



MINUTES

**Ordinary Council Meeting
Wednesday, 13 October 2021**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SHIRE CHAMBER, COONAMBLE
ON WEDNESDAY, 13 OCTOBER 2021 AT 10.00 AM**

PRESENT: Cr Ahmad Karanouh (Mayor), Cr Bill Fisher (Deputy Mayor), Cr Karen Churchill, Cr Barbara Deans (via video link due to wet weather road closures), Cr Robert Thomas, Cr Paul Wheelhouse

IN ATTENDANCE: Hein Basson (General Manager), Bruce Quarmby (Executive Leader Corporate and Sustainability), Noreen Vu (Executive Leader Environment, Strategic Planning & Community), Daniel Noble (Executive Leader Infrastructure), Pip Goldsmith (Manager of Economic Development & Growth), Marina Colwell (Executive Support Officer)

1 OPENING MEETING

The Mayor opened the meeting at 10.06 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

Nil

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**APOLOGY****RESOLUTION 2021/201**

Moved: Cr Paul Wheelhouse

Seconded: Cr Karen Churchill

That the apology received by the Mayor from Cr Cullen be noted and approved.**CARRIED****5 DEPUTATION/DELEGATIONS**

Nil

6 CONFIRMATION OF MINUTES**RESOLUTION 2021/202**

Moved: Cr Paul Wheelhouse

Seconded: Cr Robert Thomas

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 15 September 2021 and the Extraordinary Council Meeting of the Coonamble Shire Council held on Wednesday, 15 September 2021 be confirmed as correct records of the proceedings of the meetings.**CARRIED****7 DISCLOSURES OF CONFLICTS OF INTEREST**

Cr Deans informed the meeting that she has a non-pecuniary conflict of interest regarding Item 10.7 Economic Development & Growth – Progress Report regarding the Inland Rail Project and a potential farm-stay operation and Item 10.9 Environment and Strategic Planning Progress Report (including reference to Development Application 021/2021). She stated that she had lodged submissions for both the Ralston Quarry and Single Quarry Development Applications. Cr Deans further stated that her farming business is involved with grain production, her property is potentially affected by the proposed route of the Inland Rail Project, will potentially be used as a farm-stay offer, and is in the vicinity of the proposed quarry developments.

8 MAYORAL MINUTE

MAYORAL MINUTE

RESOLUTION 2021/203

Moved: Cr Bill Fisher

Seconded: Cr Paul Wheelhouse

That Council notes the contents of the Mayoral Minute.

CARRIED

RESOLUTION 2021/204

Moved: Cr Bill Fisher

Seconded: Cr Paul Wheelhouse

That a letter be written to the NSW Minister for Emergency Services expressing Council's concern about the centralisation of the Rural Fire Service's contacting and fire reporting system to a coordination base located in Parramatta (Sydney); a step that is perceived to further remove the knowledge of local permanent staff and volunteers' input regarding the initial assessment and sensible response to a local fire outbreak, and putting this important responsibility in the hands of people who do not have any local knowledge or understanding of the unique landscape of the area and/or larger region.

CARRIED

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL**10.1 RETURNS DISCLOSING PECUNIARY INTEREST****RESOLUTION 2021/205**

Moved: Cr Robert Thomas
Seconded: Cr Paul Wheelhouse

- 1. That Council notes the contents of this report.**
- 2. That Council publishes the returned pecuniary interest disclosure forms of Councillors and designated persons on Council's website for public information, with personal information being redacted pursuant to the provisions of Section 6(4) of the *Government Information (Public Access) Act 2009*.**

CARRIED**10.2 COONAMBLE ANNUAL SHOW - APPLICATION FOR PUBLIC HOLIDAY****RESOLUTION 2021/206**

Moved: Cr Paul Wheelhouse
Seconded: Cr Bill Fisher

- 1. That Council notes the contents of this report.**
- 2. That Council authorises the General Manager to make application to the Department of Premier & Cabinet for a full day public holiday for the whole Coonamble Shire local government area to be declared for the second days of the Coonamble Show in 2022 and 2023, i.e. Wednesday, 1 June 2022 and Wednesday, 24 May 2023.**

CARRIED**10.3 STATUS REPORT REGARDING COUNCILLOR ENQUIRIES****RESOLUTION 2021/207**

Moved: Cr Paul Wheelhouse
Seconded: Cr Robert Thomas

That Council notes the information in this report.

CARRIED

10.4 WORKPLACE INJURY MANAGEMENT REPORT**RESOLUTION 2021/208**

Moved: Cr Bill Fisher

Seconded: Cr Robert Thomas

That Council notes the contents of the WHS Quarterly Report for its information.

CARRIED

10.5 WORKPLACE INJURY MANAGEMENT REPORT - ANNUAL REPORT 2020/2021**RESOLUTION 2021/209**

Moved: Cr Karen Churchill

Seconded: Cr Paul Wheelhouse

That Council notes the contents of the Workplace Injury Management Annual Report.

CARRIED

10.6 STATECOVER, WORK HEALTH AND SAFETY AUDIT REPORT 2021**RESOLUTION 2021/210**

Moved: Cr Paul Wheelhouse

Seconded: Cr Bill Fisher

That Council notes the contents of the StateCover Work Health and Safety Self-Audit Report 2021 for its information.

CARRIED

10.7 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT

Cr Barbara Deans expressed her concern with the proposed link of the Coonamble and Gilgandra railway lines with the Inland Rail line at Curban and the potential delays incurred by freight joining the Inland Rail line at that point, resulting in additional costs for producers of that freight. Cr Churchill proffered that Cr Deans should be raising her concerns with the NSW Farmers Association, as it is not Council's responsibility to address these types of concerns. The Mayor stated that he believes that it is indeed the responsibility of Councillors to raise issues of this nature, as they are the elected representatives of the community.

RESOLUTION 2021/211

Moved: Cr Robert Thomas

Seconded: Cr Paul Wheelhouse

That Council notes the contents of this report.

CARRIED

RESOLUTION 2021/212

Moved: Cr Robert Thomas

Seconded: Cr Paul Wheelhouse

That Council requests the Manager Economic Development & Growth to investigate possible security options for the safe display of the “Schoolbus”, the wire netting horse and children sculpture, at the new Visitor Information Centre.

CARRIED

10.8 COMMUNITY SERVICE PROGRESS REPORT

RESOLUTION 2021/213

Moved: Cr Paul Wheelhouse

Seconded: Cr Robert Thomas

That Council notes the information contained in this report.

CARRIED

10.9 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

Cr Churchill asked a number of questions pertaining to DA020/2021, also alleging that previous development application consent conditions have not been complied with. The Mayor indicated that this particular DA is applicable to his residence at 31 King Street, Coonamble. The Executive Leader Environment, Strategic Planning and Community responded to the questions asked and statements made by Cr Churchill. Cr Churchill relayed to the meeting that she raises these matters as she gets questions asked to her by previous councillors.

RESOLUTION 2021/214

Moved: Cr Karen Churchill

Seconded: Cr Paul Wheelhouse

That Council notes the contents of this report.

CARRIED

10.10 SALEYARDS REPORT**RESOLUTION 2021/215**

Moved: Cr Robert Thomas
Seconded: Cr Paul Wheelhouse

That Council notes the information provided in this report.

CARRIED

10.11 DRAFT EVALUATION OF MENACING OR DANGEROUS DOG DECLARATIONS POLICY**RESOLUTION 2021/216**

Moved: Cr Paul Wheelhouse
Seconded: Cr Robert Thomas

- 1. That Council places the draft Evaluation of Menacing or Dangerous Dog Declarations Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 2. That Council requests the Executive Leader Environment, Strategic Planning and Community to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Evaluation of Menacing or Dangerous Dog Declarations Policy (with or without changes) at its February 2022 Ordinary Council Meeting.**
- 3. That Council, in the event of it not receiving any submissions during the public exhibition period, formally adopts the Evaluation of Menacing or Dangerous Dog Declarations Policy without any changes as a policy of Council.**

CARRIED

10.12 RATES AND CHARGES COLLECTIONS - SEPTEMBER 2021**RESOLUTION 2021/217**

Moved: Cr Paul Wheelhouse
Seconded: Cr Karen Churchill

That Council notes the information provided in the report.

CARRIED

10.13 STATUS OF INVESTMENTS - SEPTEMBER 2021**RESOLUTION 2021/218**

Moved: Cr Paul Wheelhouse

Seconded: Cr Karen Churchill

That Council notes the list of investments as at 30 September 2021 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

CARRIED

10.14 REVIEW OF INTERNET, EMAIL AND COMPUTER USE POLICY**RESOLUTION 2021/219**

Moved: Cr Paul Wheelhouse

Seconded: Cr Robert Thomas

- 1. That Council adopts the reviewed Internet, Email and Computer Use Policy, attached as an annexure to this report.**
- 2. That the reviewed Internet, Email and Computer Use Policy be distributed by the Executive Leader Corporate and Sustainability to those persons identified as users by this policy.**

CARRIED

10.15 BUILDING INFRASTRUCTURE ASSETS CONDITION AND REPAIR ESTIMATES**RESOLUTION 2021/220**

Moved: Cr Bill Fisher

Seconded: Cr Robert Thomas

1. That Council notes the information in this report.
2. That Council approves the allocation of additional funding to carry out the following necessary works.

Quambone Hall and Quambone Library	\$ 50,000
Coonamble Library	\$ 17,500
Coonamble Aerodrome Terminal	\$ 40,000
Crusher Plant Office and Change Room (Quarry)	\$ 32,500
Chemical Storage Shed (Coonamble Rubbish Depot)	\$ 50,000
Residential Premises	\$150,000

3. That the funding for the works mentioned in paragraph two (2) above be sourced from the respective Internally Restricted Reserves of Council being the Aerodrome Reserve (\$40,000), Quarry Reserve (\$32,500), Domestic Waste Reserve (\$50,000) and Premises Refurbishment Reserve (\$217,500).

CARRIED**10.16 URBAN SERVICES - WORKS IN PROGRESS****RESOLUTION 2021/221**

Moved: Cr Paul Wheelhouse

Seconded: Cr Robert Thomas

That Council notes the information in this report.**CARRIED**

10.17 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**RESOLUTION 2021/222**

Moved: Cr Paul Wheelhouse

Seconded: Cr Bill Fisher

1. That Council notes the information in this report.
2. That with respect to the Regional Road Transfer & Classification Review, Council provides a letter of support to Warren Shire Council, in support of their application to reclassify and transfer Regional Roads within the Warren Local Government Area as State Roads, acknowledging that if successful, Regional Roads 202 (Marthaguy Road), and 7515 (Warren Road), within the Coonamble Local Government Area would also be reclassified and transferred.
3. That Council applies to reclassify Shire Road 86 (Carinda Road) as a Regional Road, noting that if successful, Council will maintain management of the road but that reclassification would likely result in a commensurate funding level increase for maintenance of the road.

CARRIED

10.18 DRAFT WATER CONNECTION POLICY**RESOLUTION 2021/223**

Moved: Cr Robert Thomas

Seconded: Cr Paul Wheelhouse

1. That Council places the draft Water Connection Policy as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. That, in the event of any submissions being received, the Executive Leader Infrastructure presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Water Connection Policy (with or without changes) at its February 2022 Ordinary Meeting, noting that due to the complying with the 28 day exhibition period the policy cannot be presented at the November 2021 Ordinary Meeting.
3. That, in the event of no submissions being received within the prescribed number of days, Council formally adopts the Water Connection Policy without any changes as a policy of Council.

CARRIED

10.19 DRAFT BACKFLOW AND CROSS CONNECTION POLICY**RESOLUTION 2021/224**

Moved: Cr Paul Wheelhouse

Seconded: Cr Bill Fisher

1. That Council places the draft Backflow and Cross Connection Policy as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. That, in the event of any submissions being received, the Executive Leader Infrastructure presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Backflow and Cross Connection Policy (with or without changes) at its February 2022 Ordinary Meeting, noting that due to complying with the 28 day exhibition period the policy cannot be presented at the November 2021 Ordinary Meeting.
3. That, in the event of no submissions being received within the prescribed number of days, Council formally adopts the Backflow and Cross Connection Policy without any changes as a policy of Council.

CARRIED

10.20 DRAFT DROUGHT MANAGEMENT PLAN**RESOLUTION 2021/225**

Moved: Cr Paul Wheelhouse

Seconded: Cr Robert Thomas

1. That Council places the draft Drought Management Plan as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. That, in the event of any submissions being received, the Executive Leader Infrastructure presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Drought Management Plan (with or without changes) at its February 2022 Ordinary Meeting – noting that due to complying with the 28 day exhibition period, it will be impossible for the Plan with submissions to be presented at the November 2021 Ordinary Council Meeting.
3. That, in the event of no submissions being received within the prescribed number of days, Council formally adopts the Drought Management Plan without any changes as a policy document of Council.

CARRIED

**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION
MOTIONS**

Nil

12 CONFIDENTIAL MATTERS

Nil

13 CONCLUSION OF THE MEETING

The Meeting closed at 11.44am.

**The minutes of this meeting were confirmed at the Council held on 10
November 2021.**

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CHAIRPERSON