

COONAMBLE

SHIRE COUNCIL

BUSINESS PAPER

Ordinary Council Meeting

Wednesday, 11 May 2022

Date: Wednesday, 11 May 2022

Time: 9.00 am

**Location: Shire Chamber
Coonamble**

Bruce Quarmby
Acting General Manager

Notice is hereby given that an Ordinary Meeting of Council will be held in the Shire Chamber, Coonamble on Wednesday, 11 May 2022 at 9.00 am.

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1 OPENING MEETING

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

1. Mr David Chadwick

Topic for Discussion – Coonamble Feedlot Expansion

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

5 DEPUTATION/DELEGATIONS

6 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 13 April 2022 be confirmed as a correct record of the proceedings of the meeting.



MINUTES

**Ordinary Council Meeting
Wednesday, 13 April 2022**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUAMBONE COMMUNITY HALL
ON WEDNESDAY, 13 APRIL 2022 AT 9.00 AM**

PRESENT: Mayor Tim Horan, Deputy Mayor Karen Churchill, Cr Adam Cohen, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher, Cr Ahmad Karanouh, Cr Terence Lees, Cr Brian Sommerville

IN ATTENDANCE: Bruce Quarmby (Acting General Manager), Daniel Noble (Executive Leader Infrastructure), Noreen Vu (Executive Leader - Environment, Strategic Planning & Community), Deborah Tatton (Finance & Procurement Manager), Marina Colwell (Executive Support Officer)

1 OPENING MEETING

The Mayor opened the meeting at 9.03 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
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2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

1. Mr Robert Harris

Mr Harris voiced his concerns regarding the current state of the Shire road network in the north west region of the Shire in particular the Shire Roads 111 & 14.

2. Mrs Margaret Garnsey

Mrs Garnsey representing the Quambone Resources Committee discussed some issues being experienced in the village of Quambone.

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

5 DEPUTATION/DELEGATIONS

Nil

6 CONFIRMATION OF MINUTES

RESOLUTION 2022/96

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Pat Cullen

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 9 March 2022 and the Extraordinary Council Meeting of the Coonamble Shire Council held on Friday, 1 April 2022 be confirmed as a correct records of the proceedings of the meetings.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Barbara Deans declared a conflict of interest with item 10.15 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of residence is on the Tooraweenah Road. She indicated that she will remain in the room and participate in the discussion on the item.

8 MAYORAL MINUTE

MAYORAL MINUTE

RESOLUTION 2022/97

Moved: Mayor Tim Horan

1. That the Mayoral Minute be received.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL

10.1 STATUS REPORT REGARDING COUNCILLOR ENQUIRIES

RESOLUTION 2022/98

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

That Council notes the information in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.2 COUNCIL RESOLUTIONS UPDATE

RESOLUTION 2022/99

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.3 CORRESPONDENCE

RESOLUTION 2022/100

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Karen Churchill

That the correspondence listed in the body of the report be noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.4 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT

RESOLUTION 2022/101

Moved: Cr Brian Sommerville

Seconded: Cr Terence Lees

That Council note the contents of this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.5 NSW OFFICE OF LOCAL GOVERNMENT CIRCULAR 22-03 GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS FOR 2022-2023**RESOLUTION 2022/102**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

1. That Council under Section 508(2) of the Local Government Act 1993 make an application to IPART for a permanent single year Special Rate Variation of 1.3% for 2022 / 2023 in accordance with the Guidelines for Additional Special Variation (ASV) Process for 2022-23 as detailed in the Office of Local Government Circulars 22-03,22-07 and
2. Council notes that, if successful, the additional income that will generated by the permanent single year Special Rate Variation of 1.3% for the 2022/2023 financial year will equate to approximately \$54,800 and
3. That the Special Rate variation is required offset the negative impact of the current and expected inflationary pressures, as discussed in the body of this report, and in doing so seek to ensure the ongoing financial sustainability of Coonamble Shire Council.
4. That Council has considered the impact of the Special Rate Variation for both the ratepayers and the community in 2022-23 and future years and considers that it is reasonable.
5. Council notes that, if successful, the total 2022-2023 General Rate increase will be 2.0% as identified in the Coonamble Shire Council Long Term Financial Plan 2021 / 22 – 2030 / 31.
6. That Council writes to the Minister expressing their concerns regarding IPARTs methodology that was used in determining that the 2022-23 rate peg was set at 0.7% and the subsequent impact on Councils financial sustainability.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.6 STATUS OF INVESTMENTS - 31 MARCH 2022**RESOLUTION 2022/103**

Moved: Cr Ahmad Karanouh

Seconded: Cr Barbara Deans

That Council notes the list of investments as at 31 March 2022 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.7 RATES AND CHARGES COLLECTIONS - MARCH 2022**RESOLUTION 2022/104**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That Council notes the information provided in the report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

At 10.52am, council adjourned for morning tea resumed the meeting at 11.10am.

10.8 DRAFT COMMUNITY STRATEGIC PLAN, DELIVERY PROGRAM AND OPERATIONAL PLAN

RESOLUTION 2022/105

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

- 1. That Council notes the information contained in this report.**
- 2. That Council places the draft Community Strategic Plan, draft Delivery Program and Draft Operational Plan, as attached to the report, on public exhibition for a minimum period of 28 days for the purpose of inviting submissions from the community.**
- 3. That Council requests the Executive Leader Environment, Strategic Planning and Community to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Community Strategic Plan, the Delivery Program and the Operational Plan (with or without changes) at its June 2022 Ordinary Council Meeting.**
- 4. That Council authorises the draft Operational Plan 2022/23, and hereby makes, fixes, and levies the expenditure amounts set out in the Draft 2022/23 Operational Plan and Budget, in annexure under separate cover to the Business Paper, for public exhibition in accordance with the provisions of Section 405 of the Local Government Act for 28 days from Thursday, 13 April 2022, with a submission closing date of 18 May 2022.**
- 5. That Council advertises the draft Community Strategic Plan, Delivery Program and Operational Plan 2022/23 in the Coonamble Times, on its website and Facebook pages and displays the relevant documents on Council's Website, as well as making hard copies available to members of the public who request same.**
- 6. That, in accordance with the provisions of Section 535 of the Local Government Act 1993 (NSW), Council makes, fixes, and levies the Rates and Charges for the 2022/23 financial year, and authorises same for public exhibition as part of the Council's Draft 2022/23 Operational Plan and Budget, in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 13 April 2022, with a submission closing date of 18 May 2022.**

Residential – Coonamble:

A Residential – Coonamble rate of 1.62273 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$515.00 per annum;

Residential – Gulargambone:

A Residential – Gulargambone rate of 1.30560 cents in the dollar on

the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$515.00 per annum;

Residential – Village:

A Residential – Village rate of 1.2800 cents in the dollar on the current land values of all rateable land in the village of Quambone, with a minimum rate of \$505.00 per annum;

Farmland:

A Farmland rate of 0.304600 cents in the dollar on the current land values of all rateable land in the Local Government Area being farmland, with a minimum rate of \$398.00 per annum;

Small Rural Holdings:

A Small Rural Holding rate of 0.85680 cents in the dollar on the current land values of all rateable land in the Local Government Area being small rural holdings, with a minimum rate of \$520.00 per annum;

Rural Residential:

A Rural Residential rate of 0.74460 cents in the dollar on the current land values of all rateable land in the Local Government Area being rural residential, with a minimum rate of \$500.00 per annum;

Business:

A Business rate of 2.40720 cents in the dollar on the current land values of all rateable land in the Local Government Area being Business, with a minimum rate of \$551.00 per annum.

- 7. That the Schedule of Fees and Charges for the 2022/23 financial year be made, fixed, and charged by Council and authorised for public exhibition as part of the Council’s Draft 2022/23 Operational Plan and Budget in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 13 April 2022, with a submission closing date of 18 May 2022.**
- 8. That Council makes, fixes, and levies the amounts contained within the Water Supply Charge Schedule for the 2022/23 financial year, and that same be authorised by Council for public exhibition as part of its Draft 2022/23 Operational Plan and Budget, in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 13 April 2022, with a submission closing date of Wednesday, 18 May 2022. FURTHER, that Council makes, fixes, and levies the following charges in accordance with the provisions of Section 552 and Section 501(1) and Section 502 of the Local Government Act 1993 on such land which water is connected or able to be connected to for the year ending June 2022:**

Town/Village	Access	Usage	2nd Tier	Usage Charge 2nd Tier
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	Charge (\$) 20mm	Charge – 1st Tier (c/kl)	Pricing Limit (kl)	(c/kl)
Coonamble	380	130	450	200
Gulargambone	490	115	450	180
Quambone	490	140	430	230

The Access Charges as above are for 20mm services, the charges below allow for the size of the water meters as required by best practice pricing. The resulting charges are shown in the table following:

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	380	490	490
Access charge (25mm meter)	597	769	769
Access charge (40mm meter)	1,520	1,960	1,960
Access charge (50mm meter)	2,375	3,063	3,063
Access charge (75mm meter)	5,343	6,889	6,889
Access charge (100mm meter)	9,500	12,250	12,250

- That the Sewer Supply Charge Schedule for the 2022/23 financial year be approved by Council for public exhibition as part of the Council’s Operational Plan and Budget in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 13 April 2022, with a submission closing date of 18 May 2022. FURTHER, that Council makes, fixes and levies the following charges in accordance with the provisions of Section 501(1), Section 502 and Section 552 of the Local Government Act 1993 on such land which sewer is connected or able to be connected to for the year ending June 2023.

Residential Sewerage – Coonamble

Sewerage availability charge of \$680.00 per annum per assessment.

Residential Sewerage – Gulargambone

Sewerage availability charge of \$850.00 per annum per assessment.

Sewerage – Coonamble Flats

Sewerage availability charge of \$570.00 per annum per unit.

Sewerage – Gulargambone Flats

Sewerage availability charge of \$770.00 per annum per unit.

Non-residential Sewerage - Coonamble

Sewer charge for Non-residential Sewerage – Coonamble is not less than a minimum charge of \$680.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 216 cents per kilolitre.

Non-residential Sewerage - Gulargambone

Sewer charge for Non-residential Sewerage – Gulargambone is not less than a minimum charge of \$850.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 216 cents per kilolitre.

- 10. That the Waste Collection Service Schedule for the 2022/23 financial year be approved by Council for public exhibition as part of the Council’s Draft 2022/23 Operational Plan and Budget in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 13 April 2022, with a submission closing date of 18 May 2022. FURTHER, that Council makes, fixes and levies the following charges in accordance with the provisions of Section 496 and Section 502 of the Local Government Act 1993 for the Waste Collection Services (with the understanding that one (1) Waste Collection Service entitles a property owner to a 240-litre weekly garbage service per assessment – unless otherwise indicated):**

Particulars	2022/23 Charge per annum (\$)
Domestic – Coonamble Occupied	280.00
Domestic Coonamble – additional Service (per additional service)	140.00
Commercial – Coonamble Occupied	280.00
Commercial Coonamble – additional Service (per additional service)	140.00

Domestic – Gulargambone Occupied	365.00
Domestic Gulargambone – additional Service (per additional service)	140.00
Commercial – Gulargambone Occupied	365.00
Commercial Coonamble – additional Service (per additional service)	140.00
Domestic – Quambone Occupied	315.00
Domestic Coonamble – additional Service (per additional service)	140.00
Commercial – Quambone Occupied	315.00
Commercial Quambone – additional Service (per additional service)	140.00
Coonamble/Vacant Land – within scavenging area	48.00
Gulargambone/ Vacant Land – within scavenging area	48.00
Quambone/Vacant Land – within scavenging area	48.00

- 11. That Council, in accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2023. The rate for the 2022/23 financial year is 7.0% per annum (6.00% for 2021/22).**
- 12. That Council requests the Executive Leader Corporate and Sustainability to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's consideration and adoption of the final 2022/23 Operational Plan and Budget at its Ordinary Meeting in June 2022.**
- 13. That Council, in accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan on its website within 28 days of it being formally adopted at the June 2022 Ordinary Meeting.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

RESOLUTION 2022/106

Moved: Cr Pat Cullen

Seconded: Deputy Mayor Karen Churchill

That the Acting General Manager in consultation with the Executive Leader for Infrastructure as a matter of priority prepare a report regarding the implementation of a Rural Roads Reconstruction Program. The report is to identify not only the recommended budgetary allocation but also to include the various funding methods available to Council to fund the proposed works.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.9 COMMUNITY SERVICE PROGRESS REPORT

RESOLUTION 2022/107

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Barbara Deans

That Council notes the information contained in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.10 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT**RESOLUTION 2022/108**

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Terence Lees

1. That Council notes the contents of this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.11 SALEYARDS REPORT- 31 MARCH 2022**RESOLUTION 2022/109**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

1) That Council notes the information provided in this report.

2) That the Executive Leader Environment, Strategic Planning and Community following consultation with the Coonamble Associated Agents undertakes a request for quotation to provide a design and construct communal kitchen space at the Coonamble Regional Livestock Market to understand the costs associated with the concept.

3) That the Executive Leader Environment, Strategic Planning and Community confirms the budget shortfall for the project, noting the \$20,000 set aside for the canteen to be utilised as part of this project and provide costings to Council for agreement on its expenditure.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.12 URBAN SERVICES - WORKS IN PROGRESS**RESOLUTION 2022/110**

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

That Council notes the information in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian

Sommerville

Against: Nil

CARRIED 9/0

CARRIED

RESOLUTION 2022/111

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

That Council makes representation to the NSW Ambulance Service explaining that the Coonamble Shire has approximately 1116 kilometers of unsealed roads and that a large number of the population live on rural properties, that an Ambulance with 4WD should be reinstated to the Coonamble Ambulance Station.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.13 REQUEST FOR SUPPORT FROM THE RODEO AND CAMPDRAFT ASSOCIATION**RESOLUTION 2022/112**

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

1. That Council provides “in-kind” support to the Coonamble Rodeo and Campdraft Association by providing Council’s front-end loader and an operator, and five hundred tonne of sand to be used on the rodeo arena.
2. That the “in-kind” support be funded from Council’s Showground Event Preparation allocation.
3. That Council notes the Coonamble Rodeo and Campcraft’s position with regards to the future utilisation the portion of the Coonamble Showground Reserve located on the eastern side of the Castlereagh Highway, Coonamble.
4. That Council do not allow the utilisation of the portion of the Showground Reserve located on the Eastern side of the Castlereagh Highway, Coonamble to occur until the Crown Land Plan of Management for the Coonamble Showground Reserve has been considered and adopted by Council.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.14 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****RESOLUTION 2022/113**

Moved: Cr Bill Fisher

Seconded: Cr Ahmad Karanouh

That Council notes the information in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

10.15 TOORANWEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE**RESOLUTION 2022/114**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That the information be received and noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**10.16 PROMOTING YOUTH RELATED EMPLOYMENT PROGRAMS****RESOLUTION 2022/115**

Moved: Cr Adam Cohen

Seconded: Cr Ahmad Karanouh

- 1. That Coonamble Shire Council continue to strongly support and encourage employment and training opportunities within our Shire through school-based apprenticeships, work placement, apprenticeships and work with schools, TAFE, employment agencies and other relevant agencies to strengthen our employment and training opportunities as a matter of urgency to address the general skill shortage that continues to create problems in recruiting local people for local jobs.**
- 2. That Coonamble Shire Council strive to be an employer of choice and amend and strengthen employment based policies to be more proactive in creating traineeships and apprenticeships in Council's employment structure.**
- 3. That Council continues to act as an advocate to facilitate the creation of employment and training opportunities for the youth and people with disability living within the Local Government Area.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

12 CONFIDENTIAL MATTERS**RESOLUTION 2022/116**

Moved: Cr Bill Fisher

Seconded: Deputy Mayor Karen Churchill

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 9 March 2022**12.2 Closed (Public Excluded) Extraordinary Council Meeting of the Coonamble Shire Council - 1 April 2022****12.3 EO1220128 - Expression of Interest - Gulargambone Library Services**

This matter is considered to be confidential under Section 10A(2) - d(i), d(ii) and d(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

12.4 Tender T512122OROC Supply and Delivery of Water Meters.

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.5 Tender T502122OROC Supply and Delivery of Traffic & Safety Signage

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.6 Tender T522122OROC Supply and Delivery of Stationery

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.7 SPT572122COO - Preferred supplier panel for Construction Plant Hire

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.8 T582122COO - Provision of road stabilising

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.9 RFQ03.2022 Supply and Delivery of Three (3) Rigid Tipper Trucks and Trailers

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.10 RFQ04.2022 Supply and Delivery of three (3) multi tyred rollers

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

12.1 CLOSED (PUBLIC EXCLUDED) COUNCIL MEETING OF THE COONAMBLE SHIRE COUNCIL - 9 MARCH 2022

RESOLUTION 2022/117

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

That the minutes of the Closed (Public Excluded) Council Meeting of the Coonamble Shire Council held on Wednesday, 9 March 2022 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.2 CLOSED (PUBLIC EXCLUDED) COUNCIL MEETING OF THE COONAMBLE SHIRE COUNCIL – 1 APRIL 2022**RESOLUTION 2022/118**

Moved: Deputy Mayor Karen Churchill
Seconded: Cr Pat Cullen

That the minutes of the closed (public excluded) council meeting of the Coonamble Shire Council held on Friday, 1 April 2022 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.3 EO1220128 - EXPRESSION OF INTEREST - GULARGAMBONE LIBRARY SERVICES**RESOLUTION 2022/119**

Moved: Cr Ahmad Karanouh
Seconded: Cr Barbara Deans

That the Gulargambone Rural Transaction Centre is awarded the Gulargambone Library Services contract to 30 June 2025 with the possibility of a further two-year extension pending the contractor's performance and/or Council's operational needs at a value of \$24,000 per annum.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees, Brian Sommerville

Against: Nil

CARRIED 9/0

12.4 TENDER T512122OROC SUPPLY AND DELIVERY OF WATER METERS.**RESOLUTION 2022/120**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

- 1. That Council awards Tender T512122OROC Supply and Delivery of Water Meters to the best fit for purpose tenderers as a Panel Source Supplier for the period 1 April 2022 to 31 March 2024.**
- 2. That a provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2025.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0**12.5 TENDER T502122OROC SUPPLY AND DELIVERY OF TRAFFIC & SAFETY SIGNAGE****RESOLUTION 2022/121**

Moved: Cr Ahmad Karanouh

Seconded: Cr Adam Cohen

- 1. That Council awards Tender T502122OROC Supply and Delivery of Traffic and Safety Signage to the best fit for purpose tenderers as a Panel Source Supplier for the period 1 April 2022 to 31 March 2024.**
- 2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2025.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.6 TENDER T522122OROC SUPPLY AND DELIVERY OF STATIONERY**RESOLUTION 2022/122**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

- 1. That Council awards Tender T522122OROC Supply and Delivery of Stationery to Winc Australia Pty Ltd as a Panel Source Supplier for the period 1 April 2022 to 31 March 2024.**
- 2. That a provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2025.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.7 SPT572122COO - PREFERRED SUPPLIER PANEL FOR CONSTRUCTION PLANT HIRE**RESOLUTION 2022/123**

Moved: Cr Terence Lees

Seconded: Cr Ahmad Karanouh

That

1. **The tenderers receiving a combined score greater than 85 points be awarded this contract as the Panel Source suppliers to Coonamble Shire Council for the period 1 April 2022 to 31 March 2024, specifically:**
 - (a) **Batterline Earthmoving**
 - (b) **Castlereagh Hire Pty Ltd**
 - (c) **Coates Hire Pty Ltd**
 - (d) **Ezyquip**
 - (e) **Murphy Road Grading Pty Ltd**
 - (f) **Newbold Bulk Haulage**
 - (g) **Robbos Construction and Earthworks**
 - (h) **Rollers Australia**
2. **That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2025.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.8 T582122COO - PROVISION OF ROAD STABILISING**RESOLUTION 2022/124**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

That

- 1. Council notes and awards the following suppliers to be the panel source suppliers for the Coonamble Shire Council for the period 1 April 2022 to 31 December 2023, specifically:**
 - (a) Accurate Asphalt and Road Repairs**
 - (b) Roadwork Industries**
 - (c) Downer**
 - (d) Stabilised Pavements**
 - (e) The Mining**
 - (f) Batterline Earthmoving**
- 2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 December 2024.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.9 RFQ03.2022 SUPPLY AND DELIVERY OF THREE (3) RIGID TIPPER TRUCKS AND TRAILERS**RESOLUTION 2022/125**

Moved: Cr Bill Fisher

Seconded: Cr Terence Lees

That with respect to RFQ03.2022 the supply and delivery of three (3) rigid tipper trucks and trailers, Council accepts the quotation from the Western Truck Group for the supply and delivery of three (3) x 2022 Mack Trident Tipper Trucks and trailers for the purchase price of \$1,292,658.00 ex. GST.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

12.10 RFQ04.2022 SUPPLY AND DELIVERY OF THREE (3) MULTI TYRED ROLLERS**RESOLUTION 2022/126**

Moved: Cr Ahmad Karanouh

Seconded: Cr Barbara Deans

That with respect to RFQ04.2022 the supply and delivery of three (3) multi tyred rollers, Council accepts the quotation from Westrac Pty Ltd for supply and delivery of three (3) CW34 multi tyred rollers for the purchase price of \$602,673 ex. GST.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

RESOLUTION 2022/127

Moved: Cr Bill Fisher

Seconded: Deputy Mayor Karen Churchill

That Council moves out of Closed Council into Open Council.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

RESOLUTION 2022/128

Moved: Cr Ahmad Karanouh

Seconded: Cr Adam Cohen

That Council adopts in Open Council the Resolutions passed in Closed Council (Resolutions 2022/88 to 2022/96).

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 9/0

13 CONCLUSION OF THE MEETING

The Meeting closed at 12.47pm.

The minutes of this meeting were confirmed at the Council held on 11 May 2022.

.....
CHAIRPERSON

7 DISCLOSURES OF CONFLICTS OF INTEREST

8 MAYORAL MINUTE

MAYORAL MINUTE

File Number: M3
Author: Tim Horan-Mayor
Authoriser: Tim Horan, Mayor
Annexures: Nil

MAYORAL MINUTE

Councillors

I submit below my Mayoral Report for the month of May 2022:

Proposal to Extend Feedlot – Mr David Chadwick

Mr Chadwick approached me regarding a proposal to extend the Coonamble Feedlot and he has requested that he be permitted to address Council.

David and Angus Chadwick will be attending this meeting to discuss the intended proposal and gauge the interest and support of Council should the expansion proposal proceed.

Quarry Management Committee – Nomination of Members

At Council's Meeting on 9 February 2022 (Resolution No 2022/28) a resolution was passed:

“that given the importance of the quarry to the Shire and the size of the operations, the quarry committee be reformed and the General Manager reports back on the Terms of Reference for this Committee”.

However, the names of the two delegates who expressed interest were not included and the following resolution should be adopted:

“That Cr Karanouh and Cr Lees be the nominated members to serve on the Quarry Management Committee, noting the Mayor is a member of all Council Committees”.

Roy Butler, MP – Member for Barwon – Extract on Regional Health

I have received a copy of the latest news update from Roy Butler, MP which says that the findings of the Inquiry into Regional Health are due to be released later this month. On the same note, it is interesting to learn that recently Rural and Remote Medical Services (RARMS) announced it is closing its services in Walgett and Lightning Ridge because the service is no longer financially viable to maintain. RARMS is embarking on implementing a model being used in Collarenebri, which involves regular visits by physicians flying in from other towns. Yet another blow to the remote communities!

RARMS is embarking on implementing a model being used in Collarenebri which involves regular visits by physicians flying in from other towns. Roy points out that there are complaints in Parliament that millions of dollars are being wasted on

locums and “fly in – fly out” medicos and it certainly is not a sustainable long term solution.

We are all aware that Rural Health continues to be a real concern for our local communities, and it would seem the financial returns have a higher priority than the health of the those residents.

Country Mayors’ Association

Notification has just been received that the Country Mayors’ Association (CMA) is organizing a Rural Health Forum on Thursday 26 May 2022. It will be held in the Auditorium, Club York, 95 – 99 York Street, Sydney. I will be attending this Forum as well as the General Meeting of the CMA on Friday 27 May.

Agendas for both events will be forwarded shortly and if Council has any items of General Business for the general meeting, they should be provided by this Friday 13 May to be included on the agenda.

Policing – Recruitment and Retaining Officers

Councillors are aware that for many years we have been endeavouring to have our area classified as a “special remote” location which offers incentives to officers to transfer to the area and be stationed locally for a set period.

In 2018 Council discussed options that may be available to assist with housing subsidy for officers hoping that may be an incentive to keep numbers at the required level. Saying that in an effort to present a case to Council for a determination, staff have endeavoured to obtain information from the Police Association on how Council may assist in the short term to make appointments more attractive – however nothing has been forthcoming.

In 2019 a petition was circulating within the community in support of additional officers being stationed at Coonamble and the “special remote” classification being made for the area. The matter was taken up with the then Commissioner of Police, who said that we did

not qualify as a “special remote” due to the availability of services and amenities in the town for officers stationed in the district.

I think it is now time for Council to again be proactive in its endeavours and lobby for the “special remote” classification. I have recently become aware that there are soon to be changes and staff vacancies at the local station. It is interesting to note that the criteria to have the ‘special remote’ classification fits our situation at this time and I would suggest that Council take action in lobbying appropriately as a priority. The classification needs include officers currently serving in our district to strengthen the retention rate and that it be in place for future transfers to Coonamble Shire.

Last month I contacted Roy Butler’s Office regarding organising a meeting with the Police Inspector or alternatively having him attend a Council meeting, with topics to be discussed including staff and motor bikes causing a nuisance / danger to residents.

Recommendation:

That Council makes formal approach to the Minister for Police and the Local State Member to have Coonamble reclassified as a “special remote” location as a matter of urgency.

Shire Buildings – Maintenance and Upgrading

I have had discussions with the A/General Manager regarding forward planning to refurbish and upgrade the current Administration Centre, the Library and the RMS Agency Office to provide better and more appropriate accommodation for staff. The only improvements to the Administration Centre over its 22 years has been painting and installation of new carpet.

This is something I think should be planned and a report should be submitted to a future meeting on the matter.

Recommendation:

That a report be brought to a future meeting detailing the requirements of upgrades, extensions and renovations to meet the current demand on the organization, together with sources of funding.

Monthly Activities

I have represented Council in my role as Mayor at the following functions, meetings and events since the last meeting of Council and I list them for Council's information:

(a) Photo Shoot – Town Entrance Signs

On 21 April the Creative Producer of the Town Entrance Signage, Ms Andi Mether, was in Coonamble to take professional quality photographs of the sculptures. I was invited to attend an early morning photo session of the Welcome Signs on the Baradine Road approach to Coonamble. The photographs will be used for the company's portfolio, as well as online promotion and Council's use.

(b) Inspection of Quabathoo Road

This inspection was cancelled due to rain – tentative arrangements have been made for it to be conducted on Friday 13 May. The Executive Leader – Infrastructure will discuss this matter at the meeting.

(c) ANZAC Day Service

I attended the ANZAC Day Service and placed a wreath on behalf of Council. I commend all who helped organize the Service – it was well attended by young and old alike who recognise the significance of this day. It is extremely important that we never forget the men and women who fought for the freedom we have today – with some of those people paying the ultimate sacrifice.

When you look at the number of Servicemen and Servicewomen who enlisted from our Shire in the various theatres of war, it is high in comparison to other areas of comparable size.

Again students from the various schools were well represented and it is great to see these young people actively participating. They are our future and I am certain they will carry this important tradition of honour and gratitude into the future.

(d) National Recovery & Resilience Agency

This Agency, in conjunction with Rotary Australia, brings 'one stop shops' to rural and regional Australia to help communities through droughts and other challenges. Its aim is to ensure people impacted by natural disasters and

drought get the support and advice they need to recover, while also delivering initiatives that reduce the risk and lessen the impact of such future events.

It works hand-in-hand with communities, all levels of government, charities and agricultural organisations to support farmers and rural and regional Australians living through the immediate and longer-term effects of bushfire, drought and flood.

I was invited by the Community Engagement Team to attend the outreach event held in Coonamble on Tuesday 3 May at Coonamble Bowling Club. Several other events were scheduled for Walgett, Pilliga, Rowena and Narrabri.

This meeting was well attended by a diverse section of the community, and I feel that the Agency will be well received for the support it offers to our rural sector.

Conclusion

I submit to you my Mayoral Report and recommend it be received and noted.

Tim Horan

MAYOR

RECOMMENDATION

That the Mayoral Minute be received.

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL

10.1 STATUS REPORT REGARDING COUNCILLOR ENQUIRIES

File Number: R6

Author: Marina Colwell, Executive Support Officer

Authoriser: Bruce Quarmby, Acting General Manager

Annexures: Nil

PURPOSE

The purpose of this report is to provide an update on the status of Councillor enquiries.

BACKGROUND

Following the adoption of the *Councillor Access to Staff and Premises Policy* in August 2019, Councillors are best advised to lodge their enquiries with the General Manager on the *Councillors' Enquiry Form*.

(a) Relevance to Integrated Planning and Reporting Framework

P2.1 Encourage an inclusive, active community where people look out for each other.

(b) Financial Considerations

Financial considerations for each enquiry will be taken into consideration during the assessment / investigation process.

COMMENTARY

Shown below is a list of outstanding enquiries received from Councillors since implementation of this procedure up to the end of April 2022:

Date Received	Councillor	Enquiry	Enquiry No Referred to	Comments/Status
21/07/2021	Cr Karanouh	Clean up block – 24 Coonamble Street, Gulargambone	0051/2022 Environmental Services.	The contractor has been requested to revisit the site, but no action has been taken yet.

Note: Once matters have been reported to Council as being completed, they will be removed from the list.

(a) Governance/Policy Implications

In line with the *Councillor Access to Staff and Premises Policy*, Councillors are required to lodge enquiries on the *Councillors' Enquiry Form* or the *Councillors' Request for Maintenance Form*.

(c) Legal Implications

There are no legal implications arising from this report.

(d) Social Implications

There may be social implications, depending on the nature of individual enquiries.

(e) Environmental Implications

There may be environmental implications, depending on the nature of individual enquiries.

(f) Economic/Asset Management Implications

There may be economic and/or asset management implications, depending on the nature of individual enquiries.

(g) Risk Implications

There may be risk implications, depending on the nature of individual enquiries.

CONCLUSION

The current status of Councillors' enquiries to the end of April 2022 is documented above.

RECOMMENDATION

That Council notes the information in this report.

10.2 COUNCIL RESOLUTIONS UPDATE

File Number: C17; C20
Author: Marina Colwell-Executive Support Officer
Authoriser: Bruce Quarmby, Acting General Manager
Annexures: 1. Resolutions Table - May 2022

PURPOSE

The purpose of this report is to enable Council to keep track of important Council resolutions.

BACKGROUND

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

(a) Relevance to Integrated Planning and Reporting Framework

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

(b) Financial Considerations

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

COMMENTARY

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/ Update

RECOMMENDATION

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

10.3 UPDATED COUNCILLORS EXPENSES AND FACILITIES POLICY

File Number: C-13

Author: Bruce Quarmby-Acting General Manager

Authoriser: Bruce Quarmby, Acting General Manager

Annexures:

1. Councillor Expense and Facilities Policy (Adopted April 2022).
2. Leaseback Agreement.

PURPOSE

The purpose of this report is to provide Council with a recommended update to the Councillor Expenses and Facilities Policy to allow for the inclusion of a leaseback agreement of a vehicle to the Mayor.

BACKGROUND

The purpose of the Councillor Expenses and Facilities Policy is to provide a framework that meets legislative requirement. The current Councillor Expenses and Facilities Policy was considered at its February 2022 Council meeting and adopted by Council in April 2022. A copy of the current policy is attached as Annexure 1 to this report.

The *Local Government Act 1993* Section 252, states the following:

Payment of expenses and provision of facilities

- (1) *Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.*
- (2) *The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.*
- (3) *A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.*
- (4) *A council may from time to time amend a policy under this section.*
- (5) *A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.*

(a) Relevance to Integrated Planning and Reporting Framework

L1.4 Encourage and promote a high level of leadership in the community.

L1.4.4 Governance is open and transparent.

(b) Financial Considerations

The 2021 / 2022 Operation Budget includes provisions related to this Policy.

COMMENTARY

During the time at which the current Councillor Expenses and Facilities Policy was being drafted and considered by Council, the Mayor indicated that he would only like a vehicle to be available for official use by himself and other Councillors from time to time. As such the inclusion of a provision an official Council vehicle on leaseback arrangement for the Mayor was removed from the draft policy. To address any private kilometres that were travelled by the mayor the following clause was included in the policy.

- 10.3. The mayoral allowance will be reduced to cover the cost of any private travel recorded in the logbook, calculated on a per kilometre basis by the rate set by the Local Government (State) Award.

Since the consideration and adoption of the Policy, the Mayor has requested that Council consider the re-instatement of the provision of an official Council vehicle on a leaseback for the Mayor. To facilitate this request Council first needs to amend its current adopted Councillor Expenses and Facilities Policy to allow for the provision of this facility. This can be achieved by amending the following clauses reflect the following

- 10.1. Council will provide to the mayor a maintained vehicle to a similar standard of other council vehicles, with a fuel card. The vehicle will be supplied for full use in accordance with Council's standard vehicle Leaseback arrangement.
- 10.3. The mayoral allowance will be reduced by the agreed monthly vehicle leaseback fee as per the leaseback agreement.

Further to the amendment of these clauses it would be considered appropriate to include a copy of the leaseback agreement as an annexure to the policy. A copy of this document has been attached as Annexure 2 to this report.

(a) Governance/Policy Implications

As the nature of the amendments outlined in the body of this report are considered minor in nature, should Council resolve to adopt the suggested amendments the revised policy will become a current policy of Council

(b) Legal Implications

Section 252 of the Local Government Act 1993, as was quoted above in the background section of this report, find application.

(c) Social Implications

Council, in adopting a Councillor Expenses and Facilities Policy consistent with the template provided by the OLG, and making the policy publicly available for public scrutiny, will adhere to a process of being open and

transparent – which, over time, should instil confidence and trust with the community that Council is “doing the right thing”.

(d) Environmental Implications

There are no environmental implications attached to this report.

(e) Economic/Asset Management Implications

There are no direct economic or asset management implications attached to this report.

(f) Risk Implications

There are no direct risk implications attached to this report.

CONCLUSION

Prior to the current adopted Council’s Councillor Expenses and Facilities Policy, it was a long-standing practice to include the provision for the leaseback agreement of an official Council vehicle for the Mayor. Since this policy was adopted by Council, a request has been made to reinstate this facility within the policy. To facilitate this request, the two (2) required amendments to the current adopted policy have been outlined in the body of this report.

RECOMMENDATION

- 1. That Council notes the information in this report.**
- 2. That, Council resolves to amend clauses 10.1 and 10.3 of its current adopted Councillor Expenses and Facilities Policy to incorporate the provision of a leaseback agreement of a Council vehicle to the Mayor.**

10.4 CORRESPONDENCE

File Number: C20

Author: Marina Colwell-Executive Support Officer

Authoriser: Bruce Quarmby, Acting General Manager

Annexures:

1. Draft AWC Minutes from the 30 March 2022
2. Cover letter Annual Audit Engagement Plan 2022
3. Circular 22-06 - Information about Rating 2022-23
4. Circular 22-07 - Guidelines for ASV Process for 2022-23
5. Circular 22-08 - Model Social Media and Councillor and Staff Interaction Policies
6. Circular 22-09 - Council obligations under the Modern Slavery Act 2018
7. Circular 22-10 - Local Government Amendment Act 2021 - Guidance on local government rating reforms.
8. Circular 22-11 - Misuse of Council Resources - May 2022 Federal
9. GC 151 Prepayment of 2022-23 Financial Assistance Grant
10. Invitation to register for the National General Assembly

CORRESPONDENCE

1. Draft Minutes of the meeting of the Alliance of Western Councils (AWC) held on the 30 March 2022- The minutes will be confirmed at the next meeting to be held in Nyngan on the 1 2022.
2. Annual Audit Engagement Plan (AEP) 2022 – The AEP sets out the plan for the audit of Coonamble Shire Council's Financial statements for the year ending 30 June 2022. In accordance with the Audit Office of NSW request a copy of the AEP has been provided to the Mayor.
3. Office of Local Government Circulars Received:
 - 3.1 Council Circular 22-06 – Information about Rating 2022-23.
 - 3.2 Council Circular 22-07 – Guidelines for Additional Special Variation (ASV) Process for 2022-23.
 - 3.3 Council Circular 22-08 – Model Social Media and Councillor and Staff Interaction Policies.

Commentary by Acting General Manager – Council has recently reviewed and adopted its own Social Media Policy in June 2021. Council's current adopted policy which governs Councillor Access to Staff and Premises Policy is due for review in August 2022.

Management will carry out the review of the policy, incorporating the information contained within this Circular and bring the revised policy back for Council's consideration.
 - 3.4 Council Circular 22-09 – Councils' obligations under the Modern Slavery Act 2018.

- 3.5 Council Circular 22-10 – Local Government Amendment Act 2021 – Guidance on local government rating reforms.
 - 3.6 Council Circular 22-11 – Misuse of Council Resources – May 2022 Federal.
 - 3.7 GC 151 2022-23 Financial Assistance Grants (FAGs) – Notifying Council of the advance payment of approximately 75% of the 2022-23 Financial Assistance Grant Allocation. For Council's information the prepayment figure received by Coonamble Shire Council was \$3,625,757.
4. Local Government Association (LGA) has invited Councillors to register for the 2022 Nation General Assembly to be held in Canberra from 19-22 June.

RECOMMENDATION

That the correspondence listed in the body of the report be noted.

10.5 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**File Number: D5****Author: David Levick-Acting Manager Economic Development and Growth****Authoriser: Bruce Quarmby, Acting General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

BACKGROUND

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

(a) Relevance to Integrated Planning and Reporting Framework

EC2.1 Identify and attract programs that identify new industry and attract them to the Shire.

(b) Financial Considerations

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

COMMENTARY**Town Entrance Signage**

Project management contractor, Zest Events, completed the installation of the town entrance signage for Coonamble, Gulargambone and Quambone before the Anzac weekend.

Modifications were also made to the signage to reduce the depth of shadows created by the steel plating, featuring the town name, which was impacting its readability.

This completes the Town Entrance Signage and Public Art project, funded by Council and a NSW Government Drought Stimulus Package grant.



Coonamble Shire Mayor, Cr Tim Horan (centre right), with Jamie-Lee Trindall, Molly Mackay, Wailwan Elder, Uncle Sooty Welsh, and Arts Project Manager, Andi Methner, flanking one of the new town entrance signs. *(Photo courtesy of Andi Methner)*

Artesian Bath Experience

Feasibility, Business Case and Concept Design – Feedback from Public Exhibition

The Coonamble Artesian Bathing Experience: Feasibility, Business Case and Concept Design document was placed on public exhibition between 10 March and 7 April 2022 and submissions were received up to 21 April.

Eleven (11) submissions were received, all from individuals. There were no submissions from businesses, community groups or Indigenous entities.

Four (4) of the submissions directly supported the proposed concept design; six (6) submissions suggested a simpler facility. One (1) submission indicated support for the concept, but suggested it be placed near the current Coonamble Riverside Holiday Park.

A Pages Terrace resident—favouring either the proposed site next to the Racecourse or near the Caravan Park—wrote against the proposal for the facility to be developed behind Macdonald Park, citing the additional traffic it would attract to Pages Terrace, lack of turning facilities for vehicles with caravans, a lack of space for camping sites at that location, and the current use of the area by locals, especially at nights for casual socialising, and for checking on the river height and fishing possibilities.

Other than in relation to its location, none of the submissions addressed the *Feasibility, Business Case and Concept Design* document in relation to the:

- Economics and cost-benefit analysis of the proposal.
- The proposed context of its being the feature facility of the Great Artesian Drive.
- Its positive employment forecast.
- Trends in tourism.
- The risk analysis presented.

All but one of the 11 submissions critiqued the proposal from the standpoint of Coonamble 'in the present' and did not explicitly comment about its longer-term impact.

The need to diversify the foundation of the local economy

Council's Coonamble Shire Masterplan 2020 and Economic Development Strategy 2021 both identified the requirement to shift beyond the area's singular dependence on agriculture as the foundation of the local economy, particularly because of its susceptibility to the vagaries of the climate. The agricultural sector currently accounts for 39% of output; 31% of jobs; 76% of regional exports and 47% of local expenditure.

Tourism was identified as the as-yet-untapped industry that should be developed within the Local Government Area to diversify the foundation of the local economy. It currently delivers only 2% of output and supports 3% of local jobs.

The objective of developing the Coonamble Artesian Bathing Experience has been identified as a key project, contributing to the building of a local tourism industry. Its development is to attract more visitors to stay and spend in Coonamble.

Council's Economic Development Strategy 2021 identifies the following goals:

- To position Coonamble LGA as a destination of choice for visitors (4.4).
- To encourage and facilitate growth opportunities (5.3).
- To strengthen and grow key industries and sectors (5.4).

The Coonamble Shire Masterplan 2020 identified in its Strength-Weaknesses-Opportunities-Threats analysis that an Artesian Bore Baths would support the local community, but also provide a significant visitor attraction, with longer stay opportunities.

Necessary and sufficient requirements to build a tourism industry

Submissions in response to the *Feasibility, Business Case and Concept Design* document fall into two categories:

- Those who prefer to develop a basic facility that is sufficient to create a bore bath experience found elsewhere in the region, underpinned by an assumption that a basic facility, alone, is necessary and sufficient to meet the objectives of building a more robust local tourism industry and of meeting the objectives of Council's Economic Development Strategy.

- Those who prefer to create a more sophisticated facility that is sufficient to create a regionally unique experience, underpinned by an assumption that only by creating a unique experience—the flagship experience for the Great Artesian Drive—will the necessary and sufficient conditions be created to meet the economic development objectives sought by Council.

Factors to consider

In making a decision regarding the Coonamble Artesian Bathing Experience, Council will need to consider, among other factors:

- Whether either of the assumptions underpinning the basic bore versus the sophisticated development option can be rationally supported in relation to the economic development goals for the area.
- The risk analysis documented within the *Feasibility, Business Case and Concept Design* report and the mitigation strategies suggested.
- The cost-benefit analysis documented within the *Feasibility, Business Case and Concept Design* report.
- The employment impacts documented within the *Feasibility, Business Case and Concept Design* report.
- The ongoing cost to ratepayers for the development of the facility if it were funded from grant monies.
- The financial analysis that, according to the *Feasibility, Business Case and Concept Design* report, would result in an approximate surplus of \$148,000 each year for Stage 1.

It should be noted that moving forward with acquisition of the currently proposed site beside the racecourse does not yet commit Council to any specific type of artesian bore development, nor does this course of action prevent Council's transplanting the concept to another similar-sized site.

It should also be noted that moving forward with a simpler, basic concept for an artesian experience will not create a unique tourist experience within the region and is unlikely to strengthen the local tourism industry.

It is recommended Council:

- Adopt, in principle, the *Coonamble Artesian Bathing Experience: Feasibility, Business Case and Concept Design*, as presented.
- Move forward with the acquisition of the land at the currently identified site.
- Agree, in principle, the development must be of sufficient scale that:
 - (i) it generate its own ongoing maintenance revenue, and
 - (ii) it meet the objectives of the Economic Development Strategy 2021.

Coonamble CBD Precinct Upgrade

Public Exhibition of Concept Design

The concept design for the Coonamble CBD Precinct Upgrade was publicly exhibited from 1 March to 28 March, with submissions accepted up to 12 April 2022.

Eight (8) formal submissions were received, five (5) of which focused solely on the tree species suggested as part of the upgrade.

All suggestions were from individuals. There were no submissions from businesses or corporations.

One submission suggested Council buy some of the vacant premises in the main street and lease them to local people to establish their own business.

One submission focused on removing the seating and opening up the entrance to the street at its intersection with the highway, which is included in the longer-term plan. It can be inferred from the submission that this should be elevated to become part of the project in the short term.

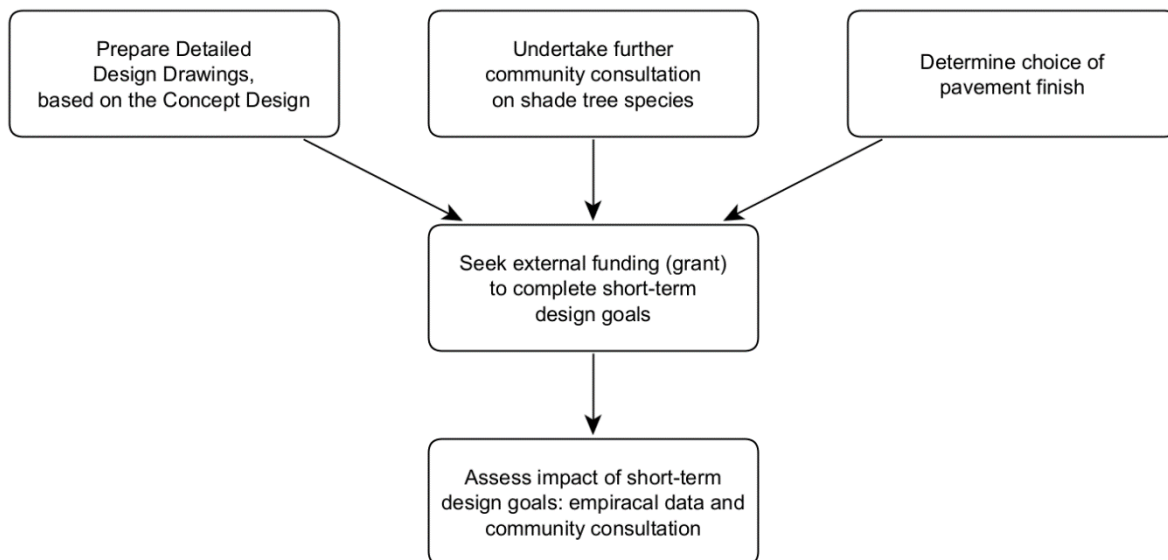
Another suggestion was to include provision of publicly accessible power outlets for stallholders for use during street events (locked when not in use). Stall holders currently access power on an informal basis from generous shop owners at the shop owners' expense.

In seeking to focus the local community on the CBD Precinct Upgrade's public exhibition, Council made a post to Facebook highlighting the planting of the hybrid white cedar variety *Melia azedarach* 'Elite' as a potential choice of street tree. This created significant debate on Facebook and five formal submissions, all questioning the list of species suggested. Only one suggested the Golden Elm (*Ulmus glabra* 'Lutescens') as an alternative.

No submissions were received in relation to:

- the choice of pavement.
- the understory plantings (low-growing plants, shrubs and groundcover).
- street lighting options.
- the proposed bougainvillea archways.
- the proposed sculpture garden.
- Skillmans Lane carpark enhancements
- the proposed replacement of the current rubber wheel stops with painted concrete wheel stops.

The concept design proposes that the existing trees in the main street be retained, and additional 'advanced', shade-producing trees be planted. Shade trees were identified as a need during community consultation in the preparation of the Coonamble Shire Masterplan 2020. Further community consultation on suitable shade-producing tree species will be required, given the intensity of sentiment on this issue.



A suggested pathway forward would be to adopt the concept design as is, prepare detailed design drawings, based on this, while undertaking further community consultation on suitable shade tree species, and determining a pavement finish for the footpath areas. It will then be possible to prepare an accurate costing and to seek external funding to implement the project.

The choice of pavement finish can be finalised at a future meeting of Council.

It is recommended that:

- The Coonamble CBD Precinct Upgrade Concept Design be adopted.
- Detailed design drawings be prepared for the short-term developments proposed in the Coonamble CBD Precinct Upgrade Concept Design.
- Further community consultation be held to develop a short-list of suitable shade tree species.

Grants

Overview

Status	This Month	Last Month	Year to Date
Grant-funded projects completed	3	1	11
Grants to be acquitted	8	5	
Grants in progress	17	18	
Grant submissions awaiting decision	5	5	
Successful grant applications	0	1	9

Detailed Status

Grants completed and awaiting acquittal	Responsibility	Comment
Coonamble Community Recycling Centre	ESM&C	
School Holiday Break Program	ESM&C	
Australia Day 2022 Community Grant	ED&G	

Small Business Month Grant	ED&G	
Local Council Program – COVID Responsiveness	ED&G	
Eat Street	ED&G	
Public Art at town entrances	ED&G	

Grants in progress	Responsibility	Comment
Coonamble Sports Ground Upgrades	C&S	Nearing completion.
Solar Power installation at Warrena Weir	C&S	Awaiting parts.
Quambone Park Toilet (LRCI 20-21)	C&S	Awaiting survey work for the DA
Gulargambone Youth Centre external upgrades	ESM&C	Final stages underway.
Restore Trooper Stables at Museum	ESM&C	Awaiting DA submission.
Koori Knockout Participation	ESM&C	Taking expressions of interest from teams.
Volunteer Bus Driver Training	ESM&C	Taking expressions of interest.
Coonamble Transport Initiative	ESM&C	Allocated as required.
Coonamble Kids Transport Initiative	ESM&C	Allocated as required.
Youth Council re-establishment	ESM&C	Variation being drafted.
Tooloon Street Pedestrian Crossing	INF	Work underway.
Museum Under the Bridge	ED&G	Purchasing underway.
Women's Change Rooms at Sportsground	ED&G	Design stage.
Walking Loop around Sportsground	ED&G	Design stage.

There is one NSW Government grant allocation to Coonamble Shire Council of \$119,826 at the current time: the Reconnecting Regional NSW – Community Events Program.

While this amount has been allocated to Coonamble Shire Council, it must still prepare a justification for the grant.

The monies must be spent on an event open to all members of the public; be free to attend; have a primary purpose of reconnecting communities and improving social cohesion within the local community and be held before 31 March 2023.

Rather than commit Council resources and the grant monies to host a one-off event with only intangible outcomes, Council staff are seeking to align with one of the current annual events in the area with the view of developing further tangible and lasting tourism collateral, such as more public art in Coonamble, Gulargambone and Quambone. Developments will be reported to the June Ordinary Meeting of Council.

Communications

The most frequently visited pages of the past month have been Employment (536 visits), Contacting Council (322 visits), Council meetings (310) livestreaming Council's March meeting (253 people), Road Conditions (310 visits) and the Visit Coonamble pages (253 visits).

Council continues to maintain its communication with the community through:

- 1 x monthly, two-page *Community Connect* newsletter, with 1,897 newsletters delivered to all letterboxes and post boxes throughout the Local Government Area – sharing Council’s decisions about key items from the Business Paper each month; this is also posted to Council’s webpage.
- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council’s website, on various topics as required.
- Posts in the Events Calendar hosted on Council’s website.
- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, Local Government elections, etc.

The Facebook posts that achieved the greatest reach during April related to movie night for Youth Week, positions vacant opportunities and the Scrapheap Adventure Riders gathering in Gulargambone during Easter, with a further 7 posts attracting more than 500 hits.

Although an informal medium of communication from Council to the Community, Facebook continues to be an efficient and timely medium to share information quickly and widely with the community.

With a current following of just over 2,400 people on Facebook and a lessening in the rate of new followers each month, this would suggest we have potentially saturated our reach within our potential social media audience of people 14+ years of age. In the past nine months (since July 2021), the number of followers has grown by 20%.

Social Media (Facebook) Summary

Measure	This Month	Last Month	Year to Date
Number of posts	18	40	266
Increase in number of followers	30	-2	+449
Total number of followers	2,433	2,403	
Reach	5,225	16,557	

Tourism Promotion

@visitcoonamble social media pages continue to increase reach. Posts on the Visit Coonamble Facebook page reached over 6,744 people over the last month. Page likes and followers increased slightly.

The most popular post on Facebook was an image of the Eat Street event.

This post reached 4,275 people and had 155 engagements which means 155 people either liked, shared, commented, clicked to read the entire caption or stayed on the post for longer than 10 seconds. 431 people clicked on the post.

The audience on the Visit Coonamble Instagram page increased by 31 followers this month, with an increase of over 148% in content interactions (likes, comments, shares, and saves). A total number of 2,884 accounts were reached, with less than a quarter of that amount being followers – meaning that a much broader audience can see our posts regardless of follower size. The number of people following the Visit Coonamble Instagram is 813 people.

The most popular post on Instagram was a images of coffee shops in Coonamble. This post reached 613 people.

During March, @visitcoonamble social channels continued publishing stories which have experienced a steady increase. There is an average of about 200 people reached per post over the last month (including content engagement such as polls). Along with stories there were a few Reels posted on Instagram, which had a reach of over 2000 people per post.

The following four DL flyers have been redesigned for promotion at the Information & Exhibition Centre and are in the process of being printed. This redesign will rebrand the flyers in line with our new visitor guide that has also been completed.

Front sides



Reverse sides

Nickname Hall of Fame

The capital of the national nicknames phenomenon, you have entered a realm where the 'real' names of many men, women and children have been forgotten, even by their mothers.

Coonamble has its share of abbreviated surnames but in these parts, the tradition of bestowing nicknames has surpassed a conversational convenience and become an artform. Even local landmarks, buildings and businesses are known by names other than those their owners gave them.

Coonamble's talent for nicknames is partly due to our biocultural history. The first Europeans in the region discovered the keen sense of observation and dry humour of the land's indigenous inhabitants. "All white men who were much with the blacks were given a native name referring to their habits or appearance." Soon, they had nicknames that translated to 'hungry crow' or 'lizard dung'.

Anything said, done, worn, eaten, or even inherited, is fair game for a nickname. These nicknames may last a day... or many generations.

Coonamble is the Nickname Hall of Fame. Take a stroll around the streets of Coonamble's CBD to see the iconic Nickname Hall of Fame – billboards of caricatures of the town's most infamous characters, their funny yarns and the story behind their moniker. Join us in celebrating our unique local and national heritage.

Museum Under the Bridge

Step back in time and visit the Coonamble 'Museum Under the Bridge' showcasing Coonamble's rich history and its community. Browse exhibits, old photos, wares and stables. A former police barracks built in 1886, the original brick horse stables have been retained in their original form with stalls and feed boxes and are one of only two left in NSW. In 2005-2007 the Museum underwent significant refurbishment.

The town of Coonamble has an unusual claim to fame in Australian History. The last policeman to be shot by bushrangers met his end in the town's watch house in 1885. Constable First Class John Mitchell holds the dubious distinction of being the man casted into history by a single revolver bullet as he attempted to stop three prisoners escaping from the Coonamble Watch House. Two of these prisoners, William White alias 'Thurston' and Thomas Angel alias 'Hobson' became local bushrangers and went on a ranging spree throughout the district. Nothing more was known about the third prisoner, 'Courtney'.

Abartford Street, Coonamble NSW 2829
 Located from Gilman's Lane off Castlereagh Street
 ☎ (02) 6827 1223
 📍 w@coonambleshire.nsw.gov.au
 🌐 www.visitcoonamble.com.au
 Opening hours: Wednesday & Friday 10am-12pm, and by appointment.
 Admission: Gold coin.
 Tour groups, schools and functions are also welcome by appointment.

Museums & Galleries of NSW

Gulgargombone River Walk

The Gulgargombone River Walk is a tranquil walk that meanders along the Gulgargombone River. The brief 5-minute roundtrip walk can be accessed from either end of Bourhal Street in Gulgargombone and is clearly signposted. Parking is available at the Western end of the walk, opposite Lions Park.

The Riverwalk was a project of Gulgargombone CDEP in 2011. The creek was an important location for Aboriginal people and a number of burial sites lie nearby. Aboriginal inhabitants of Gulgargombone prior to European settlement were **Wetjwan** people, whose tribal territory extended to Quambone near the Macquarie Marshes. The tapestry of early life included intricate ceremonies, 'Songs' often involving the neighbouring tribes, the **Wiradjuri and Gamilarayay** 'Scarred' trees, middens and other artefacts can be found around Gulgargombone, testament to the era.

The Castlereagh River, once dotted with campsites, quickly changed with the advent of European settlement. A way of life that had existed for many thousands of years vanished. Aboriginal people eventually found themselves confined to reserves, where they were split up, losing tribal identity with their 'dreamtime' history becoming inevitably lost.

The CDEP participants involved in this project were: Shane Boney, Carlene AbSee, Alanah Millgate, Pauline Hammond, Darren McEwen, Stanley AbSee and Nick McEwan.

Map Legend:

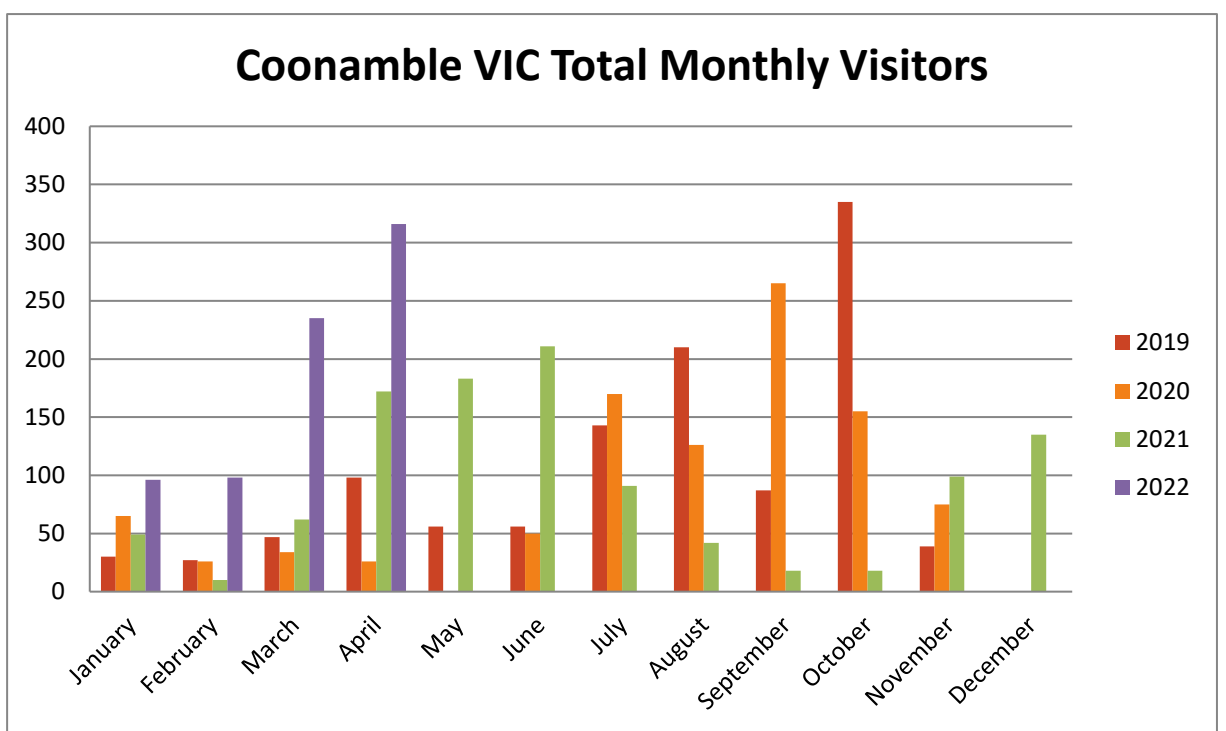
- Coonamble Post Office – built in 1881 and still in use today.
- Police Station & Courthouse – built in 1877 and 1912 respectively.
- Hempden Store – built in 1902 and one of the few buildings to survive the 1929 fire. Unfortunately did not survive the fire in 2019.
- Leonard's Newsagency – originally the School of the Arts and rebuilt in 1930.
- Essons Store – in 1917 had 83 employees, now comprises 6 separate shopsfronts.
- Site of Hotel Coonamble – built in 1912 and rebuilt in 1936. It was demolished in 2004 and is now the local hardware store.
- Former Westpac Bank – rebuilt after the 1929 fire destroyed the Bank of NSW and residence.
- The Peace Tree – planted in 1996 to honour the memory of those who served in WW2.
- RSL Club – site of the Royal Hotel built in 1871 and destroyed by the 1940 fire. Rebuilt in later years.
- Site of First Town Hall Municipal Chambers – until the municipality merged with Wingecarribe in 1982.
- Church Hall – originally on the other side of Tooboon Street.
- Site of the first cattle yards and huts for the Coonamble Run – in 1840 James Walker's men made their camp on the North side of Tooboon Street.
- Tooboon Street River Crossing – the main river crossing until the new bridge was built in 1883.
- Site of the Brigades Convant – built in 1910 and moved in 1960 to Parkson where it is now 'Peppers Convant'.
- Catholic Church Our Lady of Perpetual Help – built in 1939 as a copy of the Catholic Church in Pyrmont. The marble used was imported from Italy.
- Site of Fogg & Post General Merchants
- AJF Brian – originally built in 1916 and rebuilt in 1942 after the 1940 fire.
- Sons of the Soil Hotel – built in 1904 and destroyed by the 1929 fire – rebuilt in 1929. The building was previously the Tubular Hotel.
- Former Johnny Burns Manicure Shop – is on the site of building used by the Wingecarribe Shire Council, until destroyed by fire in 1929.
- Plaza Theatre – originally the Monarch Theatre, it was in 1930 as the Plaza Theatre. It survived the 1929 fire.
- National Australia Bank – built in 1913 (survived the 1929 fire).
- Coonamble Museum – built in 1986 and site of old stables and police station.
- St Edward Hallstrom Bridge – built in 1983 and rebuilt in 1982.
- Castlereagh River – the town's underground river, 'upside-down river'.
- Coonamble Swimming Pool – opened in 1959.
- Commercial Hotel – first built in 1878 and rebuilt in 1912.
- Coonamble Shire Council – originally built in 1930 and where the current one is today.
- The War Memorials
- United Church – built as the Presbyterian Church in 1917 and closed in 2010.
- Former office of D.V. Button Solicitors
- Coonamble High School – originally built as the Superior Public School in 1919.
- Church of England (St. Barnabas) – first built in 1916 and rebuilt in 1909.

Tourism Statistics

During April 2022, the Information and Exhibition Centre welcomed 316 visitors. This month has been busy with retirees and families, especially during the April school holidays. Children have said they enjoyed seeing local sculptures and the painted water tower on their way to the Lightning Ridge Opal Festival. A number of people visited their families during the month.

The District Store continues to sell products by local artists.

The 'School Bus' sculpture, by Brian Campbell, continues to prove a significant attraction, with many visitors coming into the centre and commenting on the craftsmanship involved.



Museum Under the Bridge

During April, the Museum welcomed 23 visitors.

Most of these were ex-locals, visiting their families and requesting to see the collections. In commenting on their visits, they said they enjoyed recalling their childhood memories growing up in Coonamble, triggered by the displays.

Staff are applying for external funding to commission a professional curator to assess significance of the museum’s collections and to provide professional advice on ways to increase visitation.

Events

- EAT STREET was held on the main street of Coonamble, on Friday, 8 April, from 5:30pm, this event was made possible by grant funding for The Festival of Place – Summer Night Fund, from the NSW Government. There were over 25 stall holders that registered for the evening, but due to the weather on that day a few pulled out last minute. The rain managed to subside at approx. 4:30pm, just in time for the stall holders to begin setting up their stalls. From conversations during the evening and from the survey that was completed by attendees and stall holders after the event, the consensus was that it was a very enjoyable and successful evening.

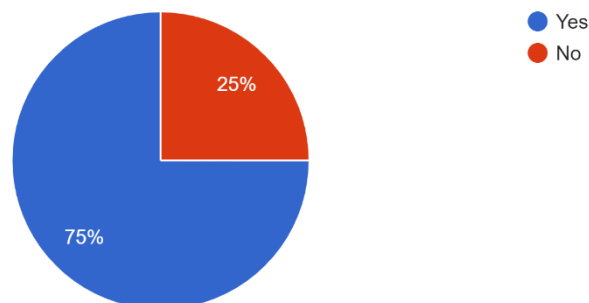
The following feedback was received from the survey - events like these in the future would benefit from access to power in the main street, this would assist with stall holders being able to power their sites without the burden of having main street businesses open and allow access to their power supply.

Other feedback was the main street requires more lighting, as the festoon lighting and the street lighting alone did not provide enough lighting for the event which made it difficult for some stall holders to sell their items.

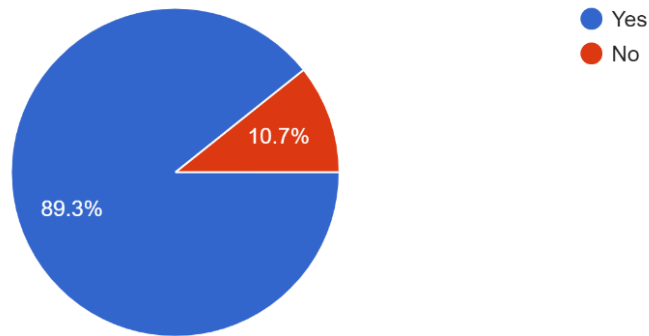
See graphs below with survey results.

As a stall holder (please skip if not a stall holder) - do you believe better access to power in the main street would help with your stall?

12 responses



Do you think more lighting is required for future night time events in the main street?
28 responses



Images taken from the event below:



(a) Governance/Policy Implications

Policy documents relevant to activities reported here include the Code of Conduct, Community Consultation Policy, Media Policy, Procurement Policy and Social Media Policy.

(b) Legal Implications

There are no legal implications directly associated to this report.

(c) Social Implications

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

(d) Environmental Implications

There are no environmental implications directly associated to this report.

(e) Economic/Asset Management Implications

As community owned assets, the ongoing maintenance of the public amenities building, public art and VIC remains Council's responsibility. Development of the Coonamble CBD and an Artesian Bathing Experience are initiatives to meet objectives of the Coonamble Shire Masterplan 2020 and the Economic Development Strategy 2021.

(f) Risk Implications

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

CONCLUSION

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Shire Council Destination Management Plan.

RECOMMENDATIONS

- 1. That Council note the contents of this report.**
- 2. That Council adopt, in principle, the Coonamble Artesian Bathing Experience: Feasibility, Business Case and Concept Design, as presented.**
- 3. That Council continue to progress with the acquisition of land at the currently identified site (next to the racecourse) for the Coonamble Artesian Bathing Experience.**
- 4. That Council agree, in principle, that development of any Coonamble Artesian Bathing Experience must be of sufficient scale that:**
 - (i) it generates sufficient operational revenue to fund its own ongoing operational costs, and**
 - (ii) it meet the objectives of the Economic Development Strategy 2021.**
- 5. That the Coonamble CBD Precinct Upgrade Concept Design be adopted.**
- 6. That detailed design drawings and costings be prepared for the short-term developments proposed in the Coonamble CBD Precinct Upgrade Concept Design. Further that once the**

detailed designs and costings are completed, they will be tabled for Council for further consideration and endorsement.

- 7. That further community consultation be held to develop a short-list of suitable shade tree species for street planting as part of the Coonamble CBD Precinct Upgrade Concept Design.**

10.6 COMMUNITY SERVICE PROGRESS REPORT

File Number: C8

Author: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community

Authoriser: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community

Annexures: 1. Youth Forum 5 April 2022 Write Up

PURPOSE

The purpose of this report is to provide information on the activities within Council's Community Services section for the month of April 2022.

BACKGROUND

The Community Services section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for your reference for the key areas in the Community Services section:

- **Community Services**

Reports on the number of services, programs, and strategies to support the community. This includes Council's involvement with the interagency meetings and committee meetings, cultural events, and activities and some events for our community (Tourism and Events will also cover other events).

- **Library Services**

Coonamble Shire Council is a member of the Northwestern Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e. Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based). The Coonamble Library has two satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. This agreement is currently out for EOI with submissions to be considered and reported back to Council shortly. The Quambone Library is run by an employee of Council.

- **Children and Youth Services**

Council provides services in after school activities in Gulargambone and Quambone. Council also delivers school holiday programs and the Youth Week Program. A Youth Council/forum is also in development for 2022.

- **Integrated Planning and Reporting Framework**

For the purposes of the development of the 2022 Community Strategic Plan, a separate report will be provided to Council which includes the draft Community Strategic Plan, draft Delivery Program and draft Operational Plan until the new suite of documents are adopted.

(a) Relevance to Integrated Planning and Reporting Framework

The information contained in this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outline in Council’s Community Strategic Plan 2032, Delivery Plan 2017-2020, and Operational Plan 2021 / 22.

(b) Financial Considerations

There are no financial considerations arising from this report.

COMMENTARY

In line with Council’s 2021 / 2022 Operational Plan, this report presents a summary of community service progress and activities for the period of April 2022.

COMMUNITY SERVICES

• **Easter Egg Hunt**

The Coonamble Library joined Coonamble AMS, MacKillop, Mission Australia, Interrelate, Redi.e and Elephant in the Room in hosting the Coonamble Services Easter Egg Hunt. 76 children and their carers popped in to start the Services' Easter Egg Hunt at the Library from 10am. The Easter Egg hunt started at the library. After signing up, they cut, coloured, and glued their Easter baskets together and received their first egg from the Coonamble Shire Library.

Then, after deciphering the clues on their sign-up sheet, they made their way to the next service to find more Easter eggs, finishing up at MacKillop for a free luncheon and prizes. This event also gave each service a chance to highlight what their service does for our community and helped to explain their purpose and how our community can utilise their service.



• **Seniors Movies**

The Senior's Cinema is continuing monthly on the first Tuesday of the month with between 5-10 attendees each month at the Coonamble Library. Consultation with those attending on the type of movies they would like to see is held by the Librarian and their choices are considered and taken into consideration when purchasing movies. Tea, coffee and cake are offered before the movie starts.

- **Event – The Beanies**

Coonamble Library hosted The Beanies, a live stage event similar to The Wiggles, at the Showground Pavilion the week school went back. We were happy to have The Coonamble Preschool, SmartKids Childcare Centre and several other children and their carers attend.

The Beanies were scheduled to attend in 2021, but due to COVID-19 lockdown procedures, were unable to attend at that time. It was a very wet start, but the Pavilion was warm and dry and the event was a great success. A big thank you to the Parks and Gardens crew who helped to set up for the event.

In total there were approximately 40 children who attended.



- **Waste to Art**

The 2022 Waste 2 Art Exhibition and Competition will take place during May and planning for opening night is now underway. The opening night is Thursday 12 May at 5.30pm and is open to the public and all are welcome to attend. RSVP to Outback Arts 68222484 for catering purposes. Coonamble Library works in conjunction with Outback Arts to bring this exhibition to life each year and hopefully, entries from Coonamble will go on to the Regional Exhibition afterwards. Council contributes both staff and financially to this event and thanks Outback Arts for hosting it in their space.

- **Stocktake**

The North Western Library of which Coonamble is a member, will do the annual stocktake in June this year. Weeding of books has now commenced. During stocktake the library will be closed between Tuesday 14 to Saturday 18 June 2022. The community will be notified of the closure.

- **Library Statistics** (28 March – 27 April 2022)

Service	Loans	New M/ships	Wi-Fi	Internet (hr)	Internet (ppl)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	459	6	20	79.4	43	22	133	216
Gulargambone	29	0						

- **Manual Statistics** - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
349	0	26	11	2

- **Activity Statistics** - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Meetings	Seniors Cinema	Other
19	23	2	10	6	160

CHILDREN AND YOUTH SERVICES

There were a few operational refinements for our children and youth services this month due to staff shortages however we were still able to provide the following services to the community.

Council staff would like to thank Redi.e, Interrelate, MacKillop Family, Mission Australia, Clontarf, NASCA, Joblink Coonamble High School and Gulargambone Central School for their collaboration, cooperation and dedication to providing services during this period.

- **Youth Week 2022**

This year's Youth Week theme is "It's up to 'you'th". Youth Week 2022 saw several service partners collaborating to deliver the following activities:

Monday 4 April Youth vs Services	Basketball
Tuesday 5 April Youth Forum	See next section
Tuesday 5 April Youth vs Services	League Tag
Thursday 7 April	Easter Fun Day at Gulargambone Central School including Bubble Soccer provided by Council
Sunday 10 April	Outdoor Cinema Sing 2

- **Youth Forum with Angry Anderson**

The Youth Forum held on 5 April 2022 with Angry Anderson saw participants from Coonamble High School, Gulargambone Central school and Joblink attend the First Youth forum. Gary 'Angry' Anderson opened the session with a one-hour motivational speech about his life and touching on topics of community connection and the responsibilities that the participants have on their own lives. In total there were approximately 30 participants.

Participants were also asked several questions and shared these ideas amongst each other. It was an interactive conversation. The questions asked included:

- What are some issues for youth in Coonamble/Gulargambone?
- And how can we fix them?
- How can we connect better as a community, including as individuals and as the community?
- Who would you like to see next and why?

A collation of the data has been provided to the high schools and will be circulated to the Interagency providers to further convene a discussion with service partners into the future.



- **School Holiday Program (April)**

The April School Holidays saw programs delivered at the Gulargambone Youth Centre and where in Coonamble was run with our service partners in particular Redi.e. This included:

Date	Activity	Numbers
11 April 2022	Aboriginal Art Workshop with Bokhara Dreaming	26
12 April 2022	Easter Hat Making	26
14 April 2022	Easter Hunt with Services (Special mention of thank you to Raquel Pickering, Coonamble Librarian for managing basket making and hat making with 76 kids!)	76
19 April 2022	Bingo	29
20 April 2022	Youth Homelessness Matters Day with services at Coonamble Interrelate	N/A
21 April 2022	Bush Tucker Cooking with Josh Toole, Blackfit Fitness	12

- **Free After School Activities**

Term 1 After School Activities ended this month with the end of Term 1. The Gulargambone Youth Centre opens every Monday and Tuesday and the Quambone After School Activities on Tuesdays and Wednesdays with afternoon tea provided and various activities including basketball games, board games, play time, colouring in, painting, crafting, skipping ropes and hula hoops.

The statistics for Term 1 are unavailable due to staff absences. Council has opened a job opportunity for any casual youth workers to apply for a job with Council and create a casual pool. The advertisement is available online and without a closing date to allow people to apply at their convenience.

Council should note that due to the current circumstances of staff, the Gulargambone Youth Centre's activities will be cancelled for the first few weeks of Term 2.

(a) Governance/Policy Implications

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework. Community Service staff have implemented amended models of service delivery in response to COVID-19 restrictions and guidelines.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Council's community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire. As the restrictions ease for COVID-19, Council continues to implement strategies to support the community during these unprecedented times.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

(f) Risk Implications

There are no risk implications arising from this report.

CONCLUSION

The updates provided in this report deliver information to Council on the key activities undertaken in Council's Community Services section for the months of April 2022.

RECOMMENDATION

That Council notes the information contained in this report.

10.7 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT**File Number: E5****Author: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community****Authoriser: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community****Annexures: Nil****PURPOSE**

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

BACKGROUND

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations. Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of April 2022.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Applications Approved Under Delegated Authority

Under section 4.16 of the EP&A Act, under delegated authority Council Officers or Contractors can exercise the power to determine the development applications and post consent certificates such as construction certificates or final occupation certificates. The majority of applications to Council are determined under delegated authority.

- Public Health

Public health and safety relate to such areas as overgrown blocks that are a fire hazard or harbouring of vermin. Other functions include food safety. Council staff also attend forums, committees and workshops around public health and safety, and this will be provided to Council for information.

- Ranger's Monthly Report

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops around strategic land use planning, and this will be provided to Council for information.

- Sustainability and Environmental Management

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- Waste Management

Waste management may include information on the existing waste management facilities and opportunities to minimise hard waste production avenues to look at sustainable waste management.

(a) Relevance to Integrated Planning and Reporting Framework

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

(b) Financial Considerations

There are no direct financial considerations with this report.

COMMENTARY

Compliance and Regulation

Overgrown blocks

Since the last reporting period no additional properties have been added to the register.

The total number of properties on our Overgrown Block Register is 48

. The split of the overgrown properties across the Shire is:

- Coonamble: 13
- Gulargambone: 13
- Quambone: 9

Thirteen properties have complied with Council instructions and cleaned up their property, and Council has been contacted by other property owners to discuss the matter.

Development Control Orders, Public Health Orders and Infringements

Since the last reporting period, Council staff have received complaints relating to land use issues and illegal development. In the first instance, Council staff are encouraged to educate members of the public first in relation to issues of compliance and regulation. This approach is achieved through telephone conversations, written correspondence, and onsite meetings.

Most of the Development Control Orders issued under *Environmental Planning and Assessment Act 1979* and Public Health Orders issued under the *Local Government Act 1993*, can only be issued if a notice of intention to serve or issue an order is conducted in the first instance, unless issued in the event of an emergency.

An individual who fails to obtain development consent for a demolition without development consent or conduct illegal building works, i.e. without development consent or without obtaining the necessary additional approvals (stipulated in the development consent) to commence construction could be subjected to \$3,000 in fines whereas a corporation can be subjected to \$6,000 in fines. This does not include court order penalties which incur greater costs.

Illegal building works in the form of failure to obtain development consent or not complying with development consent can be a costly exercise for individuals or corporations. In addition to fines, this can include:

- When selling a property with no certification for the structural integrity of the building or extension will delay the process until the right approvals are obtained.
- A construction certificate cannot be issued for works that have commenced that required a construction certificate to be issued prior to commencement. A building information certificate would need to be applied, and if successfully

granted prevents the Council for a period of seven years from the date of issue of the certificate from making an order to demolish the building.

- No Final Occupation Certificate to allow persons to legally occupy the premises.
- Statutory fees to the NSW Government Long Service Levy and the Plan First Levy/Planning Reform Levy that are applied post rectification will also have its own consequences from the relevant State Government departments.
- Illegal building works that undergo fire or flood damage, or any other damage means an insurance company will not honour any claims, even if the person has public liability insurance.
- Under the *Environmental Planning and Assessment Act 1979*, Council can request builders/owners to demolish the illegal building works.

The Orders reported at last month’s meeting are still in progress.

Development Application Under Delegated Authority

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council’s endorsement or approval.

Individual development applications that require the elected Council’s approval will be under its own separate Council Business Paper Report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as ‘open access information’ by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff’s development assessment report that is written prior to an application’s determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved since April 2022.

Application Number	Description of Works	Address of Proposed Works	Approved Date
APRIL 2022			
DA 001/2022	Additional storage facilities for various grain varieties.	Lot 21 DP 1177801, 39 Gadsens Lane, Coonamble	23/03/2022
CC 001/2022	Additional storage facilities for various grain varieties.	Lot 21 DP 1177801, 39 Gadsens Lane, Coonamble	11/4/2022
CC 004/2022	Replacement of two sheds	160-180 Castlereagh Street, Coonamble	11/4/2022

Ranger's Report

The Regulatory Officer provides the following information for April 2022.

<u>CORRESPONDENCE</u>	<u>APRIL 2022</u>	<u>Year to Date 2021/2022</u> <u>Total</u>
Infringements (Animals)	0	8
Infringements (Other)	1	3
Change of Details	5	75
Microchipped dogs	27	253
Registrations	0	19
Nuisance dog declaration	0	0
Dangerous dog declaration	0	2
Menace dog declaration	0	0

Impounded animals

In April 2022, there were a total of 25 dogs impounded and 2 cats were impounded. The following provides a breakdown:

April 2022	Dogs	Cats
Returned to owners	2	0
Rehomed	18	0
Euthanised	5	2
Impounded*	25	2

*Of the total impounded for April, 5 dogs were impounded from Gulargambone and none from Quambone.

Dog attacks

One dog attack occurred on the 7 April 2022 involving sheep both dogs were seized by council staff and later surrender by the owners and euthanized. This incident was reported in the mandated period.

One dog attack occurred on the 16 April 2022 involving a horse all 3 dogs were seized by council staff and later surrender by the owners and euthanized. This incident was reported in the mandated period.

Waste Management

Council’s Contract for the Provision of Waste Collection and Operation of the Coonamble waste management facilities at Coonamble, Gulargambone and Quambone (SPT101617COO) is currently contracted to Robbo’s Constructions and Earthworks Pty Ltd since 2016. The contract is a five-year contract and due to end in September 2022.

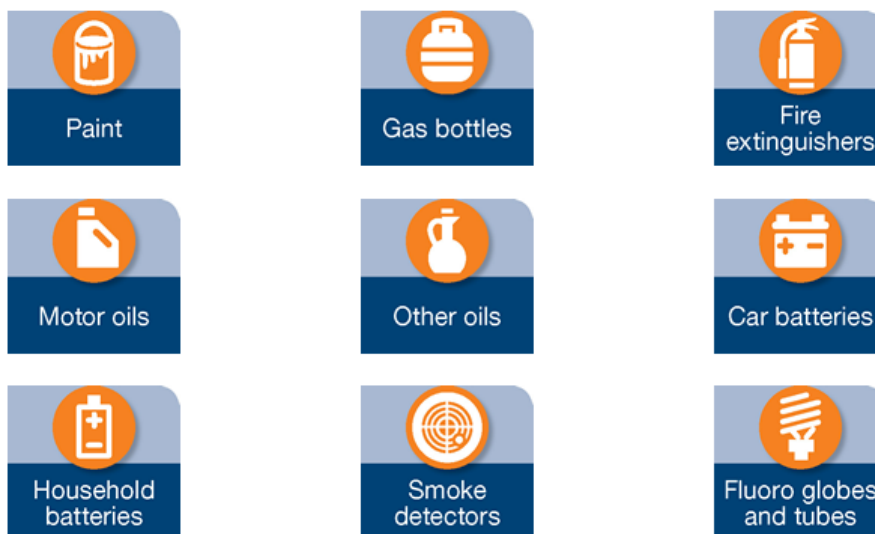
The NSW Environment Protection Authority (EPA) undertook a site inspection on Thursday 10 March 2022 and several immediate instructions were issued to the contractor. An asbestos assessment is also being commissioned to be undertaken, a consultant has been engaged however due to COVID-19 have not been able to undertake the onsite inspection and assessment.

Council is awaiting further instructions from the NSW EPA and the outcome of the exposed asbestos will be reported to Council when it is made available. The NSW EPA made phone contact on 22 April 2022 and stated that they would be following up in writing. They also contacted Council on 29 April 2022 notifying Council of their intentions to visit our local government area in May 2022.

Community Recycling Centre

The Community Recycling Centre (CRC) is almost complete to be commissioned. Council staff have been in touch with the EPA and Cleanaway to have the receptacles picked up after the contractor followed the instructions and placed containers and tins into the receptacles.

What can I take to a CRC?



The Environment and Strategic Planning Progress Report provides a summary of the information since the last meeting for the month of April 2022.

(a) Governance/Policy Implications

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

(b) Legal Implications

There may be risk implications depending on the nature of the enquiry. The Coonamble Waste Management Facility is currently being reviewed by the NSW EPA.

(c) Social Implications

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

(d) Environmental Implications

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

(e) Economic/Asset Management Implications

There may be risk implications depending on the nature of the enquiry. The Coonamble Waste Management Facility has several asset management implications that requires attention and action.

(f) Risk Implications

There may be risk implications depending on the nature of the enquiry.

CONCLUSION

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

RECOMMENDATION

That Council notes the contents of this report.

10.8 PROPOSED PROCESS TO AMEND THE COONAMBLE LOCAL ENVIRONMENTAL PLAN 2011

File Number: E5

Author: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community

Authoriser: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community

Annexures: 1. Proposed Housekeeping Amendment to the Coonamble Local Environmental Plan

PURPOSE

The purpose of this report is to present the relevant planning issues and seek a resolution of Council for staff to take appropriate actions to progress a Planning Proposal to undertake a housekeeping amendment of the Coonamble Local Environmental Plan 2011 in accordance with the plan making provisions of the NSW *Environmental Planning and Assessment Act 1979*.

BACKGROUND

The Coonamble Local Environmental Plan 2011 is the principal local environmental planning instrument applying in the Coonamble Shire.

The Coonamble Local Strategic Planning Statement (LSPS) 2020 sets the framework for Coonamble Shire's economic, social and environmental land-use needs over the next 20 years. The LSPS recommended key actions over a broad range of subjects, including the need to update the Coonamble Local Environmental Plan 2011 to ensure local planning provisions meet current best-practice standards that are relevant in the Coonamble Shire context.

A planning proposal is a document that explains the intended effect of a proposed local environmental plan and sets out the justification for making that plan. The preparation of a Planning Proposal is the first step in preparing an amendment to Coonamble Local Environmental Plan 2011. The Planning Proposal may evolve throughout the course of the plan making process, which may be the case for a housekeeping amendment to the Coonamble Local Environmental Plan 2011.

(a) Relevance to Integrated Planning and Reporting Framework

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

(b) Financial Considerations

There are no direct financial considerations with this report.

COMMENTARY

The review has been undertaken by Council planning staff and generally informed by the following:

- The plan making requirements under Section 3.33 of the Environmental Planning and Assessment Act 1979 (EP&A Act 1979).
- The Standard Instrument - Principal Local Environmental Plan, aimed at achieving consistency of local environmental planning provisions across NSW.
- NSW Department of Planning and Environment (DPE) Guidelines for the preparation of Planning Proposals.
- Discussions with NSW Department of Planning and Environment staff.
- Discussions with adjoining Council planning staff on their administration of changes to local environmental plans.
- Discussions with various members of the community within the Coonamble Shire, including landowners, developers and members of the general public.
- Discussions with various members of Coonamble Shire Council, including planning and building certification staff, senior management and Councillors.

As required under relevant legislation and guidelines, a Planning Proposal has been prepared to explain the changes proposed to the CLEP 2011. The Planning Proposal is attached **Annexure A**.

The Planning Proposal seeks to amend CLEP 2011 by inserting a number of new clauses and amending the wording of a number of existing clauses. The new clauses are either model clauses under the Standard Instrument, or clauses that have been settled by DPE and therefore available to be inserted into an updated CLEP. The recommended changes to the CLEP 2011 proposed in the Planning Proposal are as follows:

- Minimum Lot Size for RU1 Zone Land.
- New Clause 4.1BC – Boundary Adjustments of land in certain rural and residential zones.
- New Clause 4.1C – Minimum subdivision lot size for certain split zones.
- Amendment to Clause 4.2A(3)(b).
- Additional prohibited development types within B2, B6 and RU5 land use zones.
- Spot Rezoning for Lots 25, 26 and 27 DP1159279.
- Reclassification of land.

It is intended that a full briefing of the proposed changes to the CLEP 2011 will be presented to Council at its Ordinary Meeting to be held on 11 May 2022 by Michael Carter, a town planning expert and Director from Currajong.

To commence the formal plan making processes under the EP&A Act 1979, a resolution of Council is required that supports the Planning Proposal. The Planning Proposal would then be forwarded to DPE for the issuing of a Gateway determination to allow the public exhibition of the Planning Proposal and wider community engagement on the proposed changes to the CLEP 2011 and the receipt of

submissions on the proposed amendments and/or any other proposed amendments for possible inclusion in the housekeeping amendment of the CLEP 2011.

Council should note that Council received funds from DPE in 2021 to facilitate the planning proposal and it requires execution. The opportunity for future funding from the department is unlikely to be received in the near future for such an exercise to be undertaken again.

Information on how planning proposals are made are available on the DPE website: <https://www.planning.nsw.gov.au/-/media/Files/DPE/Guidelines/LEP-Making-Guideline.pdf?la=en>

The LEP Making Process Overview can be summarised in six key stages:

- 1) Pre-lodgement
- 2) Planning Proposal
- 3) Gateway Determination
- 4) Post-Gateway
- 5) Public Exhibition and Assessment
- 6) Finalisation.

Council should note that the following depiction has been taken from the LEP Making Guideline (p. 16).

LEP Making Process Overview

There are six key stages related to the making of an LEP as shown in **Figure 2**.

Figure 2. LEP making process overview



(a) Governance/Policy Implications

A housekeeping amendment of the Coonamble Local Environmental Plan 2011 (CLEP 2011) is proposed to update the provisions of the plan with new / updated standard provisions.

(b) Legal Implications

Local Environmental Plans are statutory planning instruments made in accordance with the provisions of the EP&A Act 1979. Any changes to a local environmental plan are required to be made by the Minister for Planning (or delegate) as to the merit in the proposal proceeding and if so, whether any conditions should be attached to the proposal to ensure it progresses. If it is determined that a Planning Proposal should proceed, the Minister or delegate will issue a Gateway determination to allow amendments to the local environmental plan to be finalised in accordance with any conditions imposed.

(c) Social Implications

Following Gateway determination, the Planning Proposal is required to be placed on public exhibition in accordance with the provisions of the EP&A Act 1979 and Council's Community Participation Plan. Opportunity will be available during the public exhibition phase for members of the public to review the Planning Proposal and make a submission(s) for further consideration in finalising the Planning Proposal.

(d) Environmental Implications

Review of the CLEP 2011 is timely and will ensure that environmental planning provisions meet current best-practice standards that are relevant in the local and regional context.

(e) Economic/Asset Management Implications

Review of the CLEP 2011 is timely and will ensure that businesses are properly supported with environmental planning provisions that meet current best-practice standards. There are no major implications for Council buildings or infrastructure assets as a result of the proposed housekeeping amendment of the CLEP 2011.

(f) Risk Implications

There may be risk implications depending on the nature of the enquiry.

CONCLUSION

As recommended in the Coonamble Local Strategic Planning Statement 2020, a review of the Coonamble Local Environmental Plan 2011 has been undertaken to determine the changes required to ensure local environmental planning provisions meet current best-practice standards and are relevant in the Coonamble Shire context.

The Planning Proposal is included as **Annexure A** and outlines the scope of changes proposed to the Coonamble Local Environmental Plan 2011.

Resolution of Council is required to support the Planning Proposal being submitted to the NSW Department of Planning for Gateway determination, which would then allow for public exhibition of the Planning Proposal and wider community engagement on the changes proposed to be made to the Coonamble Local Environmental Plan 2011.

RECOMMENDATION

- 1. That Council notes the contents of this report.**
- 2. That Council endorses the Planning Proposal as attached at Annexure A that aims to undertake several housekeeping amendments to the Coonamble Local Environmental Plan 2011 to proceed to the next stage.**
- 3. That Council's Planning Staff finalise the Planning Proposal under delegation and forward it to the Department of Planning and Environment for Gateway Determination.**

10.9 UPDATE ON PUBLIC CONSULTATION ON COMMUNITY STRATEGIC PLAN

File Number: C8

Author: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community

Authoriser: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community

Annexures: Nil

PURPOSE

The purpose of this report is to provide information to Council on the development of the new Community Strategic Plan, which needs to be finalised by 30 June 2022 and provides Council a summary of the latest updates surrounding its development including recommending the draft Community Strategic Plan, Delivery Program and Operational Plan.

BACKGROUND

NSW Councils are required to have a Community Strategic Plan (CSP) as part of their Integrated Planning and Reporting Requirement (IP&R). The CSP is the highest-level plan that a Council will prepare. The purpose of the CSP is to identify the community’s main priorities and aspirations for the future and to plan strategies for achieving these goals. It guides all remaining strategies and plans and must be developed by Council with and on behalf of the community.

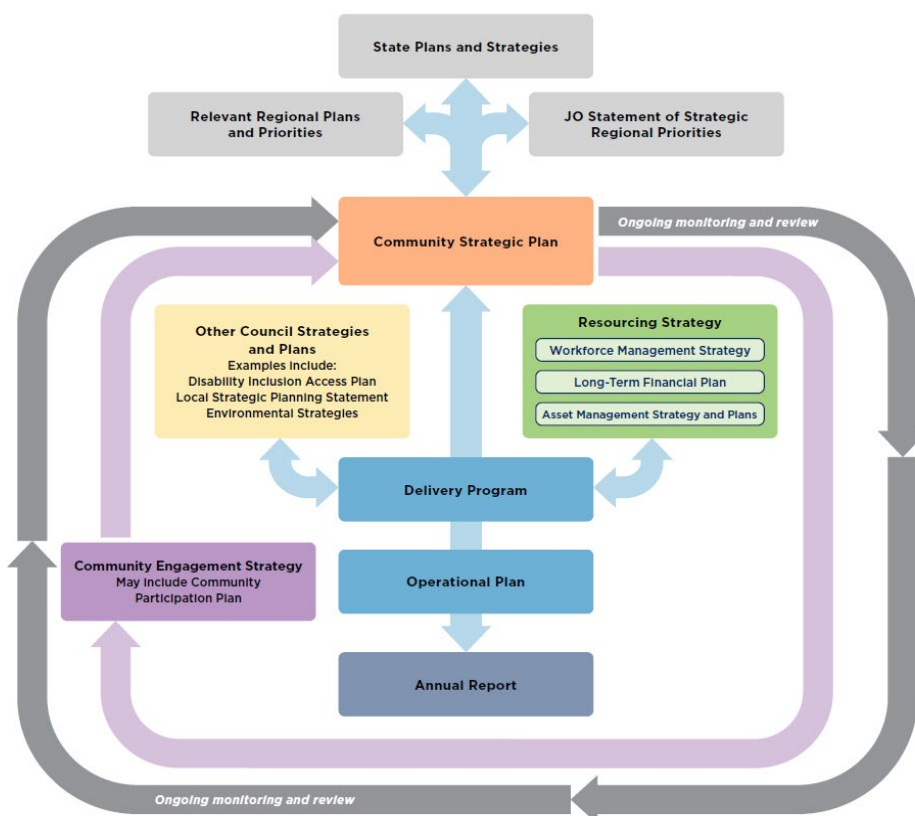


Figure 1: IP&R Framework

Integrated Planning and Reporting Framework

The Integrated Planning and Reporting (IP&R) framework recognises that most communities broadly share similar aspirations: a safe, healthy and vibrant place to live, a sustainable environment, a caring and engaged community, opportunities for employment, reliable infrastructure, etc. The main difference lies in how each community responds to these needs. The IP&R framework allows NSW Councils to draw their various plans together, to understand how they interact and inform each another, and to get the maximum benefit from their efforts by planning holistically for the future.

The main components include:

- Community Strategic Plan.
- Resourcing Strategy.
- Delivery Program.
- Operational Plan.
- Annual Report.

(a) Relevance to Integrated Planning and Reporting Framework

The information contained in this report is focused on developing the new Community Strategic Plan which will also lead to the development of the Delivery Program and ensuing Operational Plans. This report recommends the public exhibition of the draft Community Strategic Plan, Draft Delivery Program and Draft Operational Plan.

(b) Financial Considerations

There are no direct financial considerations with the proposed public exhibition of documents.

COMMENTARY

The following is a summary of the requirements of section 402 of the *Local Government Act 1993* (the Act) regarding the Community Strategic Plan:

- Each local government area is to have a Community Strategic Plan that has been developed and endorsed by the council on behalf of its community.
- The Community Strategic Plan is to identify the main priorities and aspirations for the future of the local government area.
- The Community Strategic Plan must cover a minimum timeframe of 10 years.
- The Community Strategic Plan must establish strategic objectives together with strategies to achieve those objectives.
- The council must review the Community Strategic Plan before 30 June in the year following an ordinary election of council. The council may endorse the existing plan, or develop and endorse a new Community Strategic Plan, as appropriate, to ensure that the area has a Community Strategic Plan covering at least the next 10 years.

At the March 2022 Council meeting, Council endorsed the public exhibition of the:

1. Draft Community Strategic Plan 2022-2032
2. Draft Delivery Program 2022-2026

3. Draft Operational Plan (statement of revenue policy, annual actions and annual budget).

Consultation Update

A summary report for the consultation and engagement during this process will be provided with the final Community Strategic Plan work. However, the following provides a summary to date on the consultation and engagement that has occurred to date and what is on the agenda during public exhibition.

Date	Tasks
7 February 2022	CSP Workshop Council
February/March	Gulargambone and Coonamble Interagency presentations. 156 surveys completed with 713 comments provided. Four focused online forums with recordings posted on Council's website.
13 April 2022	Draft CSP, DP and OP presented to Council, and endorsement by Council for public exhibition of draft CSP.
14 April – 12 May 22	Public exhibition of draft CSP, DP and Op Open for public comment. The Community Strategic Plan Roadshow has seen engagement with the broader community including: <ul style="list-style-type: none"> • Friday 22 April 2022 – 10am to 12pm at Coonamble SUPA IGA and involving discussions with 31 people. • Classic Wallaby's attendance – 10am to 3pm involving discussions with more than 50 persons, the majority were children who were passionate about voting for environmental action. • Thursday 28 April 2022 – Gulargambone Café 2828 • Thursday 28 April 2022 – Khan's Supermarket • Friday 29 April 2022 – Quambone General Store After the Council meeting will be a session at the Coonamble Bowling Club from 6pm. This has been posted up onto social media and newspaper.
15 June 2022	Council meeting day - adoption by Council of CSP, DP and OP. Note that the meeting is the third Wednesday of June.

What's next?

The draft Community Strategic Plan, draft Delivery Program and draft Operational Plan is out for public exhibition.

Council have utilised a voting display to engage with general members of the community on ways to vote for certain topics or discussion points. This has been an excellent way to engage with the broader community who are unaware of what a

community strategic plan is and giving them an overview of what the plan is about and empowering them to make a vote on what is a priority for them over the next ten years.

To date, there have been 97 people who have actively engaged with Council staff and who did not necessarily understand what a community strategic plan was. This does not include those residents who came a long for a chat but chose not to vote for their preferences. A further analysis of this will be provided to Council at the next meeting.

Some highlights of public consultation so far:







(a) Governance/Policy Implications

The Community Strategic Plan is being developed in line with section 402 of the *Local Government Act 1993* (the Act), the Integrated Planning and Reporting Framework Guidelines (2021) and the Integrated Planning and Reporting Framework Handbook (2021).

(b) Legal Implications

Local Councils within the State of NSW have no option other than to comply with the IP&R requirements, as it is a legislative requirement.

(c) Social Implications

Once developed and adopted, the Community Strategic Plan will describe the community's vision and aspirations for a period of ten years.

(d) Environmental Implications

The potential environmental implications of the Community Strategic Plan could be positive for the LGA.

(e) Economic/Asset Management Implications

The potential economic implications of the Community Strategic Plan could be positive for the LGA.

(f) Risk Implications

If Council is being seen by the NSW Office of Local Government and the community as not complying with the provisions of the Act and the associated IP&R requirements, there is a risk for Council to suffer reputational damage and the possibility of other measures being implemented to ensure that Council fulfills its obligations.

CONCLUSION

The Community Strategic Plan, draft Delivery Program and draft operational Plan is currently on public exhibition to 18 May 2022 and is currently going well.

RECOMMENDATION

That Council notes the information contained in this report.

10.10 SALEYARDS REPORT- 30 APRIL 2022**File Number: S1****Author: Saiful Islam, Finance Assistant****Authoriser: Noreen Vu, Executive Leader - Environment, Strategic Planning and Community****Annexures: 1. 12 April 2022 - Show Cause Letter Issued for EPA Licence 10694****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

BACKGROUND

The following information details income and expenditure associated with the Coonamble saleyards for the month of April 2022.

(a) Relevance to Integrated Planning and Reporting Framework

I4.1 Ensure long term management and protection of our community assets.

(b) Financial Considerations

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

Saleyards Activities

SALES

CATTLE: From 01.04.2022 to 30.04.2022

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
27.04/2022	Invoice	711	1,486.64			717	5,622.73

SALEYARDS ACCOUNT 01/07/2021 - 30/04/2022

Saleyard Operations:

Income	83,458.00
Expenditure	84,095.87
Deficit	-637.87

Truck wash:

Income	28,413.70
Expenditure	29,230.64
Deficit	-816.94

Summary:

Income	111,871.70
Expenditure	113,326.51
Deficit	-1,454.81

The Coonamble Associated Agents have been contacted for a Saleyard Management Committee Meeting. Council staff are currently trying to determine a date which is likely to occur mid to late May 2022. This will allow staff to discuss the opportunities for a community space in the canteen building.

EPA Show Cause Letter

As verbally indicated to Council at the last Council Meeting. The Executive Leader Environment, Strategic Planning and Community was served with a Show Cause Letter for the EPA Licence 10694. The reason for the Show Cause Letter was because Council had not uploaded its monitoring data onto Council’s website as per the requirement to publish pollution monitoring data.

Council staff have communicated with the NSW EPA on the matter as correspondence from Council to the EPA at the time of lodgement of the Annual Return was not acknowledged by the EPA. The EPA have committed to coming to Coonamble in mid-May which will allow Council staff to discuss the matter and hopefully resolve the matter.

Truck Wash

Council’s truck now has a spare pump to avoid any downtime occurring again.

(c) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(d) Legal Implications

Council was served a Show Cause Letter for EPA Licence 10694 on 12 April 2022. Council is engaging with the EPA to understand the legal implications, however are confident that the matter will be resolved.

(e) Social Implications

There are no social implications arising from this report, however, noting that the incident that occurred following the sale could have negative social implications due to how the events unfolded.

(f) Environmental Implications

There are no environmental implications arising from this report.

(g) Economic/Asset Management Implications

Works are generally scheduled in accordance with Council's adopted Operational Plan and Budget to ensure Council's assets are maintained to an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

RESOLUTION 2021/217

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.

CARRIED

(h) Risk Implications

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

CONCLUSION

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

RECOMMENDATION

That Council notes the information provided in this report.

10.11 ADOPTION OF AUDIT, RISK AND IMPROVEMENT COMMITTEE FRAMEWORK

File Number: C-6-19

Author: Amanda Nixon-Manager - People, Risk and Improvement

Authoriser: Bruce Quarmby, Acting General Manager

Annexures:

1. Draft ARIC Terms of Reference
2. Draft Internal Audit Charter

PURPOSE

The purpose of this report is to ensure Council meets the requirements under Section 428A of the *Local Government Act 1993* (ACT) by resolving to establish an Audit, Risk and Improvement Committee (ARIC) as well as adopting an Internal Audit Charter and Terms of Reference for the Audit, Risk and Improvement Committee. All Councils that do not have a committee are required to have one in place by 4 June 2022.

BACKGROUND

The *Local Government Act 1993* (Section 428A) requires each Council in NSW to have:

- an Audit, Risk and Improvement Committee that continuously reviews and provides independent advice to the Council on how it is functioning and managing risk.

Under proposed legislation the Local Government Regulations will require each Council (and joint organisation) to implement:

- a robust risk management framework that accurately identifies and mitigates the risks facing the Council and its operations. Council's General Manager has overall responsibility for the implementation of the Council's risk management framework.
- The Council's Audit, Risk and Improvement Committee to review and provide independent advice to the Council on the implementation of its risk management framework under section 428A(2)(b) of the ACT.
- an effective internal audit function that provides independent advice as to whether the council is functioning effectively and the council's internal controls to manage risk are working.

These mandatory governance mechanisms are a vital part of the NSW Government's plan to ensure that Councils are doing things the best way they can for their communities and are on track to delivering their community's goals and objectives.

Communities themselves will ultimately be the greatest beneficiaries.

If implemented effectively, audit, risk and improvement committees, risk management and internal audit will lead to Councils:

- achieving their strategic objectives in the most efficient, effective and economical manner
- having better and more efficient levels of service delivery

- having increased accountability and transparency
- achieving better decision-making and having the confidence to make difficult decisions
- having increased financial stability
- achieving and maintaining compliance with all laws, regulations, internal policies and procedures, and
- better safeguarding their public assets.

Guidelines have been developed to assist Councils, County Councils and joint organisations to comply with statutory requirements under the ACT and Local Government Regulation.

They also seek to strengthen risk management and internal audit practices in NSW Councils by setting a minimum standard that reflects a 'best practice' approach.

The Guidelines have been issued under the Local Government Regulations which confers on the Secretary of the Department of Planning, Industry and Environment, the power to issue guidelines on the appointment and operation of Audit, Risk and Improvement Committees and the implementation by Council of risk management and internal audit activities.

Councils are required under the Local Government Regulation to comply with these Guidelines when establishing and operating their audit, risk and improvement committees, risk management framework and internal audit functions.

They replace the NSW Government's Internal Audit Guidelines for Local Government in NSW issued in 2010.

The three core requirements outlined in the Guidelines reflect international standards and the recommendations and opinions of internal audit practitioners, councils, councillors, audit, risk and improvement committee members, risk management practitioners, government agencies, experts and community members.

Under the *Local Government Act 1993 (section 428B)* and Local Government Regulations Councils can share an Audit, Risk and Improvement Committee (Committee) with another Council (or Joint Organisation).

This option allows Councils to establish and operate their committee in a more cost-effective way.

Requirements for shared arrangements are:

- the Committee must operate as an individual committee for each council in any shared arrangement and exercise their functions for each council individually
- a shared committee should only be established and utilised by councils where the committee can maintain a strong understanding of each participating council's assurance needs and is able to meet these needs
- a shared committee should only be established and utilised by Councils where the committee can maintain an effective working and reporting relationship with the General Manager and governing body of each participating Council.

All Councils that do not have ARIC are required to have one in place by 4 June 2022. Under the Guidelines Coonamble is defined as a Tier 1 Council.

(a) Relevance to Integrated Planning and Reporting Framework

This item links to Council's current Delivery Plan through the objective L1.4.4 Governance is open and transparent and will have a direct correlation in the draft Delivery Plan when adopted.

(b) Financial Considerations

Some indicative costs associated with a shared ARIC include:

ARIC Members

Pre-qualified Chair \$1600 per meeting

Independent members (2) \$500 per meeting each

In calling for Expressions of Interest the joint chair fee will be modelled on those used by similar sized Councils and costs would also include accommodation and travelling costs where appropriate. (This would be shared by both Councils).

Independent Audit Report

With no current internal auditor these would be done externally and usually cost around \$9-\$10,000 per audit. Based on a minimum of three (3) audits per year -\$30,000 per year.

With the ARIC required to meet at least 4 times per year indicative costs could be around \$40,000 per annum. This may vary with travelling costs (if applicable), with administration costs are covered within the 2022/23 budget allocation.

COMMENTARY

The requirements to establish an ARIC have great benefits for Council but do have a financial cost implication. Council has included in its current annual Operational Budget the cost of establishing the Committee.

In a bid to comply and where possible minimise costs Council undertook the following steps:

- Contacted all Tier 1 Councils in the region to discuss a possible shared arrangement
- Contacted Hunter Joint Organisation of Councils which through a subsidiary called Arrow was planning to make available to all Tier 1 Councils and Joint Organisations in NSW an effective, cost-efficient independent shared ARIC arrangement.

A number of the Tier 1 Councils contacted already had an ARIC in place and, although most didn't comply with the Guidelines, the fact that they had an ARIC meant they don't have to comply until 2024. Some were in the process of sharing with other Councils.

The Arrow shared ARIC arrangement option had merit, but it was not advanced enough at this stage to commit to. It may be an option to consider when it is fully functional. Indicative cost at this stage was \$30,000 per annum.

Of the Tier 1 Councils contacted Gilgandra, Warrumbungle and Brewarrina showed some interest. Brewarrina's General Manager has since resigned but some possible shared arrangements were discussed with Gilgandra and Warrumbungle Councils.

As a result, Gilgandra agreed that it would be prepared to share a joint Chair of the Coonamble and Gilgandra Committees. This would require both Committees to meet on the same day at a selected venue (alternately Coonamble and Gilgandra). Indicative costing would be in the vicinity of \$1,000 for a pre-qualified Chair per Council per meeting. A joint Chair would indicative cost around \$1,600, a small savings of \$200 per Council per meeting. In calling for Expressions of Interest the joint chair fee will be modelled on those used by similar sized Councils and costs would also include accommodation and travelling costs where appropriate. (This would be shared by both Councils).

The appointment of a joint Chair is subject to endorsement by both Councils.

Gilgandra and Warrumbungle also agreed that they would be prepared to make their executive staff available as independent members on each other's Committees (i.e. Warrumbungle and Gilgandra senior staff member on Coonamble's Committee, Gilgandra and Coonamble on Warrumbungle, Coonamble and Warrumbungle on Gilgandra).

The following guidelines are issued in relation to shared independent members.

Each Council must ensure that the chair and any voting member appointed to the Council's Audit, Risk and Improvement Committee meets the following independence criteria.

The independent voting committee members **cannot**:

- currently be a Councillor of any NSW Council.
- be a non-voting representative of the board of a joint organisation
- be a candidate at the last election of the Council
- be a person who has held office in the Council during its previous term
- be currently employed by the Council or a joint organisation or been employed during the last 12 months. (This means a Coonamble employee cannot be on the Coonamble ARIC as an independent member, but it does not prevent the employees being an independent member on another Council)
- conduct audits of the Council on behalf of the Audit Office of NSW
- have a close personal or business relationship with a councillor or a person who has a senior role in the Council that may lead to a real or perceived conflict of interest
- currently, or within the last three years, provided any material goods or services (including consultancy, legal, internal audit and advisory services) to the Council which directly affect subjects or issues considered by the ARIC
- be (or have a close family member who is) a substantial shareholder, owner, officer or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with the Council or a related entity which could be considered a real or perceived conflict of interest, or

- currently or have previously acted as an advocate of a material interest on behalf of the Council or a related entity which could be considered a real or perceived conflict of interest.

Under the guidelines independent voting members must have a functional knowledge of at least one of the following areas:

- local government
- internal audit and external audit
- risk management
- governance
- performance management
- financial management and reporting
- accounting
- human resources management
- internal control frameworks
- fraud and corruption prevention
- IT/cyber security
- the local community

All executive staff at the three (3) Councils fulfil these requirements.

To meet the requirements under Section 428A of the Local Government Act Council needs to establish an Audit, Risk and Improvement Committee by endorsing the Terms of Reference as well as endorsing the Internal Audit Charter.

Under the Terms of Reference, the composition of Coonamble's Committee is as follows;

Members (voting)

- a) Three (3) independent external members, with preferably at least one who is prequalified as Chair. (Councils that currently do not have an audit, risk and improvement committee must appoint a Committee by June 2022 that complies with the requirements of the Guidelines for Risk Management and Internal Audit for Local Councils in NSW. A prequalified Chair is a requirement).

2.1 Members (Non-voting)

- a) One (1) Councillor
 - Non-voting Councillors should have a working knowledge of one or more of the functions undertaken by the Committee.
 - The mayor cannot be appointed as a councillor member on a Council's Committee.

2.2 Attendees (Non-voting)

- a) General Manager (if they wish to exercise that right)
- b) Executive Leader Corporate and Sustainability (Head of Internal Audit)
- c) Audit and Risk Officer

d) Other Councillors may attend as observers at the discretion of the Chair.

2.3 Invitees (non-voting) for special agenda items

- a) Representatives of the External Auditor
- b) Other staff members by invitation of the Committee.

The Internal Audit Charter establishes the purpose, scope, authorities and responsibilities, organisational relationships and independence conferred by Coonamble Council on its internal audit function with respect to carrying out internal audit duties.

Terms of Reference and Internal Audit Charter are attached.

An Expression of Interest process is required to source an Independent Pre-qualified Chair, which will commence shortly due to timing. The selection panel will consist be of senior staff from both Coonamble and Gilgandra Councils.

(a) Governance/Policy Implications

The establishment and adoption of the ARIC framework, Terms of Reference and Internal Audit Charter meets the Council's obligations and ensures that governance complies with Council's policy requirements.

(b) Legal Implications

Council will meet its legal obligations under Section 428A of the *Local Government Act 1993* by resolving to establish an Audit, Risk and Improvement Committee as well as adopting an Internal Audit Charter and Terms of Reference for the Audit, Risk and Improvement Committee.

(c) Social Implications

While there are so social implications associated with arising from this report in of itself, Council is continuing to be open and transparent in its operations.

(d) Environmental Implications

There are no environmental implications associated with this report.

(e) Economic/Asset Management Implications

There are no economic/asset management implications associated with this report.

(f) Risk Implications

While the ARIC is a tool that is essentially a risk-based evaluation of the Council and its operations, the largest risk would be Council failing to establish a compliant ARIC, resulting in Council being in breach of the ACT. The resolution to establish and adopt the ARIC as outlined in the report addresses this risk.

CONCLUSION

Council is required under Section 428A of the Local Government Act 1993 to resolve to establish an Audit, Risk and Improvement Committee (ARIC) as well as adopting an Internal Audit Charter and Terms of Reference for the Audit, Risk and Improvement Committee. All Councils that do not have ARIC are required to have one in place by 4 June 2022.

Councils are required under the Local Government Regulation to comply with the Guidelines when establishing and operating their ARIC, risk management framework and internal audit functions.

Under the Local Government Act (section 428B) and Local Government Regulations Councils can share an Audit, Risk and Improvement Committee (Committee) with another Council (or Joint Organisation). This option allows Councils to establish and operate their committee in a more cost-effective way.

Of the Tier 1 Councils contacted Gilgandra and Warrumbungle Councils are interested in a shared arrangement. As a result, Gilgandra agreed that it would be prepared to share a joint Chair of the Coonamble and Gilgandra Committees, as Warrumbungle already has an ARIC with a Chair.

Gilgandra and Warrumbungle also agreed that they would be prepared to make their executive staff available as independent members on each other's Committees.

Under the Terms of Reference, the composition of Coonamble's Committee is as follows:

- Three (3) independent external members, with one being a prequalified Chair as a requirement for a newly established ARIC.
- One (1) Non-voting Councillor (OPTIONAL)

RECOMMENDATION

That Council:

- 1. Adopt the attached draft Audit, Risk and Improvement Terms of Reference.**
- 2. Adopt the attached draft Internal Audit Charter.**
- 3. Appoint a Councillor as Non-voting Councillor Member of the Audit, Risk and Improvement Committee for the Council term, concluding at the next ordinary Local Government elections (OPTIONAL).**
- 4. Invite Expressions of Interest for one (1) Independent Prequalified Voting Joint Chair for both the Coonamble and Gilgandra Audit, Risk and Improvement Committees.**
- 5. Following the conclusion of the Expression of Interest process a report on the preferred Joint Chair will be presented to Council for endorsement.**

10.12 QUARTERLY WORKPLACE INJURY MANAGEMENT REPORT**File Number: S-17****Author: Amanda Nixon-Manager - People, Risk and Improvement****Authoriser: Bruce Quarmby, Acting General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is to keep Council informed of significant Workers Compensation Insurance figures and trends. This report will be submitted on a quarterly basis.

BACKGROUND

Workers Compensation claims affect the Council's budget through insurance premium fluctuations caused by premium impacting claims. By actively working to reduce Council's lost time worker's compensation injuries, staff are striving to reduce insurance premium amounts. This is mainly achieved through proactive claims management, facilitation of return-to-work programs and improvements in Work, Health and Safety strategies to reduce the likelihood of injuries in the first instance.

(a) Relevance to Integrated Planning and Reporting Framework

L1.4.7. Ensure compliance with legislation for WH&S.

(b) Financial Considerations

Worker's Compensation premiums are estimated 12 months in advance, based on expected performance and wage costs. The estimated amount of \$325,158 has been included in the budgetary considerations for 2021/22. If the Council's claims performance is different than expected, it could result in either a refund or additional costs.

COMMENTARY

Due to an on-going open and active claim from 2019/20, costs for that year have increased and will continue to do so until the claim is closed. Overall, there is an increase in premium costs for 2020/21 and the projected 2021/22 year, due to an increase in premium impacting claims and associated wage costs that is used to calculate insurance premiums.

Council had no new claims during the January – March 2022 quarter, however a previous recent claim appears to be long term in nature which may affect Council's expectation of a reduction in Worker's Compensation insurance premiums. Council will continue to work closely with StateCover Mutual and other providers to resolve claims and return employees to pre jury duties within the shortest possible timeframes.

The table below demonstrates Workers Compensation claims trends from the previous two (2) financial years against the current 2021/22 year to date figures to March 2022. All figures are GST exclusive.

Item	2019/2020	2020/2021	2021/22 YTD – Mar 2022
Total Premium	\$241,450	\$301,392	\$325,158 (Estimate)
Premium as a % of Gross Wages	3.2%	3.1%	4.0% (Estimate)
YTD Claims (Premium Impacting)	6	7	2
YTD Claims (Non-Premium Impacting)	2	8	0
YTD Total Claims	8	15	2
YTD Time Lost Due to Injury (LTI Days)	666	155	113
Total Open Claims	2	1	2
Total Cost of All Premium Impacting Claims (paid to date)	\$150,902	\$96,052	\$37,006
Scheme Performance Rebates (0.3% of wages based on StateCover Mutual's financial performance)	\$24,872	\$0	\$23,623

(a) Governance/Policy Implications

There are no governance / policy implications arising from the report itself, however, it is expected that as a result of continuous improvement processes, Council's Work, Health and Safety policies and practices may be altered to reflect best practice in the coming years.

(b) Legal Implications

There are no legal implications arising from this report itself. All employers in NSW are subject to operate within the requirements of the Work, Health and Safety Act 2011, Work, Health and Safety Regulation 2017 and Workers Compensation Act 1987.

(c) Social Implications

While there are no social implications arising from this report itself, it is important to note that Council should strive to act in a socially responsible manner and has a duty of care towards its employees, contractors, volunteers, and members of the public. By aiming to achieve best practice, Council provides leadership and support to the wider community.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

There are no Asset Management Implications arising from this report.

(f) Risk Implications

Risk	Risk Ranking	Proposed Control	Proposed Risk Ranking	Within Existing Resources?
Increase in claims, resulting in an increase in insurance premiums could impact negatively on Council's Budget.	Medium	All Workers Compensation claims are actively managed and resolved as quickly as possible.	Low	Yes
Workers Compensation Claim is not reported within the required time frame resulting in Council being responsible for claims excess.	Medium	All claims are to be lodged within 5 days after injury date.	Low	Yes

CONCLUSION

This report informs Council of Workers Compensation insurance premium trends over a three (3) year period, including the current financial year to March 2022.

Council continues to work closely with its insurer, StateCover Mutual, to manage Workers Compensation claims including continuously reviewing WHS obligations and recovery at work systems in order to improve outcomes for injured workers.

RECOMMENDATION

That Council notes the contents of the Workplace Injury Management Report.

10.13 URBAN SERVICES - WORKS IN PROGRESS

File Number: Reports - R6
Author: Bruce Quarmby-Acting General Manager
Authoriser: Bruce Quarmby, Acting General Manager
Annexures: Nil

PURPOSE

The purpose of this report is to provide information on works in progress within Council's Urban Services section for the month of April 2022, along with planned future works.

BACKGROUND

Council's Urban Services section's goal is to maintain and enhance the recreational and open space areas including parks, gardens, ovals, showground, cemeteries, public pools, and streetscapes – as well as providing support for technically sound construction and maintenance of public infrastructure within the community.

(a) Relevance to Integrated Planning and Reporting Framework

12.1.2 – Support development of facilities within Council budget and priorities.

12.1.5 – Maintain / Improve parks to acceptable standards.

(b) Financial Considerations

Provision is made within the 2021 / 22 Operational Plan and Budget to fund the associated works and programs listed within this report.

COMMENTARY**Urban Services:**

- The works program continues to focus on the presentation of the open spaces in Coonamble, Gulargambone and Quambone.
- On the 23rd April 2022, the Coonamble Sportsground played host to the long awaited Classic Wallabies Out West games. The event was well attended, with Council receiving positive feedback on not only the presentation of the facility but also the approaches to Coonamble.
- Over the Anzac Day week Urban Services staff assisted with the preparations for the memorial services held in Coonamble and Gulargambone.
- For Council's information, over the upcoming weeks, the Urban Services focus will be on the Coonamble Showground to ensure that the presentation of the facility is of suitable standard for the upcoming major events. These events include the annual Coonamble Show along with the Coonamble Rodeo and Campdraft.
- At the time of writing this report Council has taken delivery of the seasonal flowers for planting in the Coonamble CBD Garden beds. The planting of the seasonal flowers will be programmed into the works schedules.

- At the time of writing this report the recent prevailing weather conditions experienced at Quambone, has impacted Council's delivery of planned services. Once the ground has had sufficient time to dry out, adjustments will be made to Council's works program, within budgetary constraints, to address the backlog of works.



Figure 1 Coonamble Sportsground - Main Playing Field

Vandalism:

- Vandalism costs incurred by Council for the 2021 / 22 financial year to date amount to \$4,489.93.
- Over the past month there has been an increase in the occurrence of graffiti in both McDonald Park and the Coonamble CBD precinct.

Pools:

- Council's Public Pools have been winterised for closure.
- During the off season planned maintenance will continue to occur at the three (3) Council facilities.

Buildings:

- Ongoing minor maintenance continues as planned.
- As discussed at the April Council meeting, contractors have been engaged to address the issue with the toilets at the Quambone Sportsground. The works will be completed prior to the Marthaguy Picnic Races.

(a) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(b) Legal Implications

There are no legal implications directly attached to this report.

(c) Social Implications

Maintenance works are programmed, where practical, to minimise social impacts.

(d) Environmental Implications

Maintenance and capital works are planned and programmed, where practical, to reduce Council's negative impact on the environment.

(e) Economic/Asset Management Implications

Works are scheduled in accordance with Council's adopted 2021 / 22 Operational Plan and Budget to ensure Council's assets are maintained to an appropriate standard.

(f) Risk Implications

Regular maintenance works are scheduled and carried out to reduce Council's overall risk exposure.

CONCLUSION

The report provides updated information on the projects and planned works within the Urban Services sections for Council's information.

RECOMMENDATION

That Council notes the information in this report.

10.14 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

File Number: R6
Author: Daniel Noble-Executive Leader - Infrastructure
Authoriser: Hein Basson, General Manager
Annexures: Nil

PURPOSE

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Department.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

- 11.1 Maintain local road maintenance and construction.
- 13.1 Deliver safe drinking water and sewerage services.
- 4.1 Ensure long term management and protection of our community assets.

(b) Financial Considerations

Provision is made within the 2021 / 2022 Operational Plan and Budget to fund the associated works and programs listed in this report.

COMMENTARY**(a) Plant / Fleet:**

- Orders placed for three (3) x rigid trucks and tipping trailers, and three (3) x multi tyred rollers. Expected delivery for trucks is December 2022, with rollers expected in July 2022.
- Successful suppliers for the construction plant hire panel have been advised with Deeds of Agreement being executed.
- Offers have been received for redundant items of plant which is to be incorporated into the plant replacement program.
- Rotary Mixer (Pulvi) repairs are still ongoing with Westrac performing the transmission rebuild in Dubbo.

(b) Airport:

- AVData Install is complete
- Fencing removal being coordinated with contractor engaged to fence the Coonamble Common
- Otherwise business as usual

(c) Water & Sewer:

- Staff attended the Water Industry Operators Association (WIOA) in Tamworth.
- Staff also attended the Orana Water Utilities Alliance (OWUA) Meeting in Narromine.

- OWUA are currently undertaking a regional review of staff skills in the water and sewer industry. It is planned to utilise this information to undertake a “gap analysis” and seek funding for training through Department of Environment (DPE). Training is targeted towards operators.
- Leak detection has been funded by the Department of the Environment Environment (DPE) and commenced on the 26th of April 2022.
- Tender for remaining water mains of 21/22 program is being advertised by Regional Procurement closing on the 10th of May 2022.
- RFQ for fencing of the Quambone bore site is being advertised, closing on the 27th of May 2022.
- The IWCM issues paper is still progressing.

(d) Quarry:

- Council’s Quarry Manager has resigned and options to fill the role are currently being considered. The “Quarry Manager” is a statutory role under the Work Health and Safety (Mines and Petroleum Sites) Regulation 2014. Council can only operate the Mt Magometon Quarry for a period of two (2) months without a qualified and competent Quarry Manager. Currently there are no other staff employed with the specific qualification required (Practicing Certificate) hence the need to consider alternate options.
- Demand for quarry materials remains high.

(e) Levee Upgrade:

- Easement acquisition on all affected properties is ongoing with approximately six agreements outstanding. Public Works is continuing to follow up with these owners.
- A submission has been made for the 2022-23 Floodplain Management Program for the Stage 4a Coonamble Levee Upgrade which includes the Coonamble Levee adjacent Council’s Administration Office and the Sir Edward Hallstrom Bridge.

(f) State Highway:

- Heavy patching ongoing.
- Routine maintenance up to date.
- Wet weather continues to disrupt the Glenhaven Culvert replacements.

(g) Urban, Local and Regional Roads:

Routine Activities

- Routine activities, including pothole and edge break repairs on sealed roads, sign maintenance, litter collection and removal of debris and routine inspections are ongoing.

Bertram Street

- Contractor has commenced but has been interrupted by wet weather.

Tooloon Street Pedestrian Crossing

- Contractor has commenced but has been interrupted by wet weather. Works substantially complete with line marking left remaining.

Warren Road (Intersection with Hwy)

- Works have been deferred until at least 2022/23 due to design delays (being undertaken by TfNSW).
- Final budget estimate not yet confirmed, hence cost variation with Heavy Vehicle Safety Productivity Program (HVSPP) not yet submitted.

Warren Road

- Awaiting confirmation from TfNSW on the two (2) options for the works, Option 1 being a varied scope in the Warren LGA but completed with the same budget, and Option 2 being the original scope but with an increased budget, as required by TfNSW.
- The latest update is the Expenditure Review Committee (ERC) will meet in May 2022, with a decision to be made thereafter.

Natural Disaster Relief and Recovery Arrangements (Flood Damage)

- Council is currently advertising for a Fixed Term Project Manager to assist in the delivery of these works.
- Some flood restoration works being completed currently on Memsie Road, Beanbah Road and Emby Road.

Local Roads and Community Infrastructure Funding

- Claims being submitted for Phase 1 and Phase 2 Works

Fixing Local Roads

- Fixing Local Roads – Round 2 – Works are completed.

(a) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Maintenance works are programmed where practical, to minimise social impacts.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Works are scheduled in accordance with Council's adopted 2021 / 22 Operational Plan and Budget.

(f) Risk Implications

Maintenance works are programmed to minimise the risk to Council and the public.

CONCLUSION

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

RECOMMENDATION

That Council notes the information in this report.

10.15 TOORANWEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE**File Number:** R-8-32-1**Author:** Daniel Noble-Executive Leader - Infrastructure**Authoriser:** Daniel Noble, Executive Leader - Infrastructure**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

EXECUTIVE SUMMARY

For the month of April 2022 the project is progressing to “shovel ready” status, with the first milestone claim being lodged and a number of request for quotations (RFQ's) being uploaded to Vendorpanel. These RFQ's relate to engineering survey and design, and topographical survey.

BACKGROUND

The agreed project program is for construction commencement in July 2022. The project team have been working through developing the various procurement packages, specifications and tender schedules in preparation for this.

(a) Relevance to Integrated Planning and Reporting Framework

I1.1 Maintain the high standard of local road maintenance and construction

I1.3 Provide a public transport service that facilitates access to services and communities for remote residents

(b) Financial Considerations

The capital cost of the project is fully funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

COMMENTARY

For the month of April 2022, the project has been progressing through it's final development stages. Request for quotations (RFQ's) have been uploaded for topographical survey, engineering survey and design, and are hoped to be awarded prior to the next meeting.

The current program aims to have a pre-tender meeting on the 24th May 2022, with a public consultation session planned for the previous day. A local contractor has been used in preparation for this meeting by slashing the roadside shoulders.

A curve analysis has been undertaken over the full length to be upgraded, to ensure that no speed advisory signs or additional land acquisition is required to account for the anticipated 85 percentile speed increase. This will be incorporated into the road design (if needed).

One new issue that has arisen is the substantial lead time for the precast concrete elements, specifically pipes and headwalls. The latest advice from Council's project

team is that the lead time for larger diameter pipes is up to 36 weeks which will affect the construction program, specifically the sealed rehabilitation. The program is being adjusted to accommodate this lead timeframe so that construction can commence as soon as possible however this may take additional coordination than initially envisaged.

The increased lead times are believed to be a result of COVID related supply issues as well as the construction of the Inland Rail. The Narrabri to North Star section is understood to include 6344 culverts.

The first milestone claim has been submitted for the project with a value of \$900,000 to cover these works.

RECOMMENDATION

That the information be received and noted.

10.16 NOMINATION TO BE APPOINTED TO THE ROADS COMMITTEE**File Number: C-6-10****Author: Daniel Noble-Executive Leader - Infrastructure****Authoriser: Daniel Noble, Executive Leader - Infrastructure****Annexures: Nil****PURPOSE**

The purpose of this report is to accept the nomination of Mr Cameron Halfpenny to join the Roads Committee.

EXECUTIVE SUMMARY

Following the February 2022 Councillor Workshop on roads, nominations were sought from the Community for new members to be admitted.

A nomination has been received from Mr Paul Underwood, a current roads committee member, to appoint Mr Cameron Halfpenny to the roads committee.

Objections were sought from current roads committee members, and none were received. This report seeks Council's endorsement of the nomination.

BACKGROUND

The Roads Committee was formed in August 2020. The purpose of the roads committee is to provide an effective means of engaging with the wider community on the important local roads issues. This is sought to be achieved by bringing together community members from various localities within the local government area to provide local insight on the effect of Council's management of its transport infrastructure.

Following the February 2022 Ordinary Meeting of Council, a workshop was held as part of the new Council's induction sessions to highlight many of the challenges associated with Council's vast road network.

As part of the workshop, a request was made for more community representation to form part of the Committee and nominations were sought.

Council has received a nomination from Mr Paul Underwood, a current roads committee member, to appoint Mr Cameron Halfpenny to the roads committee. Other Committee members were consulted and ask to forward any objections to the Executive Leader Infrastructure by 29 April 2022. No objections were received.

Consequently, this report has been prepared to seek Councillors endorsement to add Mr Cameron Halfpenny to the Roads Committee.

(a) Relevance to Integrated Planning and Reporting Framework

11.1 Maintain the high standard of local road maintenance and construction

11.3 Provide a public transport service that facilitates access to services and communities for remote residents

(b) Financial Considerations

Nil.

COMMENTARY

Currently the Roads Committee comprises Mr Paul Fisher, Mr Paul Underwood, Mr Don Schieb and Mrs Alanna McHugh, in addition to Councillors and staff. The Roads Committee is a separate Committee to the Local Traffic Advisory Committee (LTAC).

(a) Governance/Policy Implications

There are no governance implications arising from this report.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

More broad community representation on the Committee is expected to improve Council's social standing.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Community engagement, consultation and understanding of our customers expected level of service are integral parts of effective asset management.

(f) Risk Implications

There are no significant risk implications associated with this report.

CONCLUSION

I commend the report to Council.

RECOMMENDATION

That Council resolves to approve Mr Cameron Halfpenny nomination to the Roads Committee.

10.17 COONAMBLE FLOOD LEVY - EASEMENTS**File Number: F5-4-4****Author: Dirk Jol-Roads Manager****Authoriser: Daniel Noble, Executive Leader - Infrastructure****Annexures: 1. Transfer Granting Easements - Coonamble Flood Levy****PURPOSE**

The purpose of this report is for Council to authorise the application of Council's Common Seal to the transfer granting easements for the Coonamble Levee.

EXECUTIVE SUMMARY

Council on 14 October 2020 approved the acquisition of easements along the Coonamble Levee.

The purpose of this report is to allow Council to delegate to the Acting General Manager and then the General Manager the authority to apply Council's Common Seal to the formal mechanism to create the easements along the Coonamble Levee.

This mechanism will allow Council to access this location during times of flood and maintenance as well as for the Levee to be legally located on private and crown land.

BACKGROUND

As part of the Coonamble levee upgrade, the creation of easements is required along the length of the levee. The creation of the easements requires to changes to title and deposited plans.

Council staff have been working with NSW Public Works in the creation of these transfer granting easements over the last 16 Months.

Several of the transfers require the application of Councils Seal to formalize transfer granting easement creation.

(a) Relevance to Integrated Planning and Reporting Framework

This will provide the appropriate planning instrument to the land titles of affected properties along the Coonamble Levee.

(b) Financial Considerations

There are no financial implications resulting from the actioning of the report's recommendations.

COMMENTARY

The acquisitions for the Coonamble Flood Levee Easements Stage 4 over private property and Crown Land are proceeding in accordance with the below Council Resolution of 14 October 2020 meeting:

12.14 COONAMBLE LEVEE EASEMENTS PRIVATE AND CROWN LAND**RESOLUTION 2020/1**

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

1. That Council acquires an easement for the flood levee identified as “A” in DP1261917, Schedule “B”, affecting the privately owned land listed below, by authority contained in the *Local Government Act 1993* and pursuant to the relevant provisions of the *Land Acquisition (Just Terms Compensation) Act 1991*:

- Lot 237 DP4003
- Lot 83 DP754227
- Lots 181 & 216 DP754227
- Lot 236 DP40042
- Lot 253 DP820715
- Lot 212 DP754227
- Lot 1 DP132662
- Lot 1 & 2 DP1196608
- Lot 10 DP1073724
- Lot 2 DP668047
- Lot A DP323610
- Lot 1 DP1011199
- Lots 1, 2, 3 & 4 DP2677
- Lot 1 DP132233
- Lot B DP421622
- Lot 1 DP1085172
- Lot A DP400276
- Lots 1& 2 DP325914
- Lot 1 DP1066240
- Lot 12 DP523657
- Lot 80 DP1149616
- Lot 2,3, & 4 DP8496
- Lot 1 DP361842
- Lot 4 DP999368
- Lot 41 & 42 DP229965
- Lot 6 Sec. 1 DP758282
- Lot 1 DP918387
- Lot 2 DP659183
- Lot 1 S.42 DP758282

2. That Council pays the necessary compensation to the affected landowners as per the valuation advice received by Council.

3. That Council reserves the right to proceed via the compulsory acquisition process to acquire the necessary easements over individual allotments, should agreement with those individual landowners be unable to be reached.

4. That Council acquires an easement for flood levee shown as “A” in DP1261917 Schedule “B” and “Y” in DP1238428 Schedule “C” over the portions of Crown Land listed below via the compulsory acquisition process, by authority contained in the *Local Government Act 1993* and pursuant to the relevant provisions of the *Land Acquisition (Just Terms Compensation) Act 1991*. These portions of Crown land are identified as:

- Lot 701 DP1072175

- Lot 8 S.1 DP758282
- Lot Y in DP1238428 (part of the bed of the Castlereagh River)
- Lot A in DP1261917 (part of the bed of the Castlereagh River)

5. That the Terms of the Easement for the flood levee be as shown on Schedule “A” and as included with the body of this report.
6. That the afore-mentioned land acquisitions are not for the purpose of resale.
7. That all mineral rights are excluded from the afore-mentioned land acquisitions.
8. That the necessary land acquisition applications be made to the NSW Minister for Local Government and the NSW Governor.
9. That the General Manager be delegated the authority to finalise each individual land acquisition, including the necessary signing of the Transfer Granting Easement Form and Deed of Agreement of Compensation, with a witness.

CARRIED

Acquisition from the Crown is proceeding under the compulsory process as per the terms of the mentioned Land Acquisition Act and under Council’s powers contained within the *Local Government Act 1993*.

To complete this process there are currently six properties requiring Council’s Common Seal to be applied to the Transfer Granting Easement documents those being:

Lot 41 & 42 DP229965
Lot 80 DP114964
Lot 2 DP668047
Lot 4 DP999368
Lot 1 DP918397 & Lot 1 SEC 42 DP758282
Lot 6 SEC 1 DP 758282

(a) Governance/Policy Implications

This report has no governance or policy implications.

(b) Legal Implications

This report has no legal implications.

(c) Social Implications

This report has no social implications

(d) Environmental Implications

The easements are required to ensure the levee structure can be managed as an asset of Council.

(e) Economic/Asset Management Implications

This report has no Economic / Asset Management implications

(f) Risk Implications

This report has no risk implications

CONCLUSION

The creation of these easements will ensure access to the levee for future maintenance and formalise agreements with landholders, their rights and obligations.

RECOMMENDATION

That Council delegates the Acting General Manager and then the General Manager to apply Council's Common Seal to the Transfer Granting Easement documentation for the Coonamble Levee for:

Lot 41 & 42 DP229965

Lot 80 DP114964

Lot 2 DP668047

Lot 4 DP999368

Lot 1 DP918937 & Lot 1 SEC 42 DP758282

Lot 6 SEC 1 DP758282

Then any further transfer granting easements lodged with Council for the finalisation of Stage 4 of the Coonamble Levee upgrade.

10.18 RATES AND CHARGES COLLECTIONS - APRIL 2022**File Number: Rates - General - R4****Author: Deborah Tatton, Finance and Procurement Manager****Authoriser: Bruce Quarmby, Acting General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of April 2022.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2021/22 Operational Plan.

(b) Financial Considerations

The annual rate charges are set out within Council's 2021/22 Operational Plan.

	30 April 2022	30 April 2021
Rates and Charges	\$2,375,362.77	\$2,105,788.49
Water & Sewer Consumption	\$521,707.49	\$410,816.99
Total	\$2,897,070.26	\$2,516,605.48

COMMENTARY**Rates and Charges**

	30 April 2022	30 April 2021
Rates and charges in arrears as at 30 June 2021	\$905,674.57	\$904,997.89
Rates/charges levied & adjustments for 2021/2022	\$7,134,607.30	\$6,973,581.96
Pension Concession	(\$107,988.61)	(\$109,278.83)
Amounts collected as at 30 April 2022	(\$5,556,903.49)	(\$5,663,512.53)
Total Rates and Charges to be Collected	\$2,375,362.77	\$2,105,788.49

The amount levied for rates and charges for 2021/22 includes the current year's annual rates and charges and any interest added since the date the rates notices were issued. The amount received as at 30 April 2022 includes receipts for both arrears and the current year's amounts outstanding.

It should be noted that the rates and charges 2021/22 levied amount is reduced by the pensioner concession of \$107,988.61; reducing the amount of income derived from these rates and charges. Of this concession, Council's contribution is 45%, which represents an amount of \$48,594.87.

The rates and charges as at 30 April 2022 represents 29.54% of the total annual rates and charges levied and outstanding (compared with 26.73% on 30 April 2021).

Water and Sewer Consumption Charges

	30 April 2022	30 April 2021
Water & Sewer Consumption Charges and arrears as at 30 June 2021	\$401,325.23	\$399,024.06
Water & Sewer Consumption charges & adjustments 2021/22 year to date	\$659,770.87	\$693,838.82
Amounts collected as at 30 April 2022	(\$539,388.61)	(\$682,045.89)
Total Water & Sewer Consumption Charges to be Collected	\$521,707.49	\$410,816.99

The water and sewer consumption charges as at 30 April 2022 represents 49.17% of the total water consumption charges outstanding (compared to 37.59% on 30 April 2021).

(a) Governance/Policy Implications

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council.

(b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(d) Environmental Implications

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Covid-19 could have an impact on Council's ability to collect its rates and charges.

(e) Economic/Asset Management Implications

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

(f) Risk Implications

As previously stated, Covid-19, more particularly the legislative changes introduced by the NSW State Government during this pandemic, have impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio.

CONCLUSION

The rates and charges as at 30 April 2022 represent 29.54% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 26.73% on 30 April 2021). The water and sewer consumption charges as of 30 April 2022 represents 49.17% of the total water consumption charges outstanding from previous years (compared to 37.59% on 30 April 2021).

RECOMMENDATION

That Council notes the information provided in the report.

10.19 STATUS OF INVESTMENTS - 30 APRIL 2022

File Number: Investments General - I5
Author: Saiful Islam, Finance Assistant
Authoriser: Bruce Quarmby, Acting General Manager
Annexures: Nil

PURPOSE

The purpose of the report is for Councillors to note the status of its investment portfolio.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

(b) Financial Considerations

Investment levels and interest rates are currently on par with the revised estimated calculations.

INVESTMENTS REPORT TO COUNCIL - 30 April 2022					
Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
Commonwealth Bank	A1+	Term Deposit -16/05/2022	0.36%	182 Days	3,000,000
Commonwealth Bank	A1+	Term Deposit - 22/08/2022	0.50%	180 Days	1,000,000
Commonwealth Bank	A1+	Term Deposit - 02/05/2022	0.42%	181 Days	500,000
Commonwealth Bank	A1+	Term Deposit - 27/07/2022	1.27%	90 Days	1,000,000
Commonwealth Bank	A1+	at Call	0.01%		1,500,000
Commonwealth Bank	A1+	Online Saver Acc	0.20%		2,500,000
IMB - VRD	A2	Term Deposit - 20/07/2022	0.89%	93 Days	1,000,000
IMB - VRD	A2	Term Deposit - 04/08/2022	0.67%	91 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 08/08/2022	0.51%	182 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 07/07/2022	0.75%	90 Days	500,000
National Australia Bank	A1+	Term Deposit - 27/07/2022	0.65%	120 Days	1,500,000
National Australia Bank	A1+	Term Deposit - 16/05/2022	0.38%	182 Days	2,000,000
National Australia Bank	A1+	Term Deposit - 04/10/2022	1.10%	183 Days	1,500,000
Westpac Banking Corporation	A1+	Term Deposit - 10/03/2023	1.08%	365 Days	1,500,000
Westpac Banking Corporation	A1+	Term Deposit - 21/03/2023	1.20%	365 Days	1,000,000
Westpac Banking Corporation	A1+	Term Deposit - 23/09/2022	0.87%	184 Days	2,000,000
Westpac Banking Corporation	A1+	Term Deposit - 26/09/2022	0.98%	185 Days	2,000,000
Westpac Banking Corporation	A1+	Term Deposit - 04/10/2022	1.03%	186 Days	1,000,000
Reliance C/U	Unrated	Term Deposit -17/05/2022	0.25%	181 Days	250,000
TOTAL					25,750,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	37%	50%	9,500,000
National Australia Bank	A1+	25%	50%	6,500,000
Westpac Banking Corp	A1+	29%	50%	7,500,000
IMB	A2	8%	35%	2,000,000
Reliance C/U	Unrated	1%	10%	250,000
				\$ 25,750,000

Rating	% of Investment	Policy	Amount
A1+	91%	100%	23,500,000
A1	0%	80%	-
A2	42%	60%	2,000,000
Unrated	1%	30%	250,000
			\$ 25,750,000
General Fund Investments			18,975,001.79
Sewerage Investment Fund			2,571,935.71
Water Investment Fund			4,203,062.50
			\$ 25,750,000

Interest earned on Investments for 2021-2022 as at 30 April 2022

\$ 76,918

COMMENTARY

(a) Governance/Policy Implications

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

(b) Legal Implications

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

(c) Social Implications

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

(f) Risk Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

CONCLUSION

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

RECOMMENDATION

That Council notes the list of investments as at 30 April 2022 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

10.20 QUARTERLY BUDGET REVIEW - MARCH 2022

- File Number:** Financial Quarterly Reviews F2-2
- Author:** Deborah Tatton, Finance and Procurement Manager
- Authoriser:** Bruce Quarmby, Acting General Manager
- Annexures:**
1. **March 2022 Quarterly Budget Review**
 2. **Cash and Investments Budget Review Statement**
 3. **Contracts Listing**
 4. **Consultancy and Legal Expenses**

PURPOSE

The purpose of this report is to provide Council with a quarterly budget review statement in accordance with Regulation 203 of the *Local Government (General) Regulation 2005* (the Regulations). Please refer to the Annexure relating to this report.

BACKGROUND

Regulation 203 of the Regulations states that:

- (1) *Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) *A budget review statement must include or be accompanied by:*
 - (a) *a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - (b) *if that position is unsatisfactory, recommendations for remedial action.*
- (3) *A budget review statement must also include any information required by the Code to be included in such a statement.*

The Code referred to above is the Code of Accounting Practice and Financial Reporting. While earlier versions of the Code had an appendix that listed minimum requirements, these were removed a few years ago as they are of no relevance to the financial statements (which is the main purpose of the Code). In the absence of any instructions in the Code, the Quarterly Budget Review Statement publication issued in 2010 by the then Division of Local Government, NSW Department of Premier and Cabinet, details the minimum requirements and these requirements have been met in the preparation of the Quarterly Budget Review Statements (QBRs). The quarterly review should act as a barometer of Council's financial health during the year, and it is also a means by which Councillors can ensure that Council remains on track to meet its objectives, targets and outcomes as set out in its Operational Plan.

(a) Relevance to Integrated Planning and Reporting Framework

This item relates to L1.4.10. Maintain long term financial viability.

(b) Financial Considerations

The March budget review as tabled for Council's consideration has a number of variations to the originally adopted 2021/22 Operational Budget. Most of these variations represent the necessary accounting treatment associated with adjustments to grant funded programs and their anticipated workflow timings.

COMMENTARY

Appendix 1 contains further detailed information in regard to Cash and Investments, Contract and Consultancy Expenses and its progression towards achieving adopted Key Performance Indicators as at 30 June 2022.

Council commenced the 2021 / 22 financial year with the original operational budget surplus of \$34,835. Following the completion of the December 2021 review Council's adjusted operating result for the 2021 / 22 Financial Year has, an anticipated operational deficit of \$217,259. At the completion of the March 2022 review Council's estimated budgeted result for the 2021 / 22 Financial Year has improved to an anticipated operational position of \$2,943,302. However, Council's position, after non-operating expenditure has been considered, has decreased to a \$349,670 transfer to Council's working funds.

Council should note that the main contributing factor to the improvement in the anticipated Operational Budget result is the prepayment of approximately 75% of the 2022/23 Financial Assistance Grant Annual Allocation. The other significant adjustment impacting on Council's Overall anticipated Operational Budget result is the accounting treatment associated with the Grant funded restoration of Council's Flood Damaged Roads and the timing of when the works will be carried out.

As in the past with the preparation of budget reviews, where increases in expenditure have been identified, management has also identified potential savings in the budget to offset these increases. Some of these adjustments are as follows:

- General Purpose Revenue – (P.2) The income vote for the FAG - General Purpose Component, has been increased by \$2,415,759 to reflect the level of anticipated income in accordance with the formal notification received by Council. This includes the 75% prepaid amount for the 2022/23 year, which will need to be adjusted for at year end. The total adjusted budgeted income is \$4,004,289.
- Corporate Services Salaries and Allowances – (P.2) The expenditure vote has been decreased by \$215,000. The savings have resulted from budgeted positions within the organisation structure being vacant for a period throughout the year.
- Asset Management Salaries (P.3) The expenditure vote has been decreased by \$80,000. The savings have resulted from budgeted positions within the organisation structure being vacant for a period throughout the year.
- Engineering staff salaries (P.3) The expenditure vote has been decreased by \$102,453. The savings have resulted from budgeted positions within the organisation structure being vacant for a period throughout the year.
- Engineering Contract Services – (P.3) The Contract Services vote has been decreased by \$89,829 due to a change in the accounting treatment of the Flood Damage Consultant fees. This is now shown as a capital expense.

- Salaries and Allowance NEI – (P.3) The expenditure vote has been increased by \$175,000 to cover the additional costs due to the ongoing wet weather and the additional supervision allowance. The increase has been based on the current year to date spend.
- Plant Running Expenses and Plant Hire Income Charged to Works (P.3). Based on the previous nine months, forecast modelling for the remaining of the 2021/22 Financial year has indicated higher plant running expenses particularly for fuel and part replacement costs increasing this expense by \$100,000. Plant Hire income charged to works has also been adjusted based on the forecasted usage of the plant, with a decrease in income by \$200,000 due to plant breakdowns and staff availability. The net result being a \$300,000 decrease in profit. This will need to be funded through a transfer from the Plant Reserve.
- Organisational Change costs (P.4) The expenditure vote has been reduced by \$50,000. The savings have resulted from budgeted positions within the organisation structure being vacant for a period throughout the year.
- Community Services Wages (P.8) The expenditure vote has been decreased by \$201,615. The savings have resulted from the budgeted Co-Ordinator position within the organisation structure being vacant for a period throughout the year.
- Water Treatment and Misc Expenses – (P.10) The expenditure vote has been decreased by \$40,000 to better reflect the anticipated level of expenditure as at 30 June 2022.
- Repairs and Maintenance Coonamble Water – (P.10) The expenditure vote has been decreased by \$50,000 due to a reduction in the demand on the water supply network. The decrease reflects the anticipated expenditure for the remaining period of the 2021/22 financial year.
- Water User Pays Income – (P.10) The budgeted income vote has been decreased due to a reduction in water usage from increased rainfall to better reflect the anticipated income for the year. The decrease is identified as follows:
 - Coonamble \$100,000
 - Quambone \$10,000
 - Gulargambone \$20,000
- Repairs and Maintenance Coonamble Sewer – (P.11) The expenditure vote has been decreased by \$60,000 due to a reduction in the demand on the network. The decrease reflects the anticipated expenditure for the remaining period of the 2021/22 financial year.
- Sewer User Pays Income – (P.11) The budgeted income vote has been decreased due to a reduction in demand on the network to better reflect the anticipated income for the year. The decrease is identified as follows:
 - Coonamble \$50,000
 - Gulargambone \$10,000

- Library Staff Salaries and Allowances (P.12) The expenditure vote has been decreased by \$30,000. The savings have resulted from positions within the organisation structure being vacant for a period throughout the year.
- Quarries, Pits and Crusher Operations – (P.14) Following discussions with Council's Quarry Overseer, both Income and Expenditure votes have been adjusted to better reflect the anticipated result for the 2021/22 financial year. Increased operating costs (\$160,000) and Operating Plant and Equipment (\$40,000) has been offset by an increase in the Public Sales income.
- Financial Assistant Grants (Road component) – (P.15) The income vote has been increased by \$1,139,765 to reflect the level of anticipated income in accordance with the formal notification received by Council. This includes the 75% prepaid amount for the 2022/23 year, which will need to be adjusted for at year end. The total adjusted budgeted income is \$1,979,108
- Sealed and Unsealed Rural Roads Maintenance – (P.15) Following discussions with the Council's Engineering department, the budgetary allocation for Sealed Roads has been decreased by \$70,000 to better reflect the anticipated completion of this work program by 30 June 2022 and has been reallocated to Unsealed Rural Roads Maintenance.
- Roads to Recovery- Sealed Rural Roads – (P.15) The expenditure vote as has been increased by \$31,000, which has been funded for by reallocation of the Roads to Recovery Capital Renewal Works program.
- Fixing Local Roads (Round 1) – (P.20) Following discussions with the Council's Engineering department, this portion of the project has been completed, allowing the remaining allocated budget to be returned to the Sealed Roads Reserve (\$20,000)
- Capital Tooraweenah Road Preliminary Studies – (P.20) Following discussions with the Council's Engineering department, this portion of the project has been completed, allowing the remaining allocated budget to be returned to the Unspent Grant Funds Reserve (\$170,390).
- Flood Damaged REPA 2020 Restoration – (P.20) Following discussions with the Council's Engineering department, the adjusted budget from the December quarter review was overstated. An adjustment for \$535,705 has been made to correctly align with the approved budget for this project.
- Unsealed Roads Reserve – (P.20) After looking at the forecasted expenditure for the capital roads program for the remainder of the financial year, an additional vote for the transfer from the Unsealed Roads Reserve of \$613,190 has been introduced to cover the additional expenses expected to occur. These funds represent the income from the 2020/21 flood damage event that were only paid to council recently.

(a) Governance/Policy Implications

There are no governance or policy implications arising from this report.

(b) Legal Implications

In accordance with the *Local Government Regulations 2005* – Regulation 203.

(c) Social Implications

There are no social implications arising from this report.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

During the 2021/22 financial year Council has programmed asset maintenance and capital renewals in order to satisfy required Key Performance Indicators.

(f) Risk Implications

There are no risk implications arising from this report.

CONCLUSION

It is my opinion that the Quarterly Budget Review Statement for Coonamble Shire Council for the Quarter ended 31 March 2022 indicates that Council's financial position as at 30 June 2022 will be satisfactory at the financial year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

RECOMMENDATION

- 1. That Council approves the variations to votes as listed in the budget review documents distributed under separate cover.**
- 2. That Council notes, in the opinion of the Responsible Accounting Officer based on the information as presented in the March Budget review; that Council will be in a satisfactory financial position as at 30 June 2022.**
- 3. That Council notes the position of Council's estimated restricted (reserve) funds as at 31 March 2022.**

**11 NOTICES OF MOTIONS/QUESTIONS WITH
NOTICE/RESCISSION MOTIONS**

Nil

12 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 13 April 2022

12.2 CONFIDENTIAL: Request for Letter of Support from Council

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.3 Expression of interest to purchase Council-owned land

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12.4 RFQ02.022 Construction of Coonamble SES Headquarters

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.5 Information Report on Penalty Infringement Issued to 40 Castlereagh Street, Coonamble

This matter is considered to be confidential under Section 10A(2) - a, d(i), e, f, g and i of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors), commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, prejudice the maintenance of law, details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property, advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and alleged contraventions of any code of conduct requirements applicable under section 440.

12.6 Information Report on Planning History of Lot 3 DP 854199, 1023 Conimbria Street, Coonamble

This matter is considered to be confidential under Section 10A(2) - a, d(i) and e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors), commercial information of a confidential nature that would, if disclosed prejudice the

commercial position of the person who supplied it and information that would, if disclosed, prejudice the maintenance of law.

13 CONCLUSION OF THE MEETING