are no specific economic or asset management implications arising from this report.

### (f) Risk Implications

There are no direct risk implications arising directly from this report.

## CONCLUSION

It is a requirement under Section 413(2)(c) of the *Local Government Act 1993*, (as amended) that a Statement, signed by the Mayor, a Councillor, the General Manager and Responsible Accounting Officer is prepared for the General-Purpose Financial Statements and the Special Purpose Financial Statements so that they can be forwarded to Council's Auditor.

## RECOMMENDATION

- 1. That the Mayor, Councillor....., the General Manager and Responsible Accounting Officer be authorised to sign the necessary Statement by Council on the Financial Reports for the year ended 30 June 2022.**
- 2. That Council's Financial Reports for the year ended 30 June 2022 be referred for audit.**



**10.13 QUARTERLY BUDGET REVIEW - JUNE 2022**

- File Number:** F2-2 Financial Quarterly Reviews
- Author:** Bruce Quarmby, Director of Corporate and Urban Services
- Authoriser:** Ross Earl, General Manager
- Annexures:** 1. Quarterly Budget Review - June 2022 (under separate cover)

**PURPOSE**

The purpose of this report is to provide Council with a quarterly budget review statement in accordance with Regulation 203 of the *Local Government (General) Regulation 2005* (the Regulations). Please refer to the Annexure relating to this report.

**BACKGROUND**

Regulation 203 of the Regulations states that:

- (1) Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) A budget review statement must include or be accompanied by:*
  - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
  - (b) if that position is unsatisfactory, recommendations for remedial action.*
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.*

The Code referred to above is the Code of Accounting Practice and Financial Reporting. While earlier versions of the Code had an appendix that listed minimum requirements, these were removed a few years ago as they are of no relevance to the financial statements (which is the main purpose of the Code). In the absence of any instructions in the Code, the Quarterly Budget Review Statement publication issued in 2010 by the then Division of Local Government, NSW Department of Premier and Cabinet, details the minimum requirements and these requirements have been met in the preparation of the Quarterly Budget Review Statements (QBRs). The quarterly review should act as a barometer of Council's financial health during the year, and it is also a means by which Councillors can ensure that Council remains on track to meet its objectives, targets and outcomes as set out in its Operational Plan.

**(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10. Maintain long term financial viability.

L1.4.4. Governance is open and transparent.

**(b) Financial Considerations**

The June review compares the estimated budget result with the actual result for the 2021/22 financial year. Council will note there are several significant variations from the estimated result to the actual for the financial year, as discussed in the body of the report and as shown in the documents distributed under separate cover.

**COMMENTARY**

Annexure 1 contains further detailed information in regard to Cash and Investments, Contract and Consultancy Expenses and its progression towards achieving adopted Key Performance Indicators as of 30 June 2022.

Council commenced the 2021/22 financial year with the original operational budget surplus of \$34,835. At the completion of the March 2022 review the adjusted operational result had improved to an anticipated operational surplus of \$2,877,210. Following completion of the June Budget Review the actual Operational result had deteriorated slightly to a surplus of \$2,777,810.

Council's position after non-operating expenditure was considered, has shifted from an estimated draw down on Council working funds of \$338,999, to a transfer to working funds of \$1,139,542.

As part of the process of preparing the June budget review for consideration by Council, management identified transfers from internal reserves to fund planned works were not utilised and returned these reserves to Council's internal restrictions. Programmed works, whether funded by Council or an external source, which have not been completed throughout the 2021/22 financial have also been identified and a transfer to reserve included, allowing for the completion of these works in the upcoming financial year. Management has also recommended and included for Council's consideration transfers to Internal Reserves to enable Council to meet future planned and unplanned expenditure demands.

In summary, there are several significant variations form the budgeted result for the 2021/2022 financial year. Some of these adjustments are as follows:

- Corporate Salaries and Wages – (P.2) Due to several budgeted positions within the organisation structure being vacant throughout the year savings of \$95,882 have occurred.
- Storekeeper Salaries and Wages – (P.4) Due to budgeted position within the organisation structure being vacant for a period throughout the year savings of \$54,070 have occurred.
- Oncost Recoveries – (P.4) A shortfall in projected income generated from the internal on-costs and overheads of \$306,010. This shortfall is due to a combination of reasons including the downturn in projected State Highway works received, coupled with positions within the organisation structure remaining vacant for extended periods of time.
- Plant Operations – (P.4) Council's plant operations result was adversely affected by several factors for the 2021/2022 financial year. In summary these factors were a combination of increased operational costs, such as fuel and

repairs, combined with a downturn in plant operating hours due to ongoing wet weather, machinery breakdown and staff availability.

- OLG Contribution to ESL Increase – (P.5) Council received an unbudgeted prepayment of a contribution from the Office of Local for the 2022/2023 increase in the Emergency Services Levy of \$206,099. Council will also note that the disbursement of the contribution to other Northwest Rural Fire Service Zone Councils in accordance with the zone agreement has also been carried out.
- Repairs & Maintenance Expenses – (P.10) A savings of \$65,455 in the planned expenditure has occurred, due predominately to a reduction in the costs associated with the operations and maintenance at the Coonamble Water Treatment plant.
- Coonamble Water User Pays Income – (P.10) A shortfall in projected income generated from user pays water occurred to the amount of \$145,960. This shortfall is due to a decrease in usage which may, in part, be attributed to the prevailing weather conditions experienced throughout the 2021/2022 financial year.
- Repairs & Maintenance Expenses – (P.11) A savings of \$65,370 in the planned expenditure has occurred, due predominately to a reduction in the costs associated with the operations of the Coonamble Sewerage Treatment plant.
- Repairs & Maintenance Expenses – (P.11) A savings of \$56,789 in the planned expenditure has occurred, due predominately to a reduction in the costs associated with the operations of the Gulargambone Sewerage Treatment plant.
- Swimming Pools Repairs & Maintenance Expenses – (P.13) A savings of \$63,558 has occurred in the planned expenditure. This is due to a delay in the timing of the planned concrete testing of the Coonamble swimming pool, these costs were not able to be recognised in the 2021/2022 financial year. For Council's information a \$80,000 transfer to the Recreational Reserve has been included on page 19 to fund these works in 2022/2023.
- Quarries and Pits – (P.14) Council's Quarry operations returned a surplus of \$1,366,528 for the 2021/2022 financial year. The main factor influencing the improved operational result is higher than anticipated levels of sales to the public.
- State Roads Income & Expenditure – (P.16) A shortfall in projected income and matching expenditure occurred totalling approximately \$3.2 million dollars. This shortfall in income is due predominately to the postponement / relocation of a major works order due to the ongoing wet weather that was experienced over the 2021/22 financial year.

**(a) Governance/Policy Implications**

There are no governance or policy implications arising from this report.

**(b) Legal Implications**

In accordance with the *Local Government Regulations 2005* – Regulation 203.

**(c) Social Implications**

There are no social implications arising from this report.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

During the 2021/22 financial year, Council has programmed asset maintenance and capital renewals in order to satisfy required Key Performance Indicators.

**(f) Risk Implications**

There are no risk implications arising from this report.

**CONCLUSION**

Whilst the current Operational Budgeted result is indeed in surplus, this is mainly attributable to the prepayment of the 2022 / 23 Financial Assistance Grant, along with the recognition of additional income from other operational grants. Taking this into consideration, it is my opinion that the Quarterly Budget Review Statement for Coonamble Shire Council for the Quarter ended 30 June 2022 indicates that Council's financial position as of 30 June 2022 to be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**RECOMMENDATION**

- 1. That Council approves the variations to votes as listed in the budget review documents distributed under separate cover.**
- 2. That Council notes the opinion of the Responsible Accounting Officer, based on the information as presented in the June Budget review, that Council will be in a satisfactory financial position as at 30 June 2021.**
- 3. That Council notes the position of Council's estimated restricted (reserve) funds as at 30 June 2021.**

## **10.14 APPLICATIONS FOR FINANCIAL ASSISTANCE UNDER COUNCIL'S DONATIONS POLICY**

**File Number:** Donations - D7

**Author:** Bruce Quarmby-Executive Leader Corporate and Sustainability

**Authoriser:** Bruce Quarmby, Executive Leader Corporate and Sustainability

**Annexures:** 1. Donation Requets (under separate cover)

### **PURPOSE**

The purpose of this report is for Council to consider the applications for financial assistance received from community organisations under Council's Donations Policy.

### **BACKGROUND**

Council adopted a Donations Policy in August 2019 to provide the opportunity for local organisations / charities to apply for financial assistance under a fair and equitable process for projects considered to benefit the community.

Initially, applications were invited twice annually however, at the August 2022 meeting, Council adopted the revised Donations Policy (Resolution 2022/191) which provides for applications to be invited quarterly for consideration and determination by the whole Council.

The Donations Policy sets out guidelines to be followed and includes an acquittal form to be completed by each recipient of funding prior to 30 June in which the funds are granted.

At the conclusion of 2021/22 financial year, Council has resolved to distribute funds in accordance with its adopted Donations Policy, to the value \$75,117.

In the first round for the 2022/23 financial year, Council has received three (3) applications, two of which have not provided financial information as required and which is clearly stated on the application form. The total amount sought by the three applicants is \$5,224

#### **(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.4 Governance is open and transparent.

#### **(b) Financial Considerations**

An amount of \$75,000.00 has been included in the donations vote for the 2022/2023 financial year.

Following is a summary of the expenditure that Council has committed to fund from its 2022/23 donations vote. It should be noted that the following amount includes all pre-approved donation commitments, in line with Council's adopted donation policy, along with any further amounts that Council has resolved to fund from this vote during the 2022/23 financial year.

- Mayoral Donations Vote \$ 5,000.00
- Pre-Approved \$27,600.00

As Council can see the balance of funding that is available to be distributed based on the current budget allocation is \$42,400.00

### COMMENTARY

In accordance with Council's adopted Donation Policy, Council staff recently invited applications for the third round of funding applications from Community groups. A total of four (4) applications were received by Council.

In accordance with Council resolution 2022/07, passed at its January 2022 Council meeting, it was resolved that the whole of Council would serve as the Donations Committee. As such, the applications received for the first round of financial assistance for 2022/2023 are now tabled for Council's consideration. Copies of the application forms received, have been attached as an annexure to this report.

A summary of the four (4) applications received is as follows:

- **NSW Rural Doctors' Network** – seeking \$3,000 contribution towards the Bush Bursary and CWA Scholarships which provide selected medical, midwifery and nursing students in NSW and the ACT with funding to assist with costs associated with their studies. The organization is based in Hamilton NSW. It should be noted that should Council resolve to participate in the Bush Bursary Scheme, that Council will have to nominate a contact person to assist with the facilitation of the placement of students
- **Clontarf Foundation** – asking Council to waive the amount of \$629 being the cost associated with hire of Coonamble Showground to accommodate Clontarf members who were in Coonamble to attend a funeral. (No financial information supplied). It should be noted that should Council resolve to provide the assistance as requested, the actual of value of assistance that Council would be required to provide would be \$229.00 which represents the venue hire costs.
- **Coonamble Country Education Foundation** – asking for Council to waive the amount of \$1,595 being the cost of hiring the Coonamble sportsground for a sporting event held on 23 April 2022 to support the Foundation. (No financial information supplied).
- **JDC Australia World Cup Team** – asking Council to consider contributing to the costs associated with the Australian Junior Darts Teams cost attendance at the Junior world Darts Championship in Gibraltar. (No financial information supplied)

The advertising provisions contained in the policy actively encourage community groups to apply for funding from Council and by considering applications in a

structured approach, it seeks to ensure that all are considered on merit in a fair and transparent manner.

**(a) Governance/Policy Implications**

Sections 23 and 24 of the *Local Government Act 1993*.

**(b) Legal Implications**

No legal implications are associated with this report.

**(c) Social Implications**

No social implications are associated with this report.

**(d) Environmental Implications**

No environmental implications are associated with this report.

**(e) Economic/Asset Management Implications**

No economic / asset management implications are associated with this report.

**(f) Risk Implications**

No risk implications are associated with this report.

**CONCLUSION**

Three (3) applications were received under the first round of the 2022/23 financial year funding in accordance with Council's Donations Policy and have been tabled for consideration by Council. In formulating the recommendation for Council, management have taken into consideration the current budgetary constraints, whilst seeking to achieve an equitable distribution of assistance between the three major communities within the Coonamble Shire Council.

**RECOMMENDATION**

**1. That Council notes the information contained within this report.**

**2. That Council provides the following financial assistance:**

<b>(a) Clontarf Foundation</b>	<b>\$ 229.00</b>
<b>(b) Coonamble Country Education Found.</b>	<b>\$1,595.00</b>
<b>(c) JDC Australia World Cup</b>	<b>\$ 200.00</b>

## **10.15 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**

**File Number:** R6  
**Author:** Daniel Noble-Executive Leader - Infrastructure  
**Authoriser:** Ross Earl, General Manager  
**Annexures:** Nil

### **PURPOSE**

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate.

### **BACKGROUND**

#### **(a) Relevance to Integrated Planning and Reporting Framework**

- I1.1 Employ a strategic approach to the management of our critical road network.
- I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.
- I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.
- I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.
- I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.
- P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.
- P3.2 Improve the quality of our parks, open spaces, sporting and recreational facilities, including the MacDonald Park Masterplan Precinct.

#### **(b) Financial Considerations**

Provision is made within the 2022 / 2023 Operational Plan and Budget to fund the associated works and programs listed in this report.

### **COMMENTARY**

This report aims to inform Councillors of the Works in Progress in the Infrastructure Services Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer, Urban Services, Quarry and Workshop.



Roads – Operations and Maintenance						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Urban Roads Maintenance	\$150,000	\$30,357	Urban Roads maintenance was undertaken in August due to wet weather on unsealed network.	01/07/2022	30/06/2023	20%
Sealed Roads Maintenance	\$300,000	\$29,486	Routine Maintenance ongoing i.e. Potholing patching, guide posts, etc.	01/07/2022	30/06/2023	10%
Unsealed Rural Roads Maintenance	\$612,000	\$112,820	1/5 of the budget expended to date. Several repaired flood damaged sites having to be reinstated due to traffic and wet weather.	01/07/2022	30/06/2023	18.5%
Bridge Maintenance	\$50,000	-	Nil to date.	01/07/2022	30/06/2023	-
Regional Roads Maintenance	\$568,060	\$272,937	Investigating expenditure. Suspect capital works on Pilliga Road have been charged to incorrect job number.	01/07/2022	30/06/2023	48%

Roads – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Bertram Street Reconstruction	\$350,000	\$262,500 (estimated)	Works are substantially complete. Waiting for favourable conditions to clean out drain.	20/10/2022	28/10/2022	75%
Urban Renewal Program	\$200,000	-	In planning.	01/11/2022	30/01/2023	0%
Unsealed Renewal Program (Resheeting)	\$350,00	-	Projects to be nominated.	01/05/2023	30/06/2023	0%
Sealed Road Heavy Patching	\$200,000	-	To commence.	05/09/2022	30/09/2022	0%
Regional Road Capital Renewal	\$100,000	-	Project to be nominated.	01/05/2023	30/06/2023	0%
Warren Road Upgrade	\$1,267,188	-	Finalising ROSI funding Deed of Agreement.	01/04/2023	30/06/2023	0%
Warren Road and Castlereagh Highway Intersection Upgrade	\$820,000	-	ON HOLD – Currently not fully funded. New application to be submitted to HVSP.	06/02/2023	30/06/2023	0%
Shanklin Road Renewal	\$200,000	-	Currently being rescoped due to budget reallocation to Euronne Gully	01/04/2023	26/05/2023	0%

			Culverts			
Wingadee Road Renewal	\$150,000	-	RFQ for survey, design and hydrology assessment underway.	03/10/2022	24/02/2023	0%
Yalcogrin Street Renewal (Gular)	\$60,000	-	Currently being rescoped due to budget reallocation to Pilliga Road Causeway Replacement.	05/09/2022	28/10/2022	0%
Box Ridge Road Reconstruction	\$1,859,636	-	RFQ for Survey and Design currently advertised.	09/01/2023	26/05/2023	0%
Carinda Road Heavy Patching and Culverts	\$2,265,840	\$75,000	Heavy patching has commenced but site conditions making it difficult to park plant.	15/05/2022	01/04/2023	3%
Stormwater Improvement Program	\$175,000	-	Projects to be nominated.	01/07/2022	30/06/2023	0%
Tooraweenah Road Upgrade	\$13,566,000	\$1,186,022	Refer specific report.	01/07/2022	30/06/2023	9%
Flood Restoration Works	\$2,950,226	TBC next month	Flood restoration works have commenced despite ongoing wet weather.	01/07/2022	30/06/2023	0%
Glenhaven Culverts	\$3,500,000	TBC next month	Revised Works Proposal has been	01/07/2022	17/02/2023	0%

			approved. Awaiting favourable weather conditions to recommence.			
Pilliga Causeway Replacement	\$350,000	TBC next month	Tender Awarded to CONEX Services. Currently executing contracts.	01/07/2022	23/12/2022	0%
Euronne Gully Causeway	\$455,000	\$25,000	Tender currently being advertised.	01/07/2022	23/12/2022	5%
<b>Water – Capital Works</b>						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Coonamble Mains Replacements	\$624,642	-	Tender documents being prepared.	01/07/2022	30/06/2023	0%
Coonamble Chlorine Storage Relocation	\$20,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Coonamble Reservoir Improvements	\$24,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Quambone Mains Replacements	\$61,170	-	Tender documents being prepared.	01/07/2022	30/06/2023	0%
Quambone New Chlorine Storage	\$45,000	-	To commence.	01/07/2022	30/06/2023	0%
Quambone Chlorine Residual Monitors	\$20,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%

Quambone Chlorine Scales and Auto Changeover	\$12,000	-		RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Quambone Reservoir Improvements	\$15,000	-		RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Gulargambone Mains Replacements	\$317,893	-		Tender documents being prepared.	01/07/2022	30/06/2023	0%
Gulargambone Chlorine Residual Monitors	\$40,000	-		RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Gulargambone Scales and Auto Changeover	\$24,000	-		RFQ documents being prepared.	01/07/2022	30/06/2023	0%
<b>Sewerage – Capital Works</b>							
Project	Budget	Expenditure to Date		Comment	Start Date	End Date	Progress (%)
Coonamble Mains Relining	\$535,000	-		RFQ documents being prepared (Vendorpanel).	01/07/2022	30/06/2023	0%
Coonamble SPS1 Vent Stack	\$20,000	-		RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Coonamble STP Upgrade – Concept Design	\$250,000	TBC	next month	Tender documents being prepared.	01/07/2022	30/06/2023	0%
Gulargambone Mains Relining	\$235,000	-		Tender documents being prepared.	01/07/2022	30/06/2023	0%
Gulargambone STP	\$60,000	TBC	next	Scope of works being developed by PWA	01/07/2022	30/06/2023	0%

Maturation Pond Relining		month		but currently far exceeds budget allocation. Reviewing available grant funding and achievable cost savings.			
Gulargambone STP Tertiary Pond Renewal	\$200,000	TBC month	next	Reviewing available grant funding in consultation with the EPA.	01/07/2022	30/06/2023	0%
Gulargambone STP SCADA Upgrade	\$100,000	-		Alliance Automotion to be engaged (Service Agreement)	01/07/2022	30/06/2023	0%
<b>Urban Services – Capital Works</b>							
Project	Budget	Expenditure to Date		Comment	Start Date	End Date	Progress (%)
Cemetery Improvement Program	\$20,000	-		To commence.	01/07/2022	30/06/2023	0%
Quambone Toilet Block	\$70,380	TBC month	next	DA and CC obtained. RFQ for Builder to be advertised.	01/07/2022	30/06/2023	0%
Coonamble Pool Upgrade Program	\$466,957	\$69,916		Concrete structural integrity testing undertaken week commencing 8 August 2022. Still awaiting laboratory	01/07/2022	30/06/2023	15%

			reports.			
Coonamble Sportsground	\$119,450	-	To commence.	01/07/2022	30/06/2023	0%
Footpaths Reconstruction	\$45,000	-	To commence.	01/07/2022	30/06/2023	0%
Street Tree Replacement Program	\$100,000	-	Draft policy to September Ordinary Meeting 2022.	01/07/2022	30/06/2023	0%
Walking Loop Footpath Construction	\$327,083	-	To commence.	01/07/2022	30/06/2023	0%
Coonamble Showground Upgrades	\$25,000	-	To commence.	01/07/2022	30/06/2023	0%
<b>Quarries, Pits &amp; Crusher Operations</b>						
Balance Sheet	Estimated	Actual to Date	Comment	Start Date	End Date	Progress (%)
Expenditure	\$2,114,325	TBC next Meeting	Nil	01/07/2022	30/06/2023	0%
Income	\$2,625,550	TBC next Meeting	Nil	01/07/2022	30/06/2023	0%
Net Revenue	+\$511,225	TBC next Meeting	Nil	01/07/2022	30/06/2023	0%
<b>Workshop Operations</b>						
Plant Serviced or Repaired	Estimated Downtime Actual to Date (Hrs)		Comment	Start Date	End Date	Progress (%)

**(a) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Maintenance works are programmed where practical, to minimise social impacts.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Works are scheduled in accordance with Council's adopted 2022 / 23 Operational Plan and Budget.

**(f) Risk Implications**

Maintenance works are programmed to minimise the risk to Council and the public.

**CONCLUSION**

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

**RECOMMENDATION**

**That Council notes the information in this report.**



**10.16 TOORAWEEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE****File Number:** R-8-32-1**Author:** Daniel Noble-Executive Leader - Infrastructure**Authoriser:** Daniel Noble, Executive Leader - Infrastructure**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

**EXECUTIVE SUMMARY**

In the month of August (2022) physical pre-construction works have started with clearing and grubbing works beginning the week commencing 29 September 2022.

Lime demand test results have been received and will be incorporated into the design.

The project's environmental management plan, erosion and sedimentation control plan and biodiversity assessment are also substantially completed.

The final detailed design is progressing well for tendering in November 2022.

**BACKGROUND**

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungles.

The section of road to be upgraded commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km with a sealed pavement of varying width, followed by 26.7 km of unsealed earthen formation with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

Most of the sealed length is in need of rehabilitation or heavy patching however some of the sections of sealed pavement are in a serviceable condition and will be retained. Unsealed sections of Tooraweenah Road will be upgraded and sealed.

The project aims to provide 56.8 km of road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline and edge marking.

Council has resolved to complete the project in the shortest possible timeframe, preferably within a 12-month period from the time of project approval.

**(a) Relevance to Integrated Planning and Reporting Framework**

11.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

**(b) Financial Considerations**

The capital cost of the project is fully funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

**COMMENTARY**

Council has successfully negotiated the amendment of milestone 3, separating what was initially planned to be 'early construction works', to 'pre-commencement works' including clearing, grubbing, survey and sediment controls. This has enabled cashflow for the project to be maintained whilst progress has steadied, specifically physical construction commencement.

Clearing and grubbing works commenced the week of the 29 September 2022 following survey set out of the clear zone and environmental assessment of the trees to be removed. A fauna spotter was used during the removal of these trees to ensure compliance with the Biodiversity Conservation (BC) Act 2016 and other relevant legislation. The tree clearing survey assessed 18 trees with 14 trees likely to be removed. Wood chip from the trees cleared is planned to be repurposed within Council's urban services section.

The lime demand test results have been received with an average of 2% recommended. The highest demand result is 4%. In theory this will mean lime stabilisation of the existing subgrade maybe a suitable treatment in lieu of a thicker pavement. The benefit to cost advantage will be considered by Council's project managers and a recommendation sought regarding same.

Council's environmental consultant has made good progress with the construction environment management plan (CEMP), erosion and sediment control plan and biodiversity assessment. By developing these plans in advance of tendering, Council's expectations regarding these elements will be clearly communicated and it is hoped that this will translate to competitive tendering at the end of the year.

**RECOMMENDATION**

**That the information be received and noted.**

**10.17 DRAFT STREET TREE POLICY****File Number:** T1-1**Author:** Daniel Noble-Executive Leader - Infrastructure**Authoriser:** Bruce Quarmby, Acting General Manager**Annexures:** 1. Draft Street Tree Policy (under separate cover)**PURPOSE**

The purpose of this report is to seek Councillor's endorsement to place the Draft Street Tree Policy on public exhibition for 28 days.

**EXECUTIVE SUMMARY**

Council Officers have drafted a street tree policy to demonstrate Council's commitment to managing the trees within its urban streetscapes and public open spaces, ensuring the character and amenity of the region is preserved and enhanced for future generations.

The draft policy is attached to this report and the recommendation is that Councillors resolve to place the draft on public exhibition for community input.

**BACKGROUND**

Council recognises the significant contribution trees make to our scenic amenity and the important role trees play in providing:

- shade and cooling;
- habitat for local wildlife and corridors for wildlife movement;
- consumption of carbon dioxide and production of oxygen;
- wind reduction and noise abatement;
- filter rainwater and reduce stormwater runoff;
- improved property value;
- a contribution to cultural history and local identity

The recent development of the Central Business District Masterplan identified that Council could benefit from a Street Tree Policy, specifically a suitable species list which aligned with Urban Services staff expectations as well as those of the community.

The draft policy has been prepared on this basis and community input is now being sought.

**(a) Relevance to Integrated Planning and Reporting Framework**

- 11.1 Employ a strategic approach to the management of our critical road network.
- 11.2 Strengthen our strategic approach to the management of our water infrastructure and services.

I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.

I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.

I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.

P3.2 Improve the quality of our parks, open spaces, sporting and recreational facilities, including the MacDonald Park Masterplan Precinct.

**(b) Financial Considerations**

The 2022/23 Operational Plan has a budgeted \$100,000 for Street Tree Replacements. Once adopted, this policy will assist in informing this program of work with suitable species.

The secondary objective of the policy is to develop a suitable list of species which minimises impacts to other infrastructure assets such as kerb and guttering, water and sewer mains as well as other essential services not managed by Council including electrical and telecommunication services.

**COMMENTARY**

The purpose of this policy is to assist with the management of street trees in accordance with the character and amenity of the region, whilst minimising the risk trees pose to people, services and property, particularly during storms.

It is Council's intention to minimise these risks and the possible consequences.

**(a) Governance/Policy Implications**

The policy will be reviewed in line with Council's Policy Schedule and would be due for renewal in three (3) years.

**(b) Legal Implications**

There are no significant legal implications associated with this report.

**(c) Social Implications**

There are potential positive social implications associated with this report through Council demonstrating its commitment to its urban streetscapes and open spaces.

**(d) Environmental Implications**

There are some minor environmental implications associated with this report but these are expected to be positive.

**(e) Economic/Asset Management Implications**

The implementation of this policy will assist Council in providing street trees and urban street scapes that minimises the impacts to other

infrastructure assets such as kerb and guttering, water and sewer mains as well as other essential services not managed by Council including electrical and telecommunication services.

**(f) Risk Implications**

There are no significant risk implications associated with this report.

**CONCLUSION**

I commend the report to Council.

**RECOMMENDATION**

1. That Council places the draft Street Tree Policy as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. That, in the event of any submissions being received, the Executive Leader Infrastructure presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Street Tree Policy (with or without changes) at its November 2022 Ordinary Meeting due to the compliance of the 28 day exhibition period the policy cannot be presented at the October 2022 Ordinary Meeting.
3. That, in the event of no submissions being received within the prescribed 28 days, Council formally adopts the Street Tree Policy without any changes as a policy of Council.

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**11 NOTICES OF MOTIONS/QUESTIONS WITH  
NOTICE/RESCISSION MOTIONS**

Nil

## **12 CONFIDENTIAL MATTERS**

### **RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### **12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 10 August 2022**

#### **12.2 Organisation Review**

This matter is considered to be confidential under Section 10A(2) - a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

#### **12.3 Review of Organisational Structure**

This matter is considered to be confidential under Section 10A(2) - a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**13 CONCLUSION OF THE MEETING**