

# **COONAMBLE**

## SHIRE COUNCIL

### **MINUTES**

**Ordinary Council Meeting  
Wednesday, 12 November 2025**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 12 NOVEMBER 2025 AT 9.00AM**

**PRESENT:** Mayor Daniel Keady, Deputy Mayor Steven Butler, Cr Karen Churchill, Cr Adam Cohen, Cr Paul Fisher, Cr Margaret Garnsey, Cr Phillipa Goldsmith, Cr Paul Wheelhouse

**IN ATTENDANCE:** Bruce Quarmby (Acting General Manager, Director Corporate Services), Kerrie Murphy (Director Infrastructure), Lesley Duncan (Acting Director Community Development, Planning & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Marina Colwell (Executive Support Officer)

## **1 OPENING MEETING**

The Mayor opened the meeting at 9.02 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

## **3 COMMUNITY CONSULTATION**

#### **4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

##### **APOLOGY**

##### **RESOLUTION 2025/297**

Moved: Cr Karen Churchill

Seconded: Cr Margaret Garnsey

**That the apology from Cr Karanouh be noted and approved.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

#### **5 CONFIRMATION OF MINUTES**

##### **RESOLUTION 2025/298**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 8 October 2025 be confirmed as a correct record of the proceedings of the meeting.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

##### **RESOLUTION 2025/299**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

**That the Extraordinary Council Meeting of the Coonamble Shire Council held on Friday, 17 October 2025 be confirmed as a correct record of the proceedings of the meeting.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## 6 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Phillipa Goldsmith declared a less than Significant Non-pecuniary declaration with:  
Item 5.4 – Economic Development and Growth – as she has an interest in and will not participate the discussion or decision in the Country Heartline – Regional Drought Resilience Program grant consortium project.

Cr Phillipa Goldsmith declared a less than Significant Non-pecuniary declaration with:  
Item 9.4 – Request for Adoption of Roads Hierachy – as she is related to land holders along the Merryoula Road and will not participate the discussion or decision.

Cr Adam Cohen declared a less then Significant Non-pecuniary declaration with:  
Item 7.6 – Infrastructure Services Works in Progress report – as he is a part owner of the business operating the Coonamble Pool – as the report was for Council's information only he will stay in the room and will not participate the discussion or decision.

Cr Daniel Keady declared a less than Significant Non-pecuniary declaration with:  
Item 9.3 Proposed Road Closure – as he is related to the proponent – he will leave the meeting and take no part in the discussion or voting on the item.

## 7 MAYORAL MINUTE

### MAYORAL MINUTE

#### RESOLUTION 2025/300

Moved: Mayor Daniel Keady

**That the Mayoral Minute for November 2025 be noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

### 2.1 NOTICE OF MOTION - INCENTIVE TO RATEPAYERS FOR MAINTAINING PUBLIC FOOTPATHS

#### RESOLUTION 2025/301

Moved: Cr Paul Wheelhouse

Seconded: Cr Margaret Garnsey

**That Council notes the information contained within this report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## SECTION B - MATTERS FOR INFORMATION ONLY

### 3.2 CORRESPONDENCE

#### RESOLUTION 2025/302

Moved: Deputy Mayor Steven Butler

Seconded: Cr Paul Fisher

**That the Correspondence Report for November 2025 be received and noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

### 4.3 COUNCIL RESOLUTIONS/ACTIONS UPDATE

#### RESOLUTION 2025/303

Moved: Cr Phillipa Goldsmith

Seconded: Cr Adam Cohen

**That Council note the Council resolutions report and status.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## 5.4 COMMUNITY, PLANNING, DEVELOPMENT AND ENVIRONMENT DIRECTORATE REPORT

### RESOLUTION 2025/304

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

**That Council note the report on the activities of the Community, Planning, Development and Environment Directorate.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## 6.5 CORPORATE SERVICES - PROGRESS REPORT

### RESOLUTION 2025/305

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

**That Council note:**

- 1. The information contained within the Corporate Services Progress Report.**
- 2. The investments from 1 October 2025 to 31 October 2025 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## 7.6 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

### RESOLUTION 2025/306

Moved: Cr Paul Wheelhouse

Seconded: Cr Karen Churchill

**That Council note the report on the works in progress within Council's Infrastructure Directorate.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

## 8.7 PRESENTATION OF FINANCIAL STATEMENTS AND AUDIT REPORTS FOR THE YEAR ENDED 30 JUNE 2025

### RESOLUTION 2025/307

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Fisher

**That Council note the report and tabling of its Auditors Report and Financial Reports for the year ended 30 June 2025.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

At 9:57 am, Cr Paul Wheelhouse left the meeting.

At 9:59 am, Cr Paul Wheelhouse returned to the meeting.

## 8 COMMITTEE REPORTS

Nil

## 9 REPORTS TO COUNCIL

### 9.1 QUARTERLY BUDGET REVIEW - SEPTEMBER 2025

#### RESOLUTION 2025/308

Moved: Cr Paul Fisher

Seconded: Cr Phillipa Goldsmith

**That Council**

1. **Adopt the variations to votes as listed in the budget review documents distributed under separate cover.**
2. **Note that in the opinion of the Responsible Accounting Officer based on the information as presented in the September Budget review, that Council will be in a satisfactory financial position as at 30 June 2026.**
3. **Note the classification and position of Council's estimated restricted (reserve) funds as at 30 September 2025.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

At 10:06 am, Cr Adam Cohen left the meeting.

### 9.2 DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

#### RESOLUTION 2025/309

Moved: Cr Phillipa Goldsmith

Seconded: Cr Adam Cohen

**That:**

1. **Council notes the contents of the report on Delegations of Authority to the General Manager.**
2. **The Instrument of Delegation for the General Manager of Coonamble Shire be noted.**
3. **The Instrument of Delegation be provided to Greg Hill effective from 1 December 2025 to 1 December 2030 unless revoked or amended.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 7/0**

At 10:07 am, Mayor Daniel Keady left the meeting.



At 10:07 a.m., Mayor Daniel Keady vacated the chair, and the Deputy Mayor assumed the chair for the discussion and voting on item 9.3.

At 10:08 am, Cr Adam Cohen returned to the meeting.

### **9.3 PROPOSED PERMANENT ROAD CLOSURE OF PUBLIC ROADS**

#### **RESOLUTION 2025/310**

Moved: Cr Paul Wheelhouse

Seconded: Cr Phillipa Goldsmith

**That Council note that:**

- 1. An application form has been forwarded to the applicant.**
- 2. The procedure required for the consideration of the permanent closure of McGlynns Road (Shire Road 89) and Fishers Road (Shire Road 90).**
- 3. That Council place the proposed permanent road closure permanent closure of McGlynns Road (Shire Road 89) and Fishers Road (Shire Road 90) on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 4. That a further report be presented to Council, with all submissions received, for Council's further consideration of the proposed road closures of McGlynns Road (Shire Road 89) and Fishers Road (Shire Road 90).**

In Favour: Crs Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 7/0**

At 10:13 am, Mayor Daniel Keady returned to the meeting

Deputy Mayor Butler vacated the chair and Mayor Keady assumed the chair for the rest of the meeting.

At 10.13am, Cr Phillipa Goldsmith left the meeting.

#### 9.4 REQUEST FOR ADOPTION OF ROAD ASSETS HIERARCHY REPORT

##### RESOLUTION 2025/311

Moved: Cr Paul Wheelhouse

Seconded: Cr Margaret Garnsey

**That Council adopt the Roads Hierarchy without changing Merryoula Road (SR27) from its current hierarchical; level 6 (Service Track).**

In Favour: Nil

Against: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, and Paul Wheelhouse

**LOST 0/7**

##### MOTION

##### RESOLUTION 2025/312

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Wheelhouse

1. **That Council adopt the Roads Hierarchy, noting the amended change in classification for Merryoula Road (SR27) from a level 6 to a level 5 within the hierarchy.**
2. **That Council notes that there is no funding allocated within its adopted operational budget for the upgrade or maintenance of Merryoula Road (SR27) as a level 5 road.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, and Paul Wheelhouse

Against: Nil

**CARRIED 7/0**

At 10.20 am, Cr Phillipa Goldsmith returned to the meeting.

The meeting breaks for morning tea 10.23am

The meeting resumed at 10.35am

#### 10 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS

Nil

**11 CONFIDENTIAL MATTERS****RESOLUTION 2025/313**

Moved: Cr Margaret Garnsey

Seconded: Cr Karen Churchill

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**11.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 8 October 2025****11.2 TENDER RFT250820ML SUPPLY AND DELIVERY OF SERVICE TRUCKs**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**11.3 TENDER RFT251015ML SUPPLY AND DELIVERY OF A MULTI TYRED ROLLER**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**11.4 TENDER T232526OROC SUPPLY AND DELIVERY OF HARDWARE**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

**11.2 TENDER RFT250820ML SUPPLY AND DELIVERY OF SERVICE TRUCKS****RESOLUTION 2025/314**

Moved: Cr Paul Wheelhouse

Seconded: Cr Adam Cohen

**That Council:**

- 1. Award Tender RFT250820ML Supply and Delivery of Service trucks to Tracserv Pty Ltd Dubbo for their offer of Isuzu NQR88/80-155 Service Trucks for the purchase of two (2) service trucks at \$147,379.00 per unit, as budgeted in Council's Plant Replacement Program.**
- 2. Award the sale of Council's current vehicles to Pickles Auctions Dubbo after the delivery of the new trucks.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

**11.3 TENDER RFT251015ML SUPPLY AND DELIVERY OF A MULTI TYRED ROLLER****RESOLUTION 2025/315**

Moved: Cr Paul Fisher

Seconded: Cr Margaret Garnsey

**That Council award Tender RFT251015ML Supply and Delivery of a Multi Tyred Roller to WesTrac for their offer of CAT CW34NN Multi Tyred roller for the purchase of one (1) multi tyred roller at \$246,607.37 as budgeted for in Council's Plant Replacement Program.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

#### 11.4 TENDER T232526OROC SUPPLY AND DELIVERY OF HARDWARE

##### RESOLUTION 2025/316

Moved: Cr Phillipa Goldsmith

Seconded: Cr Adam Cohen

1. That Council award Tender T232526OROC Supply and Delivery of Hardware to the tenderer representing best value as a Panel Source Supplier for the period 1 January 2026 to 31 December 2028.
2. That provisions be allowed for two (2) 12-month extensions based on satisfactory supplier performance, which may take this contract through to 31 December 2030.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

At 10:56 am, Cr Paul Wheelhouse left the meeting.

##### RESOLUTION 2025/317

Moved: Cr Karen Churchill

Seconded: Cr Margaret Garnsey

**That Council moves out of Closed Council into Open Council.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey and Phillipa Goldsmith

Against: Nil

**CARRIED 7/0**

#### 12 CONCLUSION OF THE MEETING

**The Meeting closed at 11.00am.**

**The minutes of this meeting were confirmed at the Council held on 10 December 2025.**

.....  
**CHAIRPERSON**